# GPRC

## DEPARTMENT OF HUMAN SERVICES
### Teacher's Assistant Program

## COURSE OUTLINE – TA 1367
## FALL 2012
## TECHNOLOGY IN THE CLASSROOM

**INSTRUCTOR:** Tanya Ray          **PHONE:** 539-2043
**OFFICE:** H130          **E-MAIL:** tray@gprc.ab.ca

**OFFICE HOURS:** Monday & Tuesday: 11:30 a.m. – 12:30 p.m.
or by appointment (feel free to stop in any time…if I am busy I will ask you to make an appointment)

**PREREQUISITE(S)/COREQUISITE:** none

**REQUIRED TEXT/RESOURCE MATERIALS:**  No text required for this course.
(A one inch three ring binder will be necessary to store handouts.)
***Please purchase headphones/earbuds and bring to class.***

**CALENDAR DESCRIPTION:** This course provides students with the competence required to support children in their use of technology.  It provides opportunities for students to acquire basic knowledge of computer software, peripherals, and assistive technology.

**CREDIT/CONTACT HOURS:**  2 (30 hours)

**WHEN:**  Mondays, 2:30 – 4:20

**WHERE:**  A 301

**DELIVERY MODE(S):** Lectures will incorporate learning modules, games, discussion, small group work, and a great deal of hands on work on the computers.

**OBJECTIVES:** Upon completion of the course learners will demonstrate written and/or practical competencies in the topic areas listed below.

1. Technology and communication

2. Computers as instructional tools

3. Technology strategies for students with various exceptionalities

## GRADING CRITERIA:

| GRANDE PRAIRIE REGIONAL COLLEGE | | | |
|---|---|---|---|
| **GRADING CONVERSION CHART** | | | |
| **Alpha Grade** | **4-point Equivalent** | **Percentage Guidelines** | **Designation** |
| A$^+$ | 4.0 | 90 – 100 | **EXCELLENT** |
| A | 4.0 | 85 – 89 | |
| A$^-$ | 3.7 | 80 – 84 | **FIRST CLASS STANDING** |
| B$^+$ | 3.3 | 77 – 79 | |
| B | 3.0 | 73 – 76 | **GOOD** |
| B$^-$ | 2.7 | 70 – 72 | |
| C$^+$ | 2.3 | 67 – 69 | **SATISFACTORY/MINIMAL PASS** |
| C | 2.0 | 63 – 66 | |
| C$^-$ | 1.7 | 60 – 62 | |
| D$^+$ | 1.3 | 55 – 59 | **FAIL** |
| D | 1.0 | 50 – 54 | |
| F | 0.0 | 0 – 49 | **FAIL** |
| WF | 0.0 | 0 | **FAIL, withdrawal after the deadline** |

Note: As of September, 2012, the passing grade for courses taken within the Human Services Department is C- (1.7).

## EVALUATIONS:

**The final grade is based on 70% assignments, 20% learning activities (which are done in class), and 10% attendance/participation**

**EXAMINATIONS:** There are no exams for this course.

**STUDENT RESPONSIBILITIES:** The College expects students' conduct to be in accordance with basic rights and responsibilities.  Refer to the College Admission Guide at http://www.gprc.ab.ca/programs/calendar/ or http://www.gprc.ab.ca/about/administration/policies/

## STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the College Admission Guide at

http://www.gprc.ab.ca/programs/calendar/ or

http://www.gprc.ab.ca/about/administration/policies/

These are serious issues and will be dealt with severely.

## CLASS POLICIES:

- Regular attendance and active class participation help you understand the content and be a successful student.  Absence from 20% and over of the classes will result in a grade of 0 for attendance/participation.
- All work should be typewritten and double-spaced.
- Graded assignments will normally be returned within two weeks.
- Changes to this course outline will be discussed with you in class.

Submit your assignments on time.  On time means at the end of class or, at the latest, emailed by midnight on the day it is due.

1) An initial 5% a week for late assignments.  After two weeks the student cannot hand in his/her assignment.
2) Should a student be allowed to resubmit an assignment a grade of 60% is the highest grade the student can receive.

3) Any assignment turned in and considered not to be your own work will result in the assignment being graded "0" and no opportunity to make up the assignment or missed points.

## ABSENCES:

Should a student need to be absent from a class, it is the student's responsibility to obtain material missed from Moodle and classmates.

## CELL PHONES:

Cell phones are disruptive and should only be used in emergency situations. Texting is <u>NOT</u> allowed during class during any lecture time.

*The real danger is not that computers will begin to think like men, but that men will begin to think like computers.  ~Sydney J. Harris*

## COURSE SCHEDULE/TENTATIVE TIMELINE:

**Topics:**
The following topics will be covered in this course: subject to change based on student interest/ability

| Sept 10 | Introduction |
|---------|--------------|
| Sept 17 | Continue with: Electronic Mail & Moodle |
| Sept 24 | PowerPoint |
| Oct 1 | Word Processing |
| Oct 8 | **Thanksgiving - No Class** |
| Oct 15 | Internet |
| Oct 22 | Computers in the Classroom |
| Oct 29 | Software Evaluation |
| Nov 5 | Computers in Education and Adaptive Technology |
| Nov 12 | **Fall Break – No Class** |
| Nov 19 | Publisher |
| Nov 26 | Social Media |
| Dec 3 | SMART boards |
| Dec 10 | Troubleshooting and Common Computer Problems |