

Pricing per exam is as follows:

60 minutes or less – \$16 USD

61–120 minutes – \$25 USD

121 – 180 minutes – \$31 USD

DELIVERY MODE(S): The course work includes lectures, class discussions, in-class group and individual work.

LEARNING OUTCOMES: By the end of this course, students will gain a deeper understanding of the complex interplay between biological, social, and psychological factors that shape gender identity and experiences. They will develop the ability to critically analyze how gender influences thought processes, behaviours, and emotions, as well as its impact on health, relationships, education, and professional life. This comprehensive understanding will enable students to better appreciate the multifaceted nature of gender and its implications for individuals and society.

TRANSFERABILITY: Please consult the Alberta Transfer Guide for more information. You may check the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>.

**** For courses with alpha (letter) grading, a grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

EVALUATIONS:

Exam #1 (Chapters 1, 2, 3, 4, 5)	25%
Exam #2 (Chapters 6, 7, 8, 9, 10)	25%
Exam #3 (Chapters 11, 12, 13, 14, 15, 16)	30%
Attendance	5%
Assignment	15%
Total	100%

GRADING CRITERIA:

Grading Chart for courses with Alpha Grading:

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	95-100	C+	2.3	67-69
A	4.0	85-94	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

Please note that most institutions will not accept your course for transfer credit **IF** your grade is **less than C-**.

Grade Contentions and Incomplete Grades: Students must address any incomplete grades or grade contentions before the last scheduled lecture (with the exception of the final exam). After this date, grades as they appear on myClass will be considered final. Any grade contention for exams or assignments must be submitted in writing (word-processed) and must include a detailed justification with specific references to supporting evidence, such as page numbers or course materials.

Exam Attendance and Deferred Exams: In accordance with the Northwestern Polytechnic Policy on Student Rights and Responsibilities, students are required to write tests at the times scheduled by the instructor. If a student is unable to attend an exam due to a valid and serious reason, they must inform the instructor in person prior to the exam. Failure to notify the instructor and/or provide a valid reason will result in a grade of 0, with no opportunity to write a deferred exam or complete a makeup assignment. The instructor has the discretion to grant deferred exams only in extreme emergency situations, and such requests must be made in person. Email requests for deferred exams will not be accepted. Additionally, multiple requests for deferred exams or assignments will not be approved, regardless of the reasons provided. Deferred exams must be completed and graded before the next scheduled exam; otherwise, the grade will remain zero.



Exam Structure and Policies: Exams may consist of multiple-choice, short-answer, and long-answer questions. Specific details about the structure of each exam will be provided later in the term. Once an exam begins, students are not permitted to leave the exam room until the exam is completed and submitted. The use of electronic devices is strictly prohibited during exams. All exam grades are final, and students will not be allowed to rewrite exams or complete

additional assignments to improve their grades. For the final exam, students will have a maximum of two hours from the start time to complete the exam.

Assignment Submission and Late Penalties: All assignments must be word-processed, and students are strongly advised to retain a copy of any work submitted for grading. Assignment details will be provided at the beginning of the term. Assignments must be submitted in hardcopy format (not double-sided) by the deadline specified by the instructor. Emailed assignments will not be accepted. Unauthorized late submissions will incur a penalty of 5% per day, including weekends. Extensions may only be granted in exceptional circumstances, and students must request them in person prior to the due date. However, students should note that extensions are rarely granted, and late penalties will typically apply.

COURSE SCHEDULE/TENTATIVE TIMELINE:

February 10	Exam #1 (Chapters 1, 2, 3, 4, 5: The study of gender, Researching sex and gender, Gender stereotypes, Hormones and chromosomes, Theories of gender development)
March 17	Exam #2 (Chapters 6, 7, 8, 9, 10: Developing gender identity, Intelligence and cognitive ability, Emotion, Relationships, Sexuality)
March 21	Assignment due
April 11	Last scheduled lecture
TBA (April Exam Period)	Exam #3 (Chapters 11, 12, 13, 14, 15, 16: School, Careers and work, Health and fitness, Stress, coping and psychopathology, Treatment for Mental Disorders)

STUDENT RESPONSIBILITIES: In accordance with the Northwestern Polytechnic Policy on Student Rights and Responsibilities, students are expected to uphold high standards of attendance, participation, professionalism, and conduct. Regular attendance is essential for success in this course. Students must arrive on time and remain for the full duration of each scheduled class. If a class is missed, it is the

student's responsibility to obtain the missed material, preferably from a classmate, and complete all assigned readings. Missing classes, even if the exam date was changed during class, will not be considered a valid reason for missing an exam. The instructor does not provide lecture notes.

