



DEPARTMENT OF BUSINESS & OFFICE ADMINISTRATION

COURSE OUTLINE – WINTER 2019

BA1380: Organization Behavior I – 3 (3-0-0) 45 Hours for 15 Weeks

INSTRUCTOR: Carolyn Vasileiou **PHONE:** 780-539-2221
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OFFICE HOURS: T/TH. 10:00 – 11:30am or by appointment

CALENDAR DESCRIPTION:

The organization of human productive energy is the central focus of this introductory course. Themes of balancing task, relationship requirements and the needs of the organization with those of the individual are stressed. Specific topics include: perception, personality, values, attitudes, motivation, group behavior, and teamwork.

PREREQUISITE(S)/COREQUISITE:

None

REQUIRED TEXT/RESOURCE MATERIALS:

Robbins, Stephen P., Langton, Nancy; Judge, Timothy A. (2019) *Organizational Behavior: Concepts, Controversies, Applications* (Eighth Canadian Edition). Toronto: Pearson Prentice Hall.

(Note: This is an e-text with an online subscription to the MyLab Marketing site. This site is for additional practice and will not be required for the course. A paper manual of the text can be purchased from the publisher once you have purchased the initial code. The GPRC bookstore can help you out to order the text.)

DELIVERY MODE(S):

BA 1380 consists of three hours of instructional time weekly. The class work will be comprised of lectures, class discussions, small group work, case studies, and student presentations. The schedule may be adjusted if necessary. Extensive use of PowerPoint slides will be made. It is the student's responsibility to download the PowerPoint presentation for the designated chapter.

COURSE OBJECTIVES:

1. Determine the meaning of Organizational Behavior.
2. Recognize how perception, personality, values and attitudes can impact the workplace.
3. Implement the concepts of teamwork and recognize its use in the workplace.
4. Recognize how effective interaction can occur to achieve cohesive work groups.

LEARNING OUTCOMES:

Upon successful completion of the course, students will be able to:

1. Apply different theories of motivation to the workforce.
2. Assess personal strengths and weaknesses utilizing Organizational Behavior theories.
3. Participate in case study analysis and group discussion.

TRANSFERABILITY:

- Athabasca University: ORGB 2xx (3)
- Bow Valley College: HRES 1101 (3)
- Concordia University of Edmonton: BUS 120 (3)
- MacEwan University: ORG 316 (3)
- SAIT: MNGT 250 (3) or MGMT 230 (3)
- University of Lethbridge: MGT 2030 (3)

(Information retrieved from <http://www.transferalberta.ca> on December 14, 2018)

***Warning:** Although we strive to make the transferability information in this document up-to-date and accurate, **the student has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities.** Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at Alberta Transfer Guide main page <http://www.transferalberta.ca> or, if you do not want to navigate through few links, at

<http://alis.alberta.ca/ps/tsp/ta/tbi/onlineSearch.html?SearchMode=S&step=2>

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:

Quizzes/Assignments	15%	SWOT	20%
Discussion	10%	Mid-Term	25%
		Final Exam	30%

GRADING CRITERIA: (The following criteria may be changed to suite the particular course/instructor) Please note that most universities will not accept your course for transfer credit **IF** your grade is less than C-.

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100	C+	2.3	67-69
A	4.0	85-89	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE

<u>Week(s)</u>	<u>Topic</u>	<u>Chapter</u>	<u>Activities</u>
Week 1	Outline		
Week 2	What is OB?	Ch. 1	QUIZ #1
Week 3 - 4	Perception, Personality and Emotions	Ch. 2	QUIZ #2
Week 5	MBTI	Handouts	
Week 6	Values, Attitudes & Diversity	Ch. 3	QUIZ #3
Week 7	Theories of Motivation	Ch. 4	QUIZ #4
Week 8	Reading Week	NO CLASSES	
Week 9	Mid-Term Ch. 1-4		Midterm
Week 10	Motivation in Action	Ch. 5	QUIZ #5
Week 11	Groups & Teamwork	Ch. 6	QUIZ #6
Week 12	Communication	Ch. 7	QUIZ #7
Week 13 - 14	SWOT and Power & Politics	Ch. 8	QUIZ #8
Week 15	Case Study/Review		

STUDENT RESPONSIBILITIES:

- Your attendance and participation are important to the success of this course. As well, you are responsible for obtaining any notes or handouts you may have missed due to an absence.
- Unauthorized late assignments, if accepted, will have a 10% per day late penalty applied to the assignment grade. If you believe that you have a legitimate reason for handing in an assignment or other deliverable, please contact the instructor beforehand.
- **No rewrites will be given on missed quizzes and the Mid-term.**
- Participation marks will be assessed based on responses to in-class discussions. Students will hand in answers to discussion responses at the end of a class.

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <http://www.gprc.ab.ca/about/administration/policies/>

**Note: all Academic and Administrative policies are available on the same page.