

School of Business and Education- Department of Academic Upgrading

COURSE OUTLINE – Winter 2026

EN0110 (WL): English Grade 10 Equivalent – 5 (7.5-0-0) HS 112.5 Hours for 15 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

INSTRUCTOR:	LESLEY BRAZIER	PHONE:	780-539-2727
OFFICE:	B301B	E-MAIL:	LBrazier@nwpolytech.ca
OFFICE HOURS:	Email to set an appointment.		

CALENDAR DESCRIPTION:

In this course, students work to improve their reading comprehension by studying various genres including short stories, drama, poetry, and nonfiction. There will be opportunities for both oral and written expression (paragraphs and essays) with a focus on mastery of punctuation, grammar and sentence construction.

PREREQUISITE(S):

- Complete 1 of the following:
 - EN0090 – Basic English III (5)
 - Equivalent English placement test score

COREQUISITE(S): NA

REQUIRED MATERIALS:

- Binder with loose leaf or notebook
- Personal computer, laptop, or tablet with keyboard and reliable internet access for course access and coursework.
 - Email Darcy Jagodzinsky if you are interested in signing out a laptop:
darcy.jagodzinsky@atikamegcs.ca

DELIVERY MODE(S):

- EN0110 (WL) will be delivered synchronous remote in Winter 2026 semester. Students will be using My-Class, an NWP learning management system, to access course materials and to view their progress.
- The instructor will utilize the Zoom platform to hold classes on Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays from 9 am-12 pm from Monday, March 2nd, 2026– Friday, March 27th, 2026.
- To access the EN0110 synchronous remote classroom:
 - NWP EN0110 (English 10-1 High School Equivalency Course)
 - Join Zoom Meeting: <https://nwpolytech.zoom.us/j/95556999248>
 - Meeting ID: 955 5699 9248

LEARNING OUTCOMES:

- The study of English Language Arts empowers students to understand and appreciate literature as well as the world around them. It enables students to understand and appreciate language and to use it confidently for a variety of purposes. The following learning outcomes are interrelated and interdependent:
 - Explore thoughts, ideas, feelings, and experiences.
 - Understand literature and other texts in oral, print, visual and multimedia forms, and respond personally, critically, and creatively.
 - Collect and manage ideas and information.
 - Create oral, print, visual and multimedia texts, and enrich the clarity and artistry of communication.
 - Respect, support and collaborate with others in learning
 - Read and respond to a variety of writing including current events, fiction, and poetry.
 - Understand that writing has many purposes that are applicable to life in and out of school.

Please see Alberta Education's [English Language Arts Grades 10-12 Program of Study](#) and [Learn Alberta's website](#), particularly the 10-1 general and specific outcomes, for further information regarding this course's objectives and learning outcomes.

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check the transferability of this course at the Alberta Transfer Guide main page [Transfer Alberta](#)



** For courses with alpha (letter) grading, a grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. **Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

EVALUATIONS:

- **Discussions worth 5%**
 - Student introductions, academic integrity reflection, as well as narrative, descriptive, expository, and persuasive paragraphs (due Sunday, March 8th, 2026)
 - Expository essay outline (due Wednesday, March 11th, 2026)
 - Personal Response Planning/Outline (due Wednesday, March 18th, 2026).
 - Critical Analytical Essay outline (due Wednesday, March 18th, 2026).
 - Study guide questions for John Wyndham's *The Chrysalids* (due Wednesday, March 18th, 2026).
- **Articles of the Week worth 15%**
 - Article of the Week 1 (due Sunday March 8th, 2026, at midnight)
 - Article of the Week 2 (due Sunday, March 15th, 2026)
 - Article of the Week 3 (due Sunday, March 22nd, 2026).
- **Weekly Quizzes- 20%**
 - Weekly Quiz #1 (open Friday, March 6-Sunday, March 8th, 2026)
 - Weekly Quiz #2 (open Friday, March 13th- Sunday, March 15th, 2026)
 - Weekly Quiz #3 (open Friday, March 20th-Sunday, March 22nd, 2026).
- **Personal Responses & Essays worth 30%**
 - Expository Essay (due Sunday, March 15th, 2026)
 - Personal Response (due Sunday, March 22nd, 2026)
 - Critical Analytical Essay (due Thursday, March 26th, 2026)
- **Final Exam 30%**
 - Scheduled for Friday, March 27th, 2026, from 9 am-12 pm.

Special Note:

- The final day to submit EN0110 coursework is Thursday, March 26th, 2026.
- After students have written the EN0110 final exam, they must achieve a passing grade, which is at least 50% or higher in the course to progress to EN0120 and SL0120 in the Pre-Social Work Diploma Pathway.

