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Grande Prairie Regional College

ACADEMIC UPGRADING DEPARTMENT

### English 0110 Course Outline

#### EN 0110

**INSTRUCTOR:** Colleen Holler

**OFFICE:** C218

**TELEPHONE:** 539-2712

**OFFICE HOURS:** As posted on office door

#### Course Description

This course is designed to develop basic composition skills to prepare you for high school English courses. While some attention will be paid to forms of literature such as short story and poetry, the main focus of the course is on writing paragraphs and essays. LL 0110, a **co-requisite** of this course, is designed to improve your grammatical, mechanical, vocabulary, and reading comprehension skills. Spelling will be noted in all your work.

#### Course Objectives

Upon completion of the course, students will be able to

- use basic rules of organization to write a variety of paragraphs and essays
- use pre-writing strategies such as outlining, diagramming, mapping, and free writing to plan paragraphs and essays
- use steps in the writing process to write a paragraph or essay which makes a point and supports it
- evaluate your writing by correcting errors in unity, support, coherence, and sentence skills
- demonstrate knowledge of various organizational patterns such as process, cause and effect, compare and contrast, classification, description, and argument by writing paragraphs and essays which follow these forms
- identify and discuss elements of fiction found in selected short stories and poetry by writing essays on these elements
- illustrate understanding of elements of selected types of poetry by using them in writing your own poetry
- use a computer to complete assignments
- use writing techniques to complete a resume package

### Required Texts

Langan, John and Sharon Winstanley. English Skills with Reading. First Canadian Edition. Toronto, Canada:McGraw Hill Ryerson Ltd., 1997

Early September: An Anthology of Short Stories

### Class Format

This English course is a combination lecture, individual lab, and group work.

### Grading/Evaluation

Students require a grade of 65% or better in order to continue to the next English level.

Class work and Assignments	40%
Tests, Quizzes, and Reviews	10%
Poetry	10%
Essay	10%
Resume package	10%
Final Exam	20%

### Instructor Policy

Attendance is essential and is a critical component for success in this class.

Absence during an **in-class assignment** will result in a mark of zero. In-class assignments are done and completed during one class period. If you are absent that day you will not be given an opportunity to do the assignments at a later date. The marks for in-class assignments are a major part of the percentage for the class work and assignment section.

Absence during a test will result in a mark of zero. If you cannot be present at the exam, please make alternate arrangements with me **before** the exam date.

All assignments will be handed in on the expected due dates. Late assignments may not be accepted and/or may be deducted 10% per day. All assignments will be accepted before due dates, so if you know you are going to be away hand it in early.

If you are experiencing difficulty in any area, please let me know so we can work something out before it is too late. Please advise of any medical alerts that I should be aware of.