

DEPARTMENT OF BUSINESS ADMINISTRATION COURSE OUTLINE - OT 3010 3(3-0-0)UT - ORGANIZATIONAL BEHAVIOUR

INSTRUCTOR: Richard Beeson **PHONE** 539-2864 (office)

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OFFICE Tuesday & Thursday

HOURS: 11:30 – 12:30 or by appointment

PREREQUISITE(S)/COREQUISITE: None

REQUIRED TEXT/RESOURCE MATERIALS:

Robbins, Stephen P., and Langton, Nancy. (2010) <u>Organizational Behaviour, Concepts, Controversies, Applications</u> (Fifth Canadian Edition). Toronto. Pearson Prentice Hall.

CALENDAR DESCRIPTION:

This course explores questions relevant to the understanding, explanation, and prediction of behaviour in organizations. It focuses on the contributions from the social and management sciences and experience. It is, therefore, a blending of scientific theory, empirical data, and subjective experience in application and interpretation.

There is no "one best way" to manage or lead behaviour in organizations. However, there are costs and benefits associated with specific actions (or lack of actions). Understanding and application of theory, analytical skill development, and experiential development of a "feet" for the tasks involved in working in organizations are all important parts of this course.

CREDIT/CONTACT HOURS:

This is a 3 credit course with 3 lecture hours per week. Students are expected to attend all classes.

DELIVERY MODE(S):

The course work includes a combination of lectures, class discussions, group work, in-class exercises, videos and case studies. Where appropriate and when available, guest speakers will be used.

OBJECTIVES:

To gain an appreciation of the contribution of the behavioural sciences to the understanding of the management process;

To develop a theoretical basis for analyzing human behaviour in organizational settings; To develop the ability to put theory into practice through application to personal experience and/or case studies; To develop an understanding of the effects of interaction and structure on human behaviour:

To develop and improve interpersonal skills relevant to OB in practice.

TRANSFERABILITY:

** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions.

Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.

GRADING CRITERIA:

MARKS:

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Participation	10 %
Quizzes/Activities	10 %
Examinations	60 %
Presentations	20 %
First Exam	15%
Second Exam	15%
Third Exam	15%
Final Exam	15%

Participation: This is reserved to reflect attendance and contributions to class. In particular it will be used to enhance grades for participation in case discussion, and class discussion. It will default to the average of the other earned grades unless there is no contribution or poor attendance, in which case it will be revised negatively. Positive contributions will result in a positive adjustment.

Quizzes: Each quiz will be "objective" (multiple choice,) and will cover only the materials covered in the particular section of the course. Quizzes will enable the student to accustom themselves to the examination style utilized in midterms and ensure they keep up in their readings.

Examinations: There will be three midterm exams and a final. Exams will be multiple choice and will focus on materials centrally important to managers. The exams will take approximately an hour. The Final Examination will be cumulative.

Presentations: There will be one twenty minute presentation. Presentations may be of a topic of interest in a chapter, or of a case at the end of a chapter. They will consist of a twenty minute presentation and ten minutes for questions.

Experiential Activities: From time to time we will be doing exercises, discussing videos, and engaging in discussions on the point-counterpoint dialogues in the text. which will be discussed in the context of theory, research, or OB practice. Marks will be awarded on the basis of participation.

EXAMINATIONS:

There will be 4 quizzes and 3 midterms and a final in this course. There may also be presentations, case analysis and experiential exercises.

STUDENT RESPONSIBILITIES:

STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to pages 49-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely.

COURSE SCHEDULE/TENTATIVE TIMELINE:

Winter 2011

January 6	Introduction: [Defining Our Organizational Behaviour Course
January 11	Chapter 1	What is Organizational Behaviour?
January 13	Chapter 2	Perception, Personality, and Emotions
January 18	Chapter 3	Values, Attitudes, and Diversity in the Workplace
January 20	Quiz 1 – 3	
January 25	Chapter 4	Theories of Motivation
January 27	Chapter 5	Motivation in Action
February 1	Exam #1	Chapters 1, 2, 3, 4, 5
February 3	Chapter 6	Groups and Teamwork
February 8	Chapter 7	Communication
February 10	Chapter 8	Power and Politics
February 15	Quiz 6 – 8	
February 17	Chapter 9	Conflict and Negotiation
February 21-25		Reading Week
March 1	Chapter 10	Organizational Culture
March 3	Review / Disc	ussion
March 8	Exam #2	Chapters 6, 7, 8, 9 ,10
March 10	Chapter 11	Leadership
March 15	Chapter 12	Decision Making, Creativity, and Ethics
March 17	Quiz 11 – 12	
March 22	Chapter 13	Organizational Structure
March 24	Chapter 14	Organizational Change
March 29	Exam #3	Chapters 11, 12, 13, 14
March 31	Discussion	
April 5	Last Organiza	ition Theory Class
April 7	Last Day of cl	asses in this term

- 1. Keep this outline. It will be your course reference throughout the term.
- 2. You are responsible for changes (additions and/or deletions) to this outline made in class.

3.	It is your responsibility to attend class. Should you be unable to attend class, it is your responsibility to find out what was missed.		