

School of Business and Education- Department of Academic Upgrading

COURSE OUTLINE – Winter 2026

EN0130 (EC): English Grade 12 Equivalent – 5 (6-0-0) 90 Hours for 15 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

INSTRUCTOR:	Ms. Lesley Brazier	PHONE:	780-539-2727
OFFICE:	B301B	E-MAIL:	LBrazier@nwpolytech.ca
OFFICE HOURS:	Email instructor to set an appointment.		

CALENDAR DESCRIPTION:

This course includes a study of the five basic forms in literature: essays, short stories, novels, drama and poetry. Both oral presentations and written compositions are required – mainly essays and one major research paper.

PREREQUISITE(S):

- **Complete 1 of the following:**
 - EN0120 or equivalent course
 - Equivalent English placement test score

Note: A mark of 60 percent or better in Alberta Education English 20-1, or equivalent, within the previous two years will meet the prerequisite requirement for EN0130.

COREQUISITE(S):

Not applicable

REQUIRED MATERIALS:

- Tara Westover's memoir *Educated* (NWP bookstore or online)
- Waubgeshig Rice's novel *Moon of the Crusted Snow*
- William Shakespeare's "Othello" (NWP bookstore or online)
- Binder with loose leaf and/or notebook
- Personal computer or tablet with keyboard for written assessments/presentations.
- Headphones recommended accessing multimedia resources.

Students are responsible for all fees associated with ProctorU, a live proctoring service for online exams. Fees are paid when you schedule your exams through ProctorU.

Pricing per exam is as follows:

60 minutes or less - \$16 USD

61-120 minutes - \$25 USD

121 - 180 minutes - \$31 USD

DELIVERY MODE(S):

- Asynchronous (online) courses are delivered online through NWP's learning management system. There are no set class times and students attend remotely and when it works best for them.
- Students will be using My-Class, an NWP learning management system, to access course materials and to view their progress.

LEARNING OUTCOMES:

- The study of English Language Arts empowers students to understand and appreciate literature as well as the world around them. It enables students to understand and appreciate language and to use it confidently for a variety of purposes. As a result of taking this course, students will gain the ability to:
 - Explore thoughts, ideas, feelings, and experiences.
 - Comprehend literature and other texts in oral, print, visual and multimedia forms, and respond personally, critically, and creatively.
 - Manage ideas and information.
 - Create oral, print, visual and multimedia texts, and enrich the clarity and artistry of communication.
 - Respect, support and collaborate with others in learning.

Each general outcome encompasses a number of specific outcomes. These general outcomes are interrelated and interdependent. Please see [Alberta](#)

[Education's English Language Arts Grades 10-12 Program of Study](#), particularly the 30-1 general and specific outcomes, for further information regarding this course's learning outcomes.

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>.

**** For courses with alpha (letter) grading, a grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

EVALUATIONS:

- Assignments (this includes discussions and completion of memoir, novel or play study guides) 5%
- Weekly open book & online quizzes 15%
- Midterm Exam 20% (scheduled for Monday, February 23rd, 2026).
- Personal Responses, Presentations, & Essays 30%
- Final Exam 30% (scheduled for Monday, April 20th, 2026)

GRADING CRITERIA:

Please note that most institutions will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	95-100		C+	2.3	67-69
A	4.0	85-94		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		D+	1.3	55-59
B	3.0	73-76		D	1.0	50-54
B-	2.7	70-72		F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

- January 5th, 2026: Department orientation.



- January 6th, 2026: First day of class.
- January 15th, 2026: Last day to add/drop course, pay tuition fees, and opt out of health/dental plan.
- February 16th–20th, 2026: Family Day/Winter Break/No Classes
- March 31st, 2026: Last day to withdraw from the course.
- April 3rd, 2026: Good Friday/No Classes
- April 13th, 2026: Last day of class.
- April 16th, 2026: Final Exam Week Begins. Final examination date/time/location will be set by the registrar's office mid-semester.

Students will consult My-Class for monthly and weekly overviews regarding reading and assessments; this will ensure that students keep up with course readings and assignment deadlines throughout the semester. Important information related to the course will be communicated to the students via course announcements and NWP emails. Students are expected to check D2L/My-Class, and their NWP emails every 1 to 2 days, except for fall break and weekends, to ensure they are up to date with course related communication.

In EN0130, we have four over-arching units of study on Tara Westover's memoir *Educated*, Waubgeshig Rice's novel *Moon of the Crusted Snow*, William Shakespeare's *Othello*. For each unit of study, students will be required to write a closed-book unit test that covers these texts and other weekly course content. Typically, each unit of study will include a personal response, critical analytical essay, associated study guide questions, and/or presentation. Students will also learn about the research process as they prepare a research paper.

