



DEPARTMENT OF HUMAN SERVICES

COURSE OUTLINE – FALL 2012

TA 1234 The Role of the Paraprofessional in the Classroom – 2(2-0-0) 30 HOURS

INSTRUCTOR: Theresa Suderman B.A.

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OFFICE HOURS: Mondays 1:30 – 3:30

Wednesdays 1:30 – 3:30

PREREQUISITE(S)/COREQUISITE(S): None.

REQUIRED TEXT/RESOURCE MATERIALS: Materials provided in class.

CALENDAR DESCRIPTION: This course develops knowledge, skills and attitudes necessary for the paraprofessional to perform their roles and responsibilities as a member of an instructional team. Students are equipped to function effectively and professionally in a wide variety of educational settings from kindergarten through senior high school.

COURSE LAYOUT: Classes will be comprised of lecture, independent and small group tasks and class discussions.

CREDIT/CONTACT HOURS: 2 (30 hours)

DELIVERY MODE(S): Classroom instruction.

OBJECTIVES:

1. Demonstrate an understanding of, and describe the complexity of, the role of the educational assistant within the context of the classroom in relation to the teacher, students and other colleagues within the educational setting.
2. Demonstrate professional conduct based on ethical standards of educational practice.
3. Describe the knowledge, skills, and values necessary for working with students with varying abilities and cultural diversity.
4. Demonstrate personal accountability when working independently or as a member of an instructional team.
5. Examine one's own personal beliefs, attitudes and behaviors and develop a philosophy of education and beliefs about how children learn within an educational system.

GRADING CRITERIA: A minimum grade of C- is required to pass this course.

EVALUATION:

In Class Assignments	30%
Assignment 1	30%
Assignment 2	30%
Attendance/Participation	10%

*Assignment guidelines will be handed out in class. All assignments must be completed prior to receiving a final grade.

Submit your assignments on time. On time means at the end of class or, at the latest, 4:30 on the due date. Late assignments will be penalized :

- 1) An initial 5% a week for late assignments. After two weeks the student cannot hand in his/her assignment.
- 2) Should a student be allowed to resubmit an assignment a grade of 60 % is the highest grade the student can receive.
- 3) If a student lets the instructor know at least one week prior to the due date that it is not possible to have the assignment in on time a contract can be made with the instructor stating when you can submit the assignment.
- 4) Any assignment turned in and considered not to be your own work will result in the assignment being graded "0" and no opportunity to make up the assignment or missed points.

GRADING CONVERSION: Grande Prairie Regional College uses the **ALPHA** grading system. This system is described in the table below.

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A⁻	3.7	80 – 84	FIRST CLASS STANDING
B⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B⁻	2.7	70 – 72	
C⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C⁻	1.7	60 – 62	
D⁺	1.3	55 – 59	Fail
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

*September 21, 2012 – last day to withdraw for refund. Students withdrawing after this date will be assessed 100 percent of fees for withdrawn courses.

COURSE SCHEDULE/TENTATIVE TIMELINE: Attached.

STUDENT RESPONSIBILITIES:

College expects students' conduct to be in accordance with basic rights and responsibilities. Please refer to GPRC College calendar on the website regarding rights and responsibilities.

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at www.gprc.ab.ca/about/administration/policies/**

**Note: all Academic and Administrative policies are available on the same page.

*"To be recognized for educational excellence in the fields of early learning & child care and
educational assistant training"*