

ACADEMIC COUNCIL MEETING MINUTES May 8, 2014

Members:

<u>Council Chair</u> : <u>Council Vice-Chair</u> :	Ms. Deena Honan Ms. Cate Sazwan
<u>President</u> : <u>Vice-President Academics and Research:</u> <u>Deans</u> :	Mr. Don Gnatiuk Notice of Absence Ms. Susan Bansgrove Mr. Chris Laue Notice of Absence Ms. Jean Nordin Dr. Shirley Pasieka
<u>Academic Staff Association</u> :	Mr. Brian Carreau Ms. Joan Cawthorn Mr. Garth Finlay Dr. Rene Gadacz <i>Notice of Absence</i> Dr. Bruce Galenza Ms. Sheryl Heikel Ms. Deena Honan Ms. Terrah Lindsay Mr. Darcy Moss Ms. Cibylla Rakestraw <i>Notice of Absence</i> Mr. Brian Redmond
<u>Students' Association</u> :	Ms. Emma Doerksen Ms. Samara Drewe Ms. Pamela Durnford <i>Notice of Absence</i> Mr. Matthew Ethbridge-Letto <i>Notice of</i> <i>Absence</i> Mr. Hayden Hollowell <i>Notice of Absence</i> Mr. Bruin Speager <i>Notice of Absence</i> Mr. Brennan Wilson
Employees' Association:	Ms. Cate Sazwan Ms. Jocelyn Smith
Alberta Union of Provincial Employees:	Ms. Yvonne Peterson Notice of Absence Ms. Monica MacDonald Notice of Absence
Community Members:	Ms. Brenda Beaulieu

3750. CALL TO ORDER

The Chair called the meeting to order at 4:01 p.m.

3751. APPROVAL OF AGENDA

MOVED by Ms. Sazwan; **SECONDED** by Ms. Cawthorn that the agenda of May 8, 2014 be approved as presented.

CARRIED

3752. APPROVAL OF MINUTES

MOVED by Ms. Sazwan; **SECONDED** by Ms. Smith that the minutes of April 10, 2014 be approved as amended.

CARRIED

3753. ACADEMIC POLICIES

ACQUISITION AND MANAGEMENT OF ART POLICY

Academic Council received the Acquisition and Management of Art Policy for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Doerkson that Academic Council accept the Acquisition and Management of Art Policy as amended.

CARRIED

INTEGRITY IN RESEARCH AND INNOVATION POLICY

Academic Council received the revised Integrity in Research and Innovation Policy for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Cawthorn that Academic Council accept the Integrity in Research and Innovation Policy as amended.

CARRIED

3754. COMMITTEE REPORTS

CONVOCATION COMMITTEE

Academic Council received the Convocation Committee minutes of April 2, 2014 for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Cawthorn that Academic Council accept the Convocation Committee minutes of April 2, 2014 as presented

CARRIED

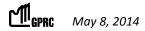
CURRICULUM COMMITTEE

Academic Council received the Curriculum Committee minutes of April 16, 2014 for approval.

MOVED by Ms. Nordin; **SECONDED** by Dr. Galenza that Academic Council accept the Curriculum Committee minutes of April 16, 2014 as presented.

CARRIED

May 8, 2014



In approving the April 16, 2014 recommendations of the Curriculum Committee, the following motions were approved:

Nursing			
Motion:	Recommend that Academic Council approve a change to the calendar description for the Nursing program to "Students are required to purchase		
	a stethoscope and a penlight and scissors in the practice setting.		
	Standardized uniforms are required – information will be provided upon		
	admission" effective July 1, 2015.		
Moved:	B. Hessler	Seconded:	D. Sawtell
Discussion:	ion: This change was brought to the department by the students. They want to be more identifiable when out on practicum. They will now wear black to be more identifiable when out on practicum.		
	pants and red tops.		

Office Administration

OA1140 Microsoft Excel. Core Level

Motion:	Recommend that Academic OA1140 from (0-0-2.5) 37.5 2014.	 0
Moved: Discussion: CARRIED	R. Savage This change reflects current	 G. Whittall

OA1150 Microsoft Access, Core Level

Motion:	Recommend that Academic OA1150 from (0-025) 37.5 2014.		0
Moved:	R. Savage	Seconded:	G. Whittall
Discussion:	This change better reflects o	urrent practice	<u>.</u>
CARRIED			

OA1240 Work Experience

Motion:	Recommend that Academic Council approve a change of hours for		
	OA1240 from (0-0-30) 120 Hour	s, 4 Weeks (0-0-12) 120	Hours, 10 Weeks
	and a removal of the prerequisite "All other program requirements must		
	be completed prior to beginning this course" effective July 1, 2014.		
Moved:	R. Savage Se	conded: J. McLean	
Discussion:	This change better reflects curre	ent practice.	
CARRIED			

OA2240 Work Experience

Motion:	Recommend that Academic Council approve a change of hours for		
	OA2240 from (0-0-8) 120 Ho	ours, 15 Weeks	to (0-0-12) 120 Hours, 10
	Weeks effective July 1, 2014.		
Moved:	R. Savage	Seconded:	J. McLean
Discussion:	This change better reflects current practice.		



CARRIED

OA2430 QuickBooks for Small Businesses

Motion:Recommend that Academic Council approve a change of hours for
OA2430 from (0-0-5) 75 Hours to (3-0-0) 45 Hours effective July 1, 2014.Moved:R. SavageSeconded:S. PasiekaDiscussion:This change better reflects current practice.CARRIED

DISTANCE EDUCATION COMMITTEE

Academic Council received the Distance Education Committee minutes of October 16, 2013 for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Beaulieu that Academic Council accept the Distance Education Committee minutes of October 16, 2013 as presented.

CARRIED

Academic Council received the Distance Education Committee minutes of December 18, 2013 for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Drewe that Academic Council accept the Distance Education Committee minutes of December 18, 2013 as presented.

CARRIED

PROGRAM REVIEW COMMITTEE

Academic Council received the Program Review Committee minutes of January 24, 2014 for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Cawthorn that Academic Council accept the Program Review Committee minutes of January 24. 2014 as presented.

CARRIED

RESEARCH PLANNING COMMITTEE

Academic Council received the Research Planning Committee document entitled *Grant-Funded Applied Research Faculty Release Request* Process for information.

STRATEGIC ENROLMENT RETENTION TEAM

Academic Council received the Strategic Enrolment Retention Team minutes of March 19, 2014 for approval.

MOVED by Ms. Bansgrove ; **SECONDED** by Ms. Smith that Academic Council accept the Strategic Enrolment Retention Team minutes of March 19, 2014 as presented.

CARRIED



3755. OPEN DISCUSSION

• Ms. Bansgrove thanked Ms. Honan for two years of Chairing.

3756. ADJOURNMENT

The meeting was adjourned at 4:54 p.m.

Ms. Deena Honan Chair Ms. Barb Johnston Records

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