

**Office of Applied Research and Innovation**

**Winter 2024 Faculty Innovation Fund Award**

**Application Guidelines:**

- Project proposals must clearly outline how the seed funding will be used. Funds must be utilized by March 31, 2024.
- The award will be administered through the Office of Applied Research and Innovation.
- Budget and budget justifications must be within the award amount of \$6,000 to be considered for review.
- If the project will use student research assistance, remuneration for this work must be included in the overall project budget.

**Assessment:**

Applications will be reviewed by members of the Applied Research and Innovation Advisory Committee.

Applications will be assessed based on:

- Feasibility (time and budget)
- Potential for project scaling
- Inclusion of NWP students

**Application Submission:**

- Please complete the application form below and submit to the Office of Applied Research and Innovation: [research@nwpolytech.ca](mailto:research@nwpolytech.ca)
- Please submit a C.V. along with your application
- Deadline for submissions is: 4pm on December 11, 2023.

**Winter 2024 Faculty Innovation Fund Award**

**Project information:**

Project title:

Anticipated start date:

Anticipated end date:

Does this project involve human participants?  
If yes, has an application been made to NWP's Research Ethics Board?

Principal investigator (PI):

PI's department:

Is this the PI's first time working on a funded research opportunity at NWP?

PI's other active projects:

Co-Investigator (Co-PI):

Co-PI department:

Is this the Co-Investigator's first time working on a funded research opportunity at NWP?

Co-Investigator's other active projects:

**Partner Information:**

Do you plan to partner with a business, organization, or post-secondary institution for any part of this project?  
If yes, please explain the nature of the partnership.

Partner organization names:

Partner organization address:

Partner types:

Government

University

College

Polytechnic

Industry

Not-For-Profit

International

Individual

Contact name:

Contact title:

Contact phone number:

Contact email address:

Contact name:

Contact title:

Contact phone number:

Contact email address:

Contact name:

Contact title:

Contact phone number:

Contact email address:

Partner organization websites:

Is this the first time the partner has collaborated with NWP on research?  
If no, please explain other partnerships or collaborations.

What are the expected outcomes or outputs from this project? Please describe how the funding will be used to scale up your research program.

Please be as descriptive as possible to explain timelines, outputs, and knowledge sharing activities.

**Grant information:**

What funding do you plan to apply for to support this project in the future?

Funding agency/sponsor(s):

Grant type/s:

Grant submission deadline: Fixed intake or continuous intake

Fixed intake deadline:

Continuous intake, preferred submission:

Estimated funds requested from funding agency (including maximum allowable overhead if applicable):

## Research proposal information:

Summary (maximum 500 words):

Describe the importance of the research topic, the objectives, research methodology, the anticipated outcomes, and their expected benefits.

**Outline your plans for the Innovation Fund Award:**

Please provide a timeline that shows how you plan to use the Innovation Fund Award during the award period (January 1 - March 31, 2024).

**Benefits to students (250 words):**

How will NWP students be involved? Please describe how students will benefit from this research.  
Note: if you would like to hire a Student Research Assistant, please include this in your budget below.

**Project resources:**

1) Please describe new equipment/software to be purchased/installed, if any:

2) Please describe existing equipment/infrastructure at NWP that will be used in this research project:

3) Please describe equipment, materials, or software that will be leveraged from external resources (e.g., donations, in-kind contributions, partners)

4) Please describe the location of the research work, including building and room.

Student lab work:

Equipment set up/storage:

Experiment set up:

Others? Please specify:

**Budget: Total should not exceed \$6 000**

Dollar amount:	Justification
Total:	