

## DEPARTMENT OF EDUCATION

### COURSE OUTLINE – Fall 2024

#### CD2020 (EC): Environments for Young Children – 2(2-0-0) 30 Hours for 15 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

**INSTRUCTOR:** Amanda Young  
**OFFICE:** Not Applicable  
**OFFICE HOURS:** By Appointment

**PHONE:** Not Applicable  
**E-MAIL:** [Ayoung@nwpolytech.ca](mailto:Ayoung@nwpolytech.ca)

**CALENDAR DESCRIPTION:** This course focuses on how the child's physical environments support social, cognitive, physical and emotional development through the early childhood years. Students will analyze specific aspects and components of high-quality environments for young children and will learn important principles that can be applied to the design of indoor and outdoor environments for preschool children.

**PREREQUISITE(S)/COREQUISITE:** Successful completion of first year or consent of Department. \*This course must be successfully completed immediately prior to CD2145 Practicum

**REQUIRED TEXT/RESOURCE MATERIALS:** No textbook required.

Students are responsible for all fees associated with ProctorU, a live proctoring service for online exams. Fees are paid when you schedule your exams through ProctorU.

Pricing per exam is as follows:

60 minutes or less – \$16 USD

61-120 minutes – \$25 USD

121 – 180 minutes – \$31 USD

DELIVERY MODE(S): Online

## LEARNING OUTCOMES:

On completion of this course the student will be able to:

- Explain how the physical environments experienced in childhood contribute to the social, cognitive, emotional and physical development of young children.
- Describe the key components of a well-designed outdoor play space for young children.
- Discuss and apply specific design principles and guidelines that work together to create a high quality indoor play space for children.
- Demonstrate the ability to design a pre-school environment that gives young children and their families a sense of belonging.
- Design, establish, maintain and evaluate developmentally appropriate environments that respond to the developmental needs and interests of young children.

## TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>.

**\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

## EVALUATIONS:

All submitted work is graded according to the grading criteria or rubric set for the learning activity or assignment submitted.

All assignments must be completed to receive a grade in this course. Assignments: 50% (Each is worth 16.67% 3 total) Learning Activities: 30% (each is worth 5% 6 total), Discussion Contributions: 10% (2% each 5 total), Quizzes 10% (2% each 5 total).

Assignment details and specific instructions will be discussed in My Class.

Assignments and learning activities must be submitted in the Dropbox on My Class by 11:59 p.m. on the due date. ALL assignments, learning activities, discussions, and quizzes MUST be completed and turned in to pass the course.

## GRADING CRITERIA:

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	95-100	C+	2.3	67-69
A	4.0	85-94	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

## COURSE SCHEDULE/TENTATIVE TIMELINE:

<p>Module One: Play Ranges September</p>	<p><b><i>Course Outline Quiz:</i></b> Saturday, September 7, 2024</p> <p><b><i>Learning Activities (1):</i></b> Friday, September 13, 2024</p> <p><b><i>Discussion Post and Response:</i></b> Post: Friday, September 20, 2024 Response: Friday, September 27, 2024</p> <p><b><i>Module Quiz:</i></b> Saturday, September 21, 2024</p> <p><b><i>Assignment:</i></b> Friday, September 27, 2024</p>
<p>Module Two: Outdoor Spaces October</p>	<p><b><i>Learning Activities (2):</i></b> Friday, October 11, 2024</p> <p><b><i>Discussion Post and Response:</i></b> Post: Friday, October 18, 2024 Response: Friday, October 25, 2024</p> <p><b><i>Module 2 Quiz:</i></b> Saturday, October 19, 2024</p>

	<p><b>Assignment:</b> Friday, November 1, 2024</p>
<p>Module Three: The Physical Environment November</p>	<p><b>Learning Activities (3):</b> Monday, November 18, 2024</p> <p><b>Discussion Post and Response:</b> Post: Friday, November 22, 2024 Response: Friday, November 29, 2024</p> <p><b>Module 3 Quiz:</b> November 22, 2024</p> <p><b>Assignment:</b> Friday, November 29, 2024</p> <p><b>Final Cumulative Quiz:</b> Saturday, December 7, 2024</p>

All work is due by 11:59 pm on the dates indicated above. A deduction of 2% per day for up to 7 days will be applied for late learning activities, assignments, discussion posts, and discussion responses. Quizzes will receive a 0% if they are not completed on the above dates.

## STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/administration/policies/index.html>.

\*\*Note: all Academic and Administrative policies are available on the same page.

## Additional Information:

### *Learning Activities*

Each unit has special tasks for you to complete. These learning activities are to be submitted to your instructor for feedback and marking. They allow your instructor to monitor your learning throughout the course and to provide you with helpful feedback. Each learning activity will be looked at by your instructor. However, only one per unit will be graded with feedback. ALL LEARNING ACTIVITIES MUST BE COMPLETED. Late learning activities will be penalized by a deduction of 2% per day



up to a maximum of seven days. The rubric for learning activities can be found under Important Information.

## *Assignments*

These are an important part of your learning. Each unit assignment must be completed and submitted to your instructor for feedback and marking. All course assignments must be completed to receive a course mark. Your instructor has set specific deadlines for each of the assignments in this course. Late assignments will be penalized by a deduction of 2% per day up to a maximum of seven days. It is strongly recommended that you keep copies of each assignment before submitting them to your instructor. Save a copy on your computer or Google Drive. 50% of your final grade for the course is based on the quality of work shown in your assignments. For a complete assignment rubric please see the appropriate unit assignment folder.

