

**Members:**

Council Chair: Council

Vice-Chair:

President:

Vice-President Academic:

Deans:

Alternates:

Registrar:

Academic Staff Association:

Alternates:

Students' Association:

Alternates:

**Marcia Aldred**

Shawn Morton | Notice of Absence

Vanessa Sheane | Notice of Absence

**Jodi Schultz**

Julia Dutove | Notice of Absence

**Megan Stone**

**Bobbi Craig-Sparkes**

**Michelle Hutchingame**

Sheryl Heikel | Notice of Absence

**Chuntai Jin**

**Tanya Ray**

**Lorelle Warr**

**Luke Umble**

**Teresa Evans**

**Jacob Fehr**

**Raoudha Kallel**

Desiree Klauser | Absent

Peter Sellers | Absent

Lesley Brazier

Ali Forest

**Laura Marotta**

Fabio Minozzo

Theresa Suderman

**Melly Pack**

**Mason Huckabone**

**Jake Rakestraw**

TBA

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TBA

**September 24, 2025**

TBA

Alberta's Union of Provincial Employees  
(AUPE Local 071 Chapter 15):

Megan Belcourt

Kara Witow

Alternate:

Tanya Kinderwater

Alberta's Union of Provincial  
Employees (AUPE Local 071  
Chapter 007):

Allison Clarke

Alternates:

Alana Kazmer

Jori Grimm

Community Members:

Nancy Gorgichuk

Penny Rose | Absent

Non-Voting Guests:

Chantel Lussier

Patricia Wolf Veiga | Absent

Tony Shmyruk

**4300 LAND ACKNOWLEDGMENT**

Before beginning the meeting, the Chair provided the following land acknowledgment:

*Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Métis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land. We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.*

**4301 CALL TO ORDER/INTRODUCTIONS**

The Chair called the In-Person and Zoom Academic Council meeting to order at 4:04 pm.

**4302 AGENDA**

**MOVED** by B. Craig-Sparkes; **SECONDED** by T. Ray that the agenda be approved as presented.

**CARRIED**

**4303 MINUTES OF APRIL 24, 2025**

**MOVED** by A. Clarke; **SECONDED** by L. Warr that the Minutes of April 24, 2025, be approved as presented.

**CARRIED**

**4304 RECOMMENDATIONS TO THE BOARD OF GOVERNORS**

**Academic Policies**

**Related to the Admission of Students**

**Athlete Eligibility Policy**

J. Schultz presents and provides background on the Athlete Eligibility Policy that was approved by the Board of Governors on August 22, 2025.



**Academic Council Authority and Bylaws**

**MOVED** by R. Kallel; **SECONDED** by T. Evans that Academic Council approve the revised Academic Council Authority and Bylaws with the following revisions:

- 5.3.4 – Change “April 30<sup>th</sup>” to “April 1<sup>st</sup>”
- Appendix 1: 2.2 – Change “May” to “April”
- 1.1 – Remove “College”
- Appendix 1: 3.9.3 – Change “College” to “Institutional”
- Change “Provost and Vice-President Academic” to “Vice-President Academic” throughout the document

Clarification was requested surrounding Appendix 1, 1.2.1.1 to be discussed further at the December 11, 2025, Academic Council meeting.

**CARRIED**

**4305 ACADEMIC COUNCIL APPROVED ITEMS**

**Course Changes**

**MOVED** by B. Craig-Sparkes; **SECONDED** by L. Warr that Academic Council approve the course changes to the following courses as recommended by the Curriculum Committee on May 28, 2025:

- UC1202 Work Role Introduction (retire)
- UC1208 Processing Client Records (retire)
- UC1250 Introduction to Pharmacology (retire)
- CS4320 Data Science

**CARRIED**

**Program Changes**

**MOVED** by B. Craig-Sparkes; **SECONDED** by A. Clarke that Academic Council approve the program changes to the following programs as recommended by the Curriculum Committee on May 28, 2025.

- Practical Nurse
- Computer Systems Technology Diploma

**CARRIED**

**Academic Policies**

**General Research Fund Policy**

**MOVED** by J. Schultz; **SECONDED** by R. Kallel that the General Research Fund Policy be approved with the following revisions:

- 7 – Adjust “Vice-President Academic and Research” to “Vice-President Academic”.

**CARRIED**

**Sub-Committee Reports**

**Student Award Committee Report**

J. Schultz presents the Student Award Committee Report.

**Master Academic Plan**

J. Schultz presents the Master Academic Plan.

**Nominating Committee**

**Curriculum Committee**

M. Aldred presented the Curriculum Committee membership and noted that M. Pack will replace M. Huckabone as the Student Representative from the SA. A forthcoming Alternate Faculty Member from the School of Health is yet to be elected by the Academic Staff Association in October.

**Program Review Committee**

M. Aldred asked for nominations for a Non-Academic Staff representative from Academic Council to sit on the Program Review Committee. A. Clarke was the sole nominee and accepted the position.

**MOVED** by J. Schultz; **SECONDED** by L. Warr to approve the Program Review representatives as presented with filling the role of Academic Council member and to accept the forthcoming member who is yet to be elected by the Circle of Indigenous Students.

**CARRIED**

**Co-Curricular Committee**

M. Aldred asked for nominations for a representative from Student Experience to sit on the Co-Curricular Committee. W. Knox was the sole nominee and accepted the position.

**MOVED** by L. Warr; **SECONDED** by A. Clarke to approve the Co-Curricular representatives as presented with filling the role of Student Experience.

**CARRIED**

**Chair and Vice-Chair**

M. Aldred asked for nominations for the Chair position. L. Warr was the sole nominee and accepted the position.

**MOVED** by T. Evans; **SECONDED** by M. Pack that L. Warr be elected as Chair of Academic Council.

**CARRIED**

M. Aldred asked for nominations for the Vice-Chair position. M. Pack was the sole nominee and accepted the position.

**MOVED** by L. Warr; **SECONDED** by M. Stone that M. Pack be elected as Vice-Chair of Academic Council.

**CARRIED**

**4306 TRENDING EDUCATION TOPIC**

J. Schultz presents on the Strategic Enrolment Management Governance Committee initiatives.

**Topic for Next Meeting**

The topic for the next meeting will focus on Virtual Simulations-Indigenous Health. T. Evans will present.

**4307 OPEN DISCUSSION**

Nothing was discussed.

**4308 NEXT MEETING**

The next meeting is scheduled for Thursday, December 11, 2025.



**MOVED** by R. Kallel; **SECONDED** by M. Pack to adjourn the meeting at 5:13 pm.

**CARRIED**

  
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Lorelle Warr, Chair  
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Brenna Bessette, Records