Learning is an active process that requires effort and engagement. Students are expected to complete assigned readings prior to each lecture, participate fully in classroom discussions and activities, and seek clarification from the instructor when encountering challenges with the course material. Students are responsible for mastering all assigned chapters, including content not explicitly covered during lectures, as well as any topics or videos presented in class.

Students are required to demonstrate professionalism and maintain a respectful and cooperative attitude toward peers and the instructor. This includes adhering to academic honesty, respecting others during discussions, actively listening, and engaging thoughtfully with questions or topics raised in class. Deadlines must be met, and students are expected to maintain a commitment to fulfilling all course expectations. Disruption of the learning environment or failure to meet these standards may result in the student being asked to leave the class.

The use of electronic devices during class is prohibited unless prior approval has been obtained from the instructor. Cell phones and electronic devices must be turned off and stored out of sight during class. Recording lectures or photographing notes or materials is strictly forbidden. Unauthorized use of devices during class will result in the device being confiscated for the remainder of the session.

Students with disabilities requiring specialized support are encouraged to self-identify to the instructor to ensure appropriate accommodations are provided.

All communication outside of class and office hours will occur via email to your Northwestern Polytechnic email account. Students are responsible for checking their college email regularly or forwarding messages to their preferred email account. When contacting the instructor, students must specify the course name and section for clarity.

By adhering to these responsibilities, students will contribute to a positive and productive learning environment that supports academic success for all.

STATEMENT ON ACADEMIC MISCONDUCT: Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/administration/policies/index.html>.

**Note: all Academic and Administrative policies are available on the same page.

Additional Information:

USING PROCTORU: This course uses ProctorU Live for online exams. To utilize this service, you are required to complete the following steps:

- Create a ProctorU account by clicking the ProctorU link in the course.
- Download and install the Guardian Web Browser, Google Chrome, and the ProctorU extension.
- Schedule each exam at least 3 days (72 hours) in advance. If you miss this deadline, you cannot take the exam.
- Pay for the proctoring service. The fees are exclusively your responsibility and in no event shall be the responsibility of Northwestern Polytechnic.

For more detailed instructions [click here](#), and for video instructions [click here](#).

Before each exam, you must complete a room scan with your web camera, during which you will show your surroundings to a live proctor.

The invigilator will ask to view (but not collect or store) your student identification to verify your identity and will remotely access your computer to unlock the exam.

When monitoring your actions via video streaming, the invigilator may possibly record your actions if they suspect academic integrity behavioural issues. You will be verbally notified if/when recording begins.

The collection of and access to the personal information listed above is permitted under subsection 33(c) of the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25, which states, "No personal information may be collected by or for a public body unless that information relates directly to and is necessary for an operating program or activity of the public body." In addition, subsection 39(4) states, "A public body may use personal information only to the extent necessary to enable the public body to carry out its purpose in a reasonable manner."

Records Retention: Any video records of you created by ProctorU will be kept by ProctorU for a maximum of 7 days in order to make a decision about any possible academic integrity infraction, after which time it shall be permanently deleted. All other personal information collected and stored by ProctorU within your profile account will be permanently deleted if the account has not been used after one year.



Consent to Store Personal Information Outside Canada

ProctorU is an American company. An agreement is in place between ProctorU and Northwestern Polytechnic by which ProctorU will take reasonable steps to protect your personal information from unauthorized access and disclosure. Information about how ProctorU protects your privacy can be found in their [Privacy Policy](#).

By using the ProctorU service via Northwestern Polytechnic, you consent to the storage of and access to your personal information outside of Canada.

This consent is in effect from the day you register with ProctorU and expires one year after completion of your exam.

Additional privacy and liability information regarding the use of ProctorU is available on the NWP website.