GRADING CRITERIA:

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	95-100		C+	2.3	67-69
A	4.0	85-94		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		D+	1.3	55-59
B	3.0	73-76		D	1.0	50-54
B-	2.7	70-72		F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

- First Day of Class: Monday, March 2nd, 2026
- Last Day of Class: Thursday, March 26th, 2026
- Final Exam: Friday, March 27th, 2026
- The course schedule and summative assessments will be explained on the first day of classes and can be found on the course page.

STUDENT RESPONSIBILITIES:

- Refer to the NWP's Policy on [Student Rights and Responsibilities](#).
- NWP's Pre-Social Work Diploma Pathway is an adult education environment. Students are expected to attend all classes and show respect for their instructor and fellow classmates. Students are expected to participate fully in achieving their educational goals.
- Students are expected to check the D2L/My-Class learning management system and NWP email every 1-2 days, excluding weekends. This will ensure that students stay informed concerning course updates, readings, and announcements. It is the responsibility of the student, not the instructor, to print off readings and assignments from My-Class as necessary.
- The purpose of this course is for students to learn to read critically and write clearly. My aim is for students to improve upon their core literacy skills such as reading, writing, listening, speaking, viewing, and representing. Students are expected to demonstrate academic integrity in their work. This means that

students should be completing their weekly readings and submitting work that has been authentically produced or created by themselves.

- Generally, students should not be using Artificial Intelligence in the production of their test/exam responses, discussion posts, written work, and presentations. If the instructor has concerns regarding plagiarism, cheating, or inappropriate use of Artificial Intelligence in students' work, such instances will be treated seriously and in adherence to NWP's policies and procedures regarding academic misconducts.
- Students are expected to adhere to Modern Languages Association 9 (MLA) citation and formatting style for written assessments and presentations. This means that in-text citations and Works Cited must be included if external tools and sources are used in their work.
- Late assignments will lose 1% for each day late, including weekends. The last day to hand in coursework for EN0110 will be Thursday, June 26, 2026, at midnight; this is the day before the final exam.
- Students will receive a mark of 0% if they miss a weekly test/final exam and have not notified the instructor in advance. If students must miss a test/exam, they should contact the instructor before the test deadline (as soon as possible) via email. They may be asked to provide documentation to justify their absence.
- Please communicate with me via email for booking office appointments, excusable absences, and other communication or requests. Email is the fastest and most efficient way to get a hold of me. I will respond to email communication within 24-48 hours.

STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/administration/policies/index.html>.

****Note:** all Academic and Administrative policies are available on the same page.

Additional Information: Virtual Meeting Etiquette Rules and Best Practices

The 7 Essential Rules of Virtual Meeting Etiquette



1. **Be Punctual and Prepared:** Join meetings 2–3 minutes early to test technology and settle in. Have relevant documents open and ready, with notes prepared for your contributions. Punctuality shows respect for others' time and sets a professional tone.
2. **Optimize Your Audio and Video:** Use a quality microphone and camera positioned at eye level. Ensure adequate lighting from in front, not behind. Test equipment before important meetings and have a backup plan for technical failures.
3. **Minimize Distractions:** Choose a quiet, professional background. Silence notifications, close unnecessary tabs, and inform household members of your meeting schedule. Give the meeting your full attention—just as you would optimize your digital workspace for maximum productivity.
4. **Mute When Not Speaking:** Keep your microphone muted to eliminate background noise. Unmute only when contributing, then mute again. This simple practice dramatically improves audio quality for all participants.
5. **Communicate Clearly and Concisely:** Speak slightly slower than in-person conversations to account for audio delays. Pause between points to allow for reactions and questions. Use visual cues like raising your hand to signal you want to speak.
6. **Engage Actively:** Make eye contact by looking at the camera, not your screen. Use non-verbal cues like nodding to show engagement. Participate through chat, reactions, or verbal contributions to demonstrate active involvement.
7. **Respect Time and Boundaries:** Start and end on time. If you must leave early, inform the host beforehand. Keep contributions relevant and concise, avoiding tangents that derail meeting objectives.

Virtual Meeting Etiquette Do's and Don'ts

Do's:

- Dress appropriately from head to toe (you never know when you'll need to stand). By dress appropriately, this implies to dress as if you were going to an in-person class at the secondary or post-secondary level.
- Use the chat function for questions without interrupting
- Share your screen only when necessary and close personal tabs first
- Follow up with action items and meeting notes promptly
- Use professional display names that include your full name

Don'ts:

- Eat meals during meetings (beverages or discreet snacks are acceptable)
- Multitask visibly checking phones or working on other projects
- Interrupt others or talk over people; use hand-raising features
- Use virtual backgrounds that are distracting or unprofessional
- Forget to announce yourself when joining audio-only or if your video is off