

Health Care Aide Students:

Do You Have Everything You Need?

Legal Last Name:	Legal First Name:
Legal Middle Name:	Previous Last Name:
Date of Birth:	Student ID #
Program: <input type="checkbox"/> HCA	

Please carefully review the Occupational Health and Safety requirements for your program [here](#) and utilize the checklist below to ensure you have everything you need.

	Completed
Alberta Health Services Confidentiality Training	
Mask Fit Testing	
Cardiopulmonary Resuscitation Certificate (CPR) – BLS	
Respectful Workplace & Prevention of Harassment & Violence Policy Course	
Clinical Placement Agreement	
HSP Net Consent Form	
Immunization Requirements	
Photo ID Badge/ Access Card Request	
Police Information Check with Vulnerable Sector Clearance	
Waiver Forms	
• Police Information Check	
• Immunization Waiver & Practicum Disclosure	
• Requisite Skills & Abilities	
• HCA Personal Declaration	
WHMIS	

Please submit this completed form and health and safety requirements to checklist@NWPolytech.ca

Protection of Privacy - The personal information that you provide is collected in accordance with Section 33(c) of the [Alberta Freedom of Information and Protection of Privacy Act \(FOIP Act\)](#) and will be used to determine and verify program requirements to secure practicum placements. The information you provide will be disclosed through HSP Net in accordance with your HSP Net consent form for Use and Disclosure of Student Information. Collected personal information is protected from unauthorized access, collection, use, and disclosure in accordance with the FOIP Act and can be reviewed upon request subject to the provisions under the Act. Questions regarding the collection of personal information may be directed to FOIP@NWPolytech.ca