

COURSE OUTLINE - Fall 2025

EN1990(A2): English for Engineering Students - 3 (3-0-0) 45 Hours for 15 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

INSTRUCTOR: Dr. Heather Joyce **PHONE:** 780-539-2977
OFFICE: C418 **E-MAIL:** hjoyce@nwpolytech.ca
OFFICE HOURS: Wednesdays 10:00 a.m.-11:20 a.m. and by appointment

CALENDAR DESCRIPTION: This course aims to develop the student's ability to provide effective written and oral information. It will focus on instruction in fundamental writing skills, including building effective sentences and paragraphs, and on learning to communicate clearly across a range of genres and media used in academic and professional contexts, including correspondence and presentations. Students will be introduced to the principles of information gathering, analysis, and citation.

PREREQUISITE(S): English 30-1 or equivalent

COREQUISITE(S): None

REQUIRED MATERIALS: All required readings will be posted on myClass (D2L). It is your responsibility to ensure that you are able to access and read these works **in advance** of the class in which they will be discussed.

DELIVERY MODE(S): This is an on-campus (face-to-face) course. Students are required to attend lectures, participate in class discussions, and complete the assessments listed below.

LEARNING OUTCOMES: After taking this course, successful students will be able to

- write grammatically correct sentences that vary in type and structure
- recognize and correct common writing errors
- write unified and cohesive paragraphs

- produce coherent and well-structured documents that are suited to a variety of occasions and audiences (both professional and academic)
- revise texts, taking audience, occasion, and purpose into account
- gather, synthesize, and deploy information
- appropriately attribute sources
- recognize varied rhetorical styles in a range of texts and employ them in writing and oral communication
- construct and deliver effective presentations (formal and informal)

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>

** For courses with alpha (letter) grading, a grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. **Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:

Tasks – 15%
 Test One – 15%
 Test Two – 15%
 In-class Writing Assignment One – 10%
 In-class Writing Assignment Two – 10%
 Presentation – 15%
 Capping Assignment – 20%

GRADING CRITERIA:

Please note that most institutions will not accept your course for transfer credit **IF** your grade is **less than C-**.

Grading Chart

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	95-100	C+	2.3	67-69
A	4.0	85-94	C	2.0	63-66

A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

Weeks 1-2: Principles of Effective Writing in Academic and Non-Academic Contexts

Writing and AI

Weeks 3-4: Information Gathering, Analysis, and Attribution

Weeks 5-8: Writing Fundamentals

Weeks 9-10: Persuasive Writing and Rhetoric in Academic and Professional Contexts

Revision Strategies

Weeks 11-12: Informal and Formal Oral Presentation Skills

Weeks 13-15: Informal and Formal Reports

STUDENT RESPONSIBILITIES:

1. This course will be delivered on campus. Some course components (i.e. tasks, in-class writing assignments, tests, etc.) require onsite attendance.
2. Tasks and in-class writing assignments will be completed during class. Missed tasks and in-class writing assignments can be completed only in extenuating circumstances. Students may need to provide documentation.
3. Students must complete the tests during the allotted times. Alternative examination dates will be considered only in extenuating circumstances. Documentation may be required
4. Assignments are to be uploaded to myClass (D2L) and submitted directly to me in hard-copy form. I will not accept assignments submitted via e-mail. Assignments will not be considered received until both hard-copy and electronic versions have been submitted.

5. It is the student's responsibility to retain a copy of ALL assignments submitted for grading; in the unlikely event of loss, a duplicate copy must be made available upon request.
6. Written assignments are to be submitted on time. Late assignments will incur a penalty of 5% per day with weekends counting as two days.
7. Extensions will be granted for written assignments in extenuating circumstances. Documentation may be required.
8. Students are required to check the myClass (D2L) site for this course before each class to stay informed.
9. The myClass (D2L) site for this course contains everything students need to be successful. Students should resist the temptation to go outside of the course to consult guides, other websites, etc.
10. While we will discuss the benefits and limitations of using AI in this course, it is important to note that **students are not permitted to use any AI resources (including but not limited to ChatGPT, Grammarly's AI tools, etc.) when completing in-class and out-of-class assignments for this course. All of the work you submit also MUST be your own.** We will discuss academic integrity in class, covering both what constitutes academic misconduct at NWP and the research and citation practices that can help students ensure they avoid charges of academic dishonesty and the associated penalties. Please note students are required to accept the Turnitin user agreement when submitting assignments via myClass.
11. You are welcome to contact me via e-mail to ask questions, etc. Please note that you are more likely to receive a quick response if you contact me during regular working hours (Monday to Friday, 9 a.m.-5 p.m.). My response time on weekends will be slower. I will respond to most e-mails within 48 hours (depending on the volume of e-mails I receive). If you have a complicated question or are seeking specific assignment advice (i.e. if you would like me to read drafts, make suggestions regarding essay structure, etc.), you should drop in during my regular office hours or contact me via e-mail and ask to meet outside of those hours.

STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/polytechnic-leadership/policies-directory>.

**Note: all Academic and Administrative policies are available on the same page.