Each week of the semester, we will engage in a routine. On Mondays, we will practice mechanics, usage, and grammar (MUG skills); on Tuesdays, we will delve into two new literary devices and look at examples of these devices in literature and in popular culture. On Wednesdays, we will encounter five new general and academic vocabulary words and explore synonyms, antonyms, and uses of these words in sentences. Mug Monday skills, literary devices, and Word Wednesday terms will appear on weekly tests, unit tests, and on the final exam. On Thursdays, students will demonstrate their knowledge and understanding of weekly course content through open-book, online quizzes available through My-Class.

STUDENT RESPONSIBILITIES:

- Refer to the NWP's Policy on [Student Rights and Responsibilities](#).
- The Academic Upgrading Department is an adult education environment. Students are expected to show respect for each other as well as faculty



and staff. Students are expected to participate fully in achieving their educational goals.

- The purpose of this course is for students to learn to read critically and write clearly. My aim is for students to improve upon their core literacy skills such as reading, writing, listening, speaking, viewing, and representing. Students are expected to demonstrate academic integrity in their work. This means that students should be completing their weekly readings and submitting work that has been authentically produced or created by themselves.
- Students are required to check the D2L/My-Class site for this course regularly. Students should check it before each class to stay informed concerning course updates, readings, and announcements. It is the responsibility of the student, not the instructor, to print off readings and assignments from My-Class as necessary.
- Students should respect and adhere to assessment deadlines and in-class assessment dates (tests). Students should use the weekly calendars on My-Class to ensure they are staying on top of their coursework.
- Late assignments will be penalized 2% per day. Last-minute requests for extensions will not be granted unless medical/or other professional documentation can be provided. I will not accept any late assignments after I have handed back marked assignments to the class (Turnaround time for marked assignments is usually about one week- two weeks).
- All formal assignments are to be submitted via My-Class as Microsoft Word Documents, PDFs, or PowerPoint Presentations.
- Students are expected to adhere to Modern Languages Association 9 (MLA) citation for all assessments; this means, that in-text citations and Works Cited must be included if external tools and sources are used in their work.
- Generally, students should not rely on Artificial Intelligence in the production of their test/exam responses, discussion posts, written work, and presentations. If the instructor has concerns regarding plagiarism, cheating, or inappropriate use of Artificial Intelligence in students' work, such instances will be treated seriously and in adherence to NWP's policies and procedures regarding academic misconducts.
- Students will receive a mark of 0% if they miss a test or in class written assessment and have not notified the instructor in advance. If students must miss a test or in class assessment, they should contact the instructor before the test or in-class written assessment deadline (as soon as

possible) via email. They may be asked to provide documentation to justify their absence.

- Please communicate with me in class or via email for booking office appointments and other communication or requests. Email is the fastest and most efficient way to get a hold of me. I will respond to email communication within 24-48 hours.

STATEMENT ON ACADEMIC MISCONDUCT:

- Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/administration/policies/index.html>.

****Note:** all Academic and Administrative policies are available on the same page.

Additional Information:

USING PROCTORU:

This course uses ProctorU Live for online exams. To utilize this service, you are required to complete the following steps:

- Create a ProctorU account by clicking the ProctorU link in the course.
- Download and install the Guardian Web Browser, Google Chrome, and the ProctorU extension.
- Schedule each exam at least 3 days (72 hours) in advance. If you miss this deadline, you cannot take the exam.
- Pay for the proctoring service. The fees are exclusively your responsibility and in no event shall be the responsibility of Northwestern Polytechnic.

For more detailed instructions [click here](#), and for video instructions [click here](#).

Before each exam, you must complete a room scan with your web camera, during which you will show your surroundings to a live proctor.

The invigilator will ask to view (but not collect or store) your student identification to verify your identity and will remotely access your computer to unlock the exam. When monitoring your actions via video streaming, the invigilator may possibly record your actions if they suspect academic integrity behavioural issues. You will be verbally notified if/when recording begins.



The collection of and access to the personal information listed above is permitted under subsection 33(c) of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25, which states, "No personal information may be collected by or for a public body unless that information relates directly to and is necessary for an operating program or activity of the public body." In addition, subsection 39(4) states, "A public body may use personal information only to the extent necessary to enable the public body to carry out its purpose in a reasonable manner."

Records Retention: Any video records of you created by ProctorU will be kept by ProctorU for a maximum of 7 days in order to make a decision about any possible academic integrity infraction, after which time it shall be permanently deleted. All other personal information collected and stored by ProctorU within your profile account will be permanently deleted if the account has not been used after one year.

Consent to Store Personal Information Outside Canada

ProctorU is an American company. An agreement is in place between ProctorU and Northwestern Polytechnic by which ProctorU will take reasonable steps to protect your personal information from unauthorized access and disclosure. Information about how ProctorU protects your privacy can be found in their [Privacy Policy](#).

By using the ProctorU service via Northwestern Polytechnic, you consent to the storage of and access to your personal information outside of Canada.

This consent is in effect from the day you register with ProctorU and expires one year after completion of your exam.

Additional privacy and liability information regarding the use of ProctorU is available on the NWP website.