## *Discussions*

Discussions are a tool to share your learning experience with other members of the course and to extend your learning. Discussions are a safe space to share your thoughts, ideas, and opinions with other students. Disrespectful behavior in the discussion board will not be tolerated. Students are expected to act respectfully, professionally, and collaboratively in discussion forums. You do not always need to agree with another student, but you must remain professional and respectful in your replies. Discussion posts are between 200–250 words in length. The rubric for discussions can be found under Important Information.

## *Quizzes*

The quizzes are in place to review the material in the course before the module assignments. This is done to support your learning and understanding of the material in the module before the assignment. All quizzes are open book. This means you can use your notes and the course material during the time of the quiz. Quizzes will only be accessible on the dates indicated in the course schedule. There are no resubmissions for quizzes.

## *Communication with Instructor:*

Please include the course name and number, the student's full name, and student identification number for email communication.

Communication is to be respectful and professional with an instructor. We are humans too. I understand that not achieving a specific goal or grade can be filled



with many emotions like being overwhelmed and frustrated. Please ensure that your communication with course instructors is professional and respectful because we are here to support you in your learning journey, and we are humans too.

Communication is key to finding success. Please keep communication lines open. Email me to ask questions and let me know if you are struggling with class content or deadlines. I am more than willing to help you in your learning so you can soak up all that there is to learn. However, I cannot help you if I do not know you need help. Communication is key!

*Hand in assignments via MyClass on the date indicated.*

- Instructors reserve the right to make exceptions to this rule in extenuating circumstances on a case-by-case basis.
- ALL assignments will be typed, double-spaced (or follow the provided template), and will include a cover page with your name, course number, and assignment name.
- To synthesize the information learned and to enhance your learning, it's important that you do your own writing, without using Chat-GPT or any other AI or language bot. Assignments found to have been created using AI/bots will not be graded. Whether students are permitted to rewrite/resubmit these assignments is at the instructor's discretion. AI-written papers may be subject to further penalties under the Student Rights and Responsibilities policy.
- Students may be required to submit their coursework to Turnitin, a third-party service provider engaged by BVC. Turnitin identifies plagiarism by checking databases of electronic books and articles, archived web pages, and previously submitted student papers. Students acknowledge that any coursework or essays submitted to Turnitin will be included as source documents in the Turnitin.com reference database, where it will be used solely to detect plagiarism. The terms that apply to a student's use of Turnitin are described on Turnitin.com.
- Students will be allowed to make one re-submission during the duration of the course. Re-submissions can be completed for assignments or one learning activity from each module. Resubmissions will be accepted after the Unit 3 assignment is submitted (November 29, 2024). Resubmissions will not be accepted prior Unit 3 assignment (November 29, 2024) or after the last day of the course (December 10, 2024). The resubmission is in place to help you apply feedback directly and increase your grade in the course. Students must notify the instructor via email when a re-submission is made so the instructor knows the student has resubmitted. In the email, the student must include the course number, the student's full name, learning activity and/or assignment details, and the date of re-submission.

## USING PROCTORU:

This course uses ProctorU Live for online exams. To utilize this service, you are required to complete the following steps:

- Create a ProctorU account by clicking the ProctorU link in the course.
- Download and install the Guardian Web Browser, Google Chrome, and the ProctorU extension.
- Schedule each exam at least 3 days (72 hours) in advance. If you miss this deadline, you cannot take the exam.
- Pay for the proctoring service. The fees are exclusively your responsibility and in no event shall be the responsibility of Northwestern Polytechnic.

For more detailed instructions [click here](#), and for video instructions [click here](#).

Before each exam, you must complete a room scan with your web camera, during which you will show your surroundings to a live proctor.

The invigilator will ask to view (but not collect or store) your student identification to verify your identity and will remotely access your computer to unlock the exam. When monitoring your actions via video streaming, the invigilator may possibly record your actions if they suspect academic integrity behavioural issues. You will be verbally notified if/when recording begins.

The collection of and access to the personal information listed above is permitted under subsection 33(c) of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25, which states, "No personal information may be collected by or for a public body unless that information relates directly to and is necessary for an operating program or activity of the public body." In addition, subsection 39(4) states, "A public body may use personal information only to the extent necessary to enable the public body to carry out its purpose in a reasonable manner."

Records Retention: Any video records of you created by ProctorU will be kept by ProctorU for a maximum of 7 days in order to make a decision about any possible academic integrity infraction, after which time it shall be permanently deleted. All other personal information collected and stored by ProctorU within your profile account will be permanently deleted if the account has not been used after one year.

## Consent to Store Personal Information Outside Canada

ProctorU is an American company. An agreement is in place between ProctorU and Northwestern Polytechnic by which ProctorU will take reasonable steps to protect your personal information from unauthorized access and disclosure. Information about how ProctorU protects your privacy can be found in their [Privacy Policy](#).

By using the ProctorU service via Northwestern Polytechnic, you consent to the storage of and access to your personal information outside of Canada.

This consent is in effect from the day you register with ProctorU and expires one year after completion of your exam.

Additional privacy and liability information regarding the use of ProctorU is available on the NWP website.