

## DEPARTMENT OF FINE ARTS

### COURSE OUTLINE – Fall 2023

#### AR3705 (A2): PORTFOLIO DEVELOPMENT 3 (0-0-3)

45 Hours for 15 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

**INSTRUCTOR:** Esther (Ess) Hoflick      **PHONE:** (780) 539-2223  
**OFFICE:** L217      **E-MAIL:** jhoflick@nwpolytech.ca  
**OFFICE HOURS:** By appointment

**CALENDAR DESCRIPTION:** A senior course which involves the creation of portfolio and projects with a fine arts interdisciplinary focus in preparation for transfer to another institution or entrance into the workplace.

**PREREQUISITE(S)/COREQUISITE:** Complete All of the following:

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AR1370 - Visual Fundamentals II (3)

AR2430 - Drawing II (3)

**REQUIRED TEXT/RESOURCE MATERIALS:**

- USB Thumb Drive
- If you have a high-quality digital camera and a laptop with Adobe Photoshop, you can utilize them. If you do not have access to a professional camera, you will be able to sign one out from the visual arts department. Computers with Photoshop will be accessible in the Mac Lab (L207B). You may need to work in pairs or teams. I will inform you in advance during which weeks we will be using these items.

**DELIVERY MODE(S):** lecture/lab

**LEARNING OUTCOMES:**

1. Create a professional portfolio appropriate to creative, educational and career goals.

2. Photograph and edit photos for portfolio. Develop confidence in the basics of documenting artwork in digital formats.
3. Research and accumulate resources regarding different educational institutions, galleries and various opportunities for artists.
4. Write the professional documents necessary to apply to arts opportunities (including a resume or curriculum vitae, letter of intent/statement of purpose, artist statement, and artist biography).
5. Have a clearer idea of their career direction and goals.

### TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>.

**\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

**EVALUATIONS:** Detailed guidelines for each project with mark breakdowns and evaluation criteria will be reviewed during class. There will be 6-10 major and minor assignments due over the course of the semester.

Assignments (In-Class and Homework): 60%

Final Digital Portfolio 30%

Attendance & Participation: 10%

Overdue assignments will be penalized 5 % per late day to a maximum of 15% per assignment. After submission, assignment grades will be posted on MyClass.

### GRADING CRITERIA

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

#### Grading Chart for courses with Alpha Grading:

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	95-100	C+	2.3	67-69
A	4.0	85-94	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

**COURSE SCHEDULE:**

September 5<sup>th</sup> to April 9<sup>th</sup>

Tuesdays 2:30-5:20pm. Tentative course timeline will be distributed in class.

**STUDENT RESPONSIBILITIES:**

- Students are expected arrive on time for class, so that lectures and demonstrations can proceed uninterrupted. These will not be repeated for latecomers.
- Students are expected to check their email and MyClass. These will be the primary forms of communication between instructor and student.
- The watching of videos or listening to music during class time will not be permitted.
- On-line Communication & Professionalism: Students are expected to maintain a high-level of professionalism across all course-related communications. Please conduct your communications as you would any other professional experience. Treat your colleagues with respect.

**STATEMENT ON ACADEMIC MISCONDUCT:**

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/administration/policies/index.html>.

\*\*Note: all Academic and Administrative policies are available on the same page.