



**DEPARTMENT OF PHYSICAL EDUCATION AND KINESIOLOGY**

**COURSE OUTLINE – WINTER 2014**

**PE1050: INTRODUCTION TO THE ADMINISTRATION OF SPORT, PHYSICAL ACTIVITY  
AND RECREATION PROGRAMS – 3(3-0-1) 60 HOURS**

**INSTRUCTOR:** Leigh Goldie                      **PHONE:** 780-539-2978  
**OFFICE:** K 216                                      **E-MAIL:** lgoldie@gprc.ab.ca

**OFFICE HOURS:** By appointment – email or call.

**PREREQUISITE(S)/COREQUISITE:** NA

**REQUIRED TEXT/RESOURCE MATERIALS:** Kimball, D. C., and Lussier, R. N. (2014). *Applied Sport Management Skills (2<sup>nd</sup> ed.)*. Windsor, ON: Human Kinetics.

**CALENDAR DESCRIPTION:** This course provides you with the basic skill required to successfully administer a sport and/or physical education program.

**CREDIT/CONTACT HOURS:** 3(3-0-1)

**DELIVERY MODE(S):** The classes and labs will include lectures, class discussions, group work, exercises and individual student work encompassing a variety of delivery methods.

**OBJECTIVES (OPTIONAL):**

1. Students will develop several basic competencies required by administrators in the areas of sport, physical education and recreation.
2. Students will develop a basic understanding of the concepts and skills involved in being a successful leader and manager of teams.
3. Students will be provided an opportunity to apply their skills to practical and experiential activities through their participation in group projects.

**TRANSFERABILITY: UA, UC, UL, AU, CU, AF, KUC \* See GPRC Calendar/Transfer Guide**

\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability

**GRADING CRITERIA:**

<b>GRANDE PRAIRIE REGIONAL COLLEGE</b>			
<b>GRADING CONVERSION CHART</b>			
<b>Alpha Grade</b>	<b>4-point Equivalent</b>	<b>Percentage Guidelines</b>	<b>Designation</b>
<b>A<sup>+</sup></b>	<b>4.0</b>	<b>90 – 100</b>	<b>EXCELLENT</b>
<b>A</b>	<b>4.0</b>	<b>85 – 89</b>	
<b>A<sup>-</sup></b>	<b>3.7</b>	<b>80 – 84</b>	<b>FIRST CLASS STANDING</b>
<b>B<sup>+</sup></b>	<b>3.3</b>	<b>77 – 79</b>	
<b>B</b>	<b>3.0</b>	<b>73 – 76</b>	<b>GOOD</b>
<b>B<sup>-</sup></b>	<b>2.7</b>	<b>70 – 72</b>	
<b>C<sup>+</sup></b>	<b>2.3</b>	<b>67 – 69</b>	<b>SATISFACTORY</b>
<b>C</b>	<b>2.0</b>	<b>63 – 66</b>	
<b>C<sup>-</sup></b>	<b>1.7</b>	<b>60 – 62</b>	
<b>D<sup>+</sup></b>	<b>1.3</b>	<b>55 – 59</b>	<b>MINIMAL PASS</b>
<b>D</b>	<b>1.0</b>	<b>50 – 54</b>	
<b>F</b>	<b>0.0</b>	<b>0 – 49</b>	<b>FAIL</b>
<b>WF</b>	<b>0.0</b>	<b>0</b>	<b>FAIL, withdrawal after the deadline</b>

<b>EVALUATIONS:</b>	<b>Group Project</b>	<b>25%</b>
	<b>Student Journal</b>	<b>25%</b>
	<b>Mid-term test</b>	<b>20%</b>
	<b>Final Exam</b>	<b><u>30%</u></b>
		<b>100%</b>

**Group Project** – students will work in groups of 2-5 to plan and carry out a project during the course of the term.

**Student Journal** – students will submit a journal at the end of the term comprised of exercises and reflections assigned throughout the term.

**Mid-term test** – Wednesday, March 5 for A3/ Thursday, March 6 for B3

**Final Exam** – during the final exam period from April 16-28.

#### **STUDENT RESPONSIBILITIES:**

- **Students must complete all assignments and examinations in order to receive a passing grade in this course. Failure to do so will result in an incomplete (IN) grade which may result in a failing (F) grade.**
- **All assignments are expected to be submitted on the due date. Late assignments might not be accepted.**
- **Regular attendance is a key to success in this and every other course. Please contact the instructor if you have to miss class. It is the student's responsibility to acquire any materials and content missed due to absence.**

#### **STATEMENT ON PLAGIARISM AND CHEATING:**

Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at [www.gprc.ab.ca/about/administration/policies/\\*\\*](http://www.gprc.ab.ca/about/administration/policies/**)

**\*\*Note:** all Academic and Administrative policies are available on the same page.

## **COURSE SCHEDULE/TENTATIVE TIMELINE:**

<b>Week 1 – Jan. 6</b>	<b>Chap. 1 – Managing sports</b>
<b>Week 2 – Jan. 13</b>	<b>Chap. 3. – Creative Problem Solving and Decision Making</b>
<b>Week 3 – Jan. 20</b>	<b>Chap. 4 – Strategic and Operational Planning</b>
<b>Week 4 – Jan. 27</b>	<b>Chap. 5 – Organizing and Delegating Work</b>
<b>Week 5 – Feb. 3</b>	<b>Chap. 6 – Managing Change</b>
<b>Week 6 – Feb. 10</b>	<b>Chap. 7 – Human Resources Management</b>
<b>Week 7 – Feb. 24</b>	<b>Chap. 8 – Behaviour in Organizations</b>
<b>Week 8 – Mar. 3</b>	<b>Mid-term Test</b>
<b>Week 9 – Mar. 10</b>	<b>Chap. 9 – Team Development</b>
<b>Week 10 – Mar. 17</b>	<b>Chap. 10 – Communicating for Results</b>
<b>Week 11 – Mar. 24</b>	<b>Chap. 11 – Motivating to Win</b>
<b>Week 12 – Mar. 31</b>	<b>Chap. 12 – Leading to Victory</b>
<b>Week 13 – Apr. 7</b>	<b>Chap. 13 – Controlling for Quality and Productivity</b>
<b>Week 14 – Apr. 14</b>	<b>Wrap-up</b>