

**Grande Prairie Campus**  
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 Grande Prairie, AB T8V 4C4  
 Fax: 780-539-2888

**Northwestern Polytechnic**  
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**Fairview Campus**  
 PO Bag 3000  
 Fairview, AB T0H 1L0  
 Fax: 780-835-6788

**This document confirms that the student named below will be sponsored by your organization. By completing this form, your organization accepts full responsibility for all costs indicated below.**

### Student Information

Last Name	First Name	NWP Student ID	Academic Year
Program of Study (if not completed, any program is acceptable)		Full Time (X if applicable)	Part Time (X if applicable)

### Confirmation of Tuition Deposit

By completing this sponsorship form your organization will be responsible for the tuition deposit for the student named above. Please be aware that the tuition deposit is non-refundable and is required in order for students to register in courses.

### Sponsorship Details

Your organization will be invoiced for the following education/residence costs:	Fall	Winter	Spring/Summer	<b>SPONSORS</b> , Please notify your student if there is a <b>maximum tuition and fee limit</b> , as the student may be in jeopardy of being dropped for outstanding balances.
Tuition, Tuition Deposit & Mandatory Fees				
Mandatory Books Only (invoiced by Follett of Canada)	Please contact the Bookstore directly at 780.539.2880/ 0910mgr@follett.com			
Supplies (invoiced by Follett of Canada)				
Health & Dental **				
Housing & Residence Rent				

\*\*Please note that Health & Dental fees are mandatory unless student has other coverage. If the student does not provide proof of alternate coverage and your organization is not responsible for these fees the student will be required to pay health and dental fees in full.

Additional notes/exceptions from the Sponsoring Agency:

Is this sponsorship contingent on the student continuing in full-time studies?	Yes	No
Is this sponsorship contingent on obtaining a minimum Grade Point Average?	Yes	No
Has the sponsored student been advised of the above conditions?	Yes	No

### Student / Sponsor Acknowledgement

**SPONSOR:** Sponsors are required to advise Northwestern Polytechnic (NWP) of cancelled sponsorships before the semester start date.

**STUDENTS:** NWP will not request a tuition remittance from Student Aid for Students that are sponsored. Should your sponsorship cease, students will be held responsible to pay tuition and fees.

Sponsor Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

### Sponsor Information (Invoice will be sent to the address below)

Organization Name		GST Exempt?	
Billing Address		Town/City/Province	Postal Code
Phone	Fax	Email	
Authorized By (Signature)	Print Name	Date	

### Release of Information

Please be aware that as per the Freedom of Information and Protection of Privacy Act, Northwestern Polytechnic cannot release any information regarding the student, including academic records or financial information, unless the institution is provided with a Release of Information signed by the student.

### Information Release

I, \_\_\_\_\_ authorize Northwestern Polytechnic to disclose my academic and financial information to \_\_\_\_\_ for the academic year \_\_\_\_\_.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_.

### Freedom of Information and Protection of Privacy

Northwestern Polytechnic requires the collection of personal and other information pursuant to the Institution Act, and the Statistics Act (Canada) for the purpose of (1) admission, registration, issuing income tax receipts and general operational requirements for attendance at the Institution (2) scholarships, awards, convocation and follow-up education information and (3) research, planning and reporting to Advanced Education and Career Development, Statistics Canada and others. The information provided will be protected under the Freedom of Information and Protection Act of Alberta and will be maintained as part of the student record.

For NWP use only:	Finance:	H & R:	Bookstore:	Matador Pd. Reg. Dep:
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