

ANIMAL SCIENCES DEPARTMENT
COURSE OUTLINE – Spring 2025
AG1920 – Work Placement I – 5 (0-0-30) 600 hours

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

INSTRUCTOR: Josefina Bartlett **PHONE:** 7808356618
OFFICE: FM6106 **E-MAIL:** JBartlett@nwpolytech.ca
OFFICE HOURS: Reach out by phone or email during placement

CALENDAR DESCRIPTION: The Agriculture Operations Work Placement I Course is designed to provide participants with introductory practical training and hands-on experience in grain farming and/or livestock farming. Students are responsible for securing an approved work placement; the work experience is monitored and evaluated by the employer.

PREREQUISITE(S)/COREQUISITE: AG1200 and AG1600

REQUIRED TEXT/RESOURCE MATERIALS: None

DELIVERY MODE(S): Employment training course: This is a paced online self-study course. Work-Experience (900hrs)

LEARNING OUTCOMES:

1. Acquire relevant employment skills and realistic expectations of the agriculture work force.
2. Apply theories and practices taught in the classroom and reflect on their application in the workplace within the agriculture industry.

3. Acquire and apply technical work skills that may not be available through classroom learning.
4. Observe agriculture practices to further understanding of the agriculture industry.
5. Expand employment experiences by working with an industry mentor to increase skills for future job positions.
6. Adapt to the work environment by learning behaviours typical of and appropriate to the agriculture industry.
7. Demonstrate increased preparedness for upcoming classes through having experienced a practical context in the agriculture industry.
8. Acquire industry-specific safety protocols and practices including hazards associated with agricultural operations in a variety of settings to ensure a secure and healthy work environment.
9. Effectively communicate with team members and supervisors using industry-specific terminology and formats for documentation.
10. Develop problem-solving skills to identify and resolve operational challenges and emergencies that may arise in agriculture operations such as grain and livestock farming.
11. Demonstrate a strong work ethic, reliability, and professionalism in the workplace, including punctuality and a positive attitude.

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>.

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

EVALUATIONS:

	Mark Distribution
A. Work Placement	80%
B. Work Placement Summer Project	20%
Total	100%

*A minimum of 60% must be obtained in order to successfully pass AG 1920.

GRADING CRITERIA

Grading Chart for course with Credit/No Credit Grading:

Alpha Grade	4-Point Equivalence	Percentage Conversion (unless otherwise specified in the Course Outline)	Descriptor
CR	N/A	50-100	Credit
NC	N/A	0-49	No Credit

COURSE SCHEDULE/TENTATIVE TIMELINE: TBA

STUDENT RESPONSIBILITIES:

Enrolment at NWP assumes that the student will become a responsible citizen of the Polytechnic Institute. As such, each student will display a positive work ethic, take pride in and assist in the maintenance and preservation of Institute property, and assume responsibility for his/her education by researching academic requirements and policies; demonstrating courtesy and respect toward others; and respecting instructor expectations concerning attendance, assignments, deadlines, and appointments.

- Additionally, students will follow all guidelines and policies that were set out by the work placement instructor—see myClass for more information on this information.
- Refer to work placement Information sheet for student responsibilities.
- If students have unexplained or unexcused absence along with disruptive behavior during tours, will result in grade deductions at instructors' discretion.
- Students are expected to show up prepared for the daily placement. This includes appropriate clothing, PPE, equipment, and knowledge.
- For your safety, the safety of others, there will be zero tolerance of anyone showing up to the work placement under the influence of alcohol or other medications which may cause physical impairment or disruptive behavior.
- Students should show respect for the placement and be mindful of the valuable equipment they will be working with. If you are uncertain about

something, ask for clarification to avoid compromising your safety, the safety of others, or causing damage to the equipment.

- Conform to the normal work hours of the establishment. Any overtime, when requested, should be mutually agreed upon and approved.
- Report to work on time. This is essential.
- Always speak well of the employer; keep the business confidential and work for the best interests of the operation.
- Please be neatly and appropriately dressed and well groomed.
- Be aware of the cost of operations and be mindful of the cost of a mistakes.
- Be courteous all at all times.
- Request permission from the employer before making personal telephone calls and/or taking time off. (An absence of two or more consecutive days must be reported to Josefine.)
- Students are not to switch or change work placement locations or dates of work placement without consent of the Work Placement Facilitator (Josefine).
- Failure to complete work placement by dates specified by Josefine, lead to serious consequences, i.e., a failure grade for the AG 1920 course. (You will not receive your diploma until your Student Work Placement's Evaluation is received.)
- There will be a summer project that must be completed to earn full marks and successfully pass the course. Project materials will be provided on loan and are expected to be well maintained and returned in good working condition in order to receive full marks.

STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/administration/policies/index.html>.

**Note: all Academic and Administrative policies are available on the same page.