



DEPARTMENT OF ARTS AND EDUCATION

COURSE OUTLINE – Fall 2019

EN1990 (A2): English for Engineering Students – 3 (3-0-0) 45 Hours For 15 Weeks

INSTRUCTOR: Craig Smith

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OFFICE HOURS: Mondays 2:30-3:30, Thursdays 10:30-11:30, or by appointment

CALENDAR DESCRIPTION: This course aims to develop the student's ability to provide effective oral and written information. It will focus on instruction in fundamental writing skills, including building effective sentences and paragraphs, and on learning to communicate clearly across a range of genres and media used in academic and professional contexts, including correspondence and presentations. Students will be introduced to the principles of information gathering, analysis, and citation.

Note: This course is restricted to Engineering students

PREREQUISITE(S)/COREQUISITE: English 30-1 or equivalent

REQUIRED TEXTS/RESOURCE MATERIALS:

Readings for this course can be found on Moodle. It is your responsibility to make sure that you stay up-to-date with the readings and that you are able to access the materials in advance of the dates on which they are to be discussed.

DELIVERY MODE(S): The course work includes lecture, class discussion, in-class quizzes, oral presentations, and written assignments.

COURSE OBJECTIVES: The aims of this course are to improve student communication skills, both oral and written. As such, we will work to improve

command of elements such as sentence structure and variety, syntax, and paragraph development. Our aim will also be to develop familiarity with the genres and formats of professional communication that Engineering students can expect to use regularly. As this course aims to demonstrate the importance of rhetorical craft, we will also explore how different occasions and audiences, professional and academic, necessitate different approaches to communication in terms of content and style.

LEARNING OUTCOMES: After taking this course, the successfully participating students will demonstrate the following:

- The ability to write grammatically correct sentences that vary in type and structure
- The ability to recognize varied rhetorical strategies in a range of texts as well as the ability to employ a variety of rhetorically persuasive techniques in students' own writing and oral communication
- The ability to produce coherent, unified, and well-structured documents, suited to a variety of occasions and audiences
- The ability to consider factors such as the occasion, purpose, and audience for a piece of writing
- The ability to research effectively and to incorporate research into ones writing

TRANSFERABILITY: UA

***Warning:** Although we strive to make the transferability information in this document up-to-date and accurate, **the student has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities.** Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at Alberta Transfer Guide at <http://transferalberta.alberta.ca/transfer-alberta-search/#/audienceTypeStep>

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

EVALUATIONS:

Attendance and Participation – 10%

Assignments, quizzes, and in-class exercises – 40%

Library assignment – 5%

PowerPoint Presentation (written and oral component) – 15%

Capping Exercise – 30%

GRADING CRITERIA:

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100		C+	2.3	67-69
A	4.0	85-89		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		D+	1.3	55-59
B	3.0	73-76		D	1.0	50-54
B-	2.7	70-72		F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

Week 1: Introduction to the course

Weeks 2-5: The fundamentals of writing: sentence structure and variety; syntax; paragraph structure and development

Weeks 6-8: Considering occasion and audience; genre and purpose in writing and speech

Weeks 9-10: Professional and academic communication

Weeks 11-15: Effective research, documentation, and citation

STUDENT RESPONSIBILITIES:

1. Written assignments are to be uploaded to Moodle by the assigned date and time. Late assignments will incur a penalty of **5%** per day, with weekends counting as one day.
2. Extensions will not be granted for written assignments except in extenuating circumstances. Documentation will be required.
3. Students are expected to attend *all* classes. Unexcused absences will negatively affect the participation component of a student's grade and could result in a failing grade for that component of a student's final mark.
4. Students are required to check the Moodle site for this course before each class to stay informed concerning the schedule of readings as well as course updates and announcements.
5. Cellphones are to be turned off and kept out of sight during class time. Students who text while the instructor and/or other students are speaking will lose marks for participation. Similarly, students must display good classroom etiquette at all times. This includes coming to class on time, not packing up to leave before the instructor has indicated that class is over, and not engaging in discussions with others while the instructor or other students are speaking. The unwillingness to abide by these expectations will result in a student receiving a failing grade for participation.

Refer to the College Policy on Student Rights and Responsibilities at www.gprc.ab.ca/d/STUDENTRIGHTSRESPONSIBILITIES

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the section on Plagiarism and Cheating in the College policy titled Student Misconduct: Academic and Non-Academic at (<https://www.gprc.ab.ca/about/administration/policies/fetch.php?ID=68>).

Instructors reserve the right to use electronic plagiarism detection services on written assignments. **Instructors also reserve the right to ban the use of any form of electronics (cell phones, Blackberries, iPods, tablets, scanning pens, electronic dictionaries, etc.) during class and during exams.**

**Note: all Academic and Administrative policies are available at <https://www.gprc.ab.ca/about/administration/policies/>