ENTERPRISE RISK MANAGEMENT POLICY

NORTHWESTERN POLYTECHNIC

POLICY NAME:			
Effective Date	October 20, 2022	**Policy Type**	Administrative
Responsibility	Vice-President, Corporate Services	**Related Policies**	
Approval Authority	Board of Governors	**Review Schedule**	Annually

1. Policy Statement

1.1. Northwestern Polytechnic ("NWP" or Institution") is committed to creating and maintaining an Institutional Enterprise Risk Management program. The institution is focused on properly managing its risks while pursuing opportunities to enhance the value of the Institution.

2. Scope

2.1. This policy applies to all activities of the Institution, including academic, research, administration, and support activities.

3. Reason for Policy

3.1. This policy assist decision making processes that support the acceptance of risk, management of existing uncertainty and the approach to new opportunities. This Policy is a statement of commitment by the Institution to ensure the introduction, adoption, and implementation of an effective ERM program.

3.2. ERM activities form an integral part of the Institution's objective setting process. It supports and improves the decision-making, planning, and prioritization processes to ensure appropriate action is undertaken to continually address risks.

3.3. ERM enhances NWP's ability to achieve its mission and vision and improves the allocation of resources across the Institution.

4. Definitions

4.1. "Audit Committee" means the audit committee of the Board.
4.2. "Board" means the Board of Governors of the Northwestern Polytechnic.
4.3. "Enterprise Risk Management" is the coordinated activities to direct and control an organization with regard to risk.
4.4. "Risk Management Advisory Committee" means the committee composed of Core Leadership Team members and others whose purpose is to provide guidance on matters relating to Institutional Enterprise Risk Management.
4.5. "Enterprise Risk Management Guidelines" is a set of components that provide the foundations and organizational arrangements for designing, implementing, monitoring, reviewing, and continually improving risk management throughout the Institution.
4.6. "Risk" is the effect of uncertainty on goals. An effect is a deviation from the expected, either positive or negative.

5. The Policy

5.1. NWP's overall ERM Program are based upon the International Organization for Standardization ("ISO") 31000 Risk Management – Principles and Guidelines and the supporting ISO Guide 73 Risk Management – Vocabulary.

5.2. A formal, continual process will be established for identifying, assessing, managing, and communicating emerging and existing risks that may positively or negatively impact the achievement of the Institution's strategic goals in alignment with the risk appetite of the Institution.

5.3. The Institution has implemented Enterprise Risk Management ("ERM") Guidelines to guide the identification, assessment, treatment, monitoring and reporting of risks across the Institution. While the Institution's focus is to ensure ERM is formally established at the strategic, enterprise-wide level; the concepts contained within this Policy and the ERM Guidelines may be applied to all business units or any stage in the life of a policy, process, project, or activity; in initial planning; and in the evaluation of options.

5.4. Roles and Responsibilities

STAKEHOLDER	RESPONSIBILITIES
Board of Governors	The Board of Governors approves and supports Enterprise Risk Management ("ERM") by providing the risk management philosophy direction and understanding the Institution's most significant risks.
NWP Audit Committee	Provides oversight and guidance to the enterprise risk management function and fulfills responsibilities listed in the committee's Terms of Reference.
President & CEO	Ensure a robust environment which facilitates sound and prudent risk taking and risk managing activities and: • Understands NWP's most significant risks and ensure these risks are being monitored and mitigated as necessary. • Provide risk reporting to the Board of Governors related to the Institution's most significant risks. • Ensures risks are fully considered in the development of long-term strategies and plans for NWP.
Vice-President, Corporate Services	The Vice-President, Corporate Services has overall ownership of the ERM process and is responsible for developing, coordinating and facilitating implementation of the ERM Guidelines.
Manager, Enterprise Risk	The Office of Enterprise Risk Management assists the Vice President Corporate Services with the development and roll-out of the ERM process, and fulfills responsibilities listed in the ERM Guidelines.
Risk Management Advisory Committee	Fulfills responsibilities listed in the ERM Guidelines.
Institution Employees	Responsible for managing risk as part of their daily responsibilities.

5.5 No exceptions are permitted to this policy.

6. **Revision history**

6.1. Reviewed: October 20, 2022.