

**Emergency Services Department
COURSE OUTLINE –Spring 2026
EM1800 (HY): Ambulance Placement – 5 (0-0-0-240) 240 Hours for 6 Weeks**

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land, and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

INSTRUCTOR: Taegan Pomeroy **PHONE:** (780) 539-2874 & (780) 882-5264
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OFFICE HOURS: M-F 0800-1600 by appointment only

CALENDAR DESCRIPTION: The Ambulance Placement Course is designed to provide the student opportunities to integrate knowledge and skills to provide care for diverse patients across the lifespan in an ambulance setting. Under the guidance of a preceptor, students apply the knowledge and skills gained in the classroom to real emergency situations.

The overall outcome of the ambulance placement is for the student to meet all entry to practice PCP competencies.

Students are assigned to a Registered Primary Care Paramedic or Advanced Care Paramedic for the duration of their placement and will only perform skills under direct and indirect supervision. While on placement, the student acts as a role model for the profession and ambassador for NWP, while integrating the Code of Ethics and Standards of Practice into their professional practice.

The student will maintain the highest level of professionalism throughout the placement while integrating leadership, delegation, history, assessments, clinical presentations, and diagnostic findings into the development of a treatment plan based on a provisional diagnosis.

PREREQUISITE(S): A GRADE OF B- (70 -72) IN EM2020, EM2030, EM2500, BLS CERTIFICATE, IT'S YOUR MOVE - Ergonomics, AHS EMS Online Orientation, AHS Respectful Workplace

COREQUISITE(S): EM1900

REQUIRED TEXT/RESOURCE MATERIALS:

The resources listed in this section are required.

Alberta College of Paramedics (2016). Code of Ethics and Standards of Practice. Retrieved from: <https://abparamedics.com/wp-content/uploads/2020/01/Paramedics-Code-of-Ethics.pdf> and <https://abparamedics.com/wp-content/uploads/2020/04/Paramedics-Standards-of-Practice.pdf>

CompTracker™ www.studentlogbook.com

Students must have an iPad or Android Tablet in order to use the Student Log Book software.

PCP Student Ambulance Placement Manual

Students are encouraged to use ALL the program texts and resources as references for study and review as they proceed through their placements. Students are reminded that they have access to the courses they have taken on-line and can use the modules, assignments, and discussions for review.

SUPPLEMENTAL LEARNING RESOURCES

The resources listed in this section are optional but provide additional information to support learner success.

Instructor handouts and case studies

Articles, journal references, and websites identified by Preceptor.

Physicians, nurses, PCPs and ACPs can be very helpful in facilitating a learning environment and can be a good source of knowledge in the many aspects of emergency medicine.

Students are encouraged to utilize research and other resources to augment their learning and share resources with classmates by posting in on-line discussions.

DELIVERY MODE(S):

1. Class discussion
2. Onsite – predetermined placement location
3. Online activities
4. CompTracker

LEARNING OUTCOMES:

1. Consistently integrates the Alberta College of Paramedics, Code of Ethics and Standards of Practice throughout the placement.
2. Applies principles of workplace safety, including recognition and reporting requirements for adverse events or close calls and overall promotion of a culture of safety.
3. Integrate history, assessment, clinical presentation, and diagnostic findings of the ill or injured patient to determine a provisional diagnosis utilizing differential diagnoses.
4. Develop appropriate treatment plans for the ill or injured patient.
5. Demonstrate proficiency in all entry to practice PCP competencies while implementing treatment plans for diverse patients across the lifespan.
6. Demonstrate leadership and the ability to independently manage the overall care of the ill or injured patient and resources on hand at the “entry” PCP level while under indirect supervision.
7. Work collaboratively as a member of the interdisciplinary health care team.
8. Demonstrate pertinent, complete and accurate documentation and reporting.
9. Demonstrate principles of cultural safety in all interactions with the patient, public and the health care team.
10. Accept constructive feedback and integrate as appropriate to improve performance.

Required Courses to Complete

[Student Placement Prerequisites | Alberta Health Services](#)

[Education & Training | Alberta Health Services](#) – AHS Information and Privacy

AHS EMS Online Student Orientation

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page

<http://www.transferalberta.alberta.ca>.

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

EVALUATIONS:

This course requires the completion of all assigned learning activities and assessments. This includes all graded components, as well as any mandatory ungraded components designed to support learning. Students who fail to complete any required element of the course will receive a final grade of 'F'.

The PCP student must demonstrate “Proficiency” in an acceptable clinical setting. Individual evaluation of physical application skills is required through guidance and evaluation by the preceptor. Students must be under direct supervision each time “Proficiency” is being evaluated.

The guiding principles for supervision are:

1. That patient’s safety is paramount.
2. That the student be provided with maximum access to learning opportunities if patient safety is not compromised.

Once the student has demonstrated “Proficiency” in the specific competency, indirect supervision is allowed providing the preceptor is able to provide immediate support and intervention as required. Student forms are reviewed by the Placement Learning Facilitator for final assessment of the student’s placement.

The ambulance evaluation is structured to be a competency-based evaluation to objectively confirm the ability of the student to successfully complete each of the identified competencies. There are several requirements to the evaluation, both daily as well as on regular basis throughout the placement in the evaluation of the ambulance placement. The student and/or preceptor must complete each requirement.

The specific requirements involved in the evaluation include the following:

Student Attendance
Clinical Competencies
Non-Clinical Competencies
Patient Care Reports (PCRs)
Competency Intervention Forms
End of Tour Evaluations
Student Self Reflective Practices

Final Student Evaluation
 Preceptor Placement Evaluation
 Student Placement Evaluation
 Ambulance Placement Checklist
 Orientation Placement Checklist
 Placement Goals

Students are responsible for reviewing all evaluation requirements and ensuring that the appropriate procedures for completing the requirements are being followed by themselves and their preceptors.

To receive credit in EM1800, Ambulance Placement, the learner must complete all course requirements, achieve proficiency in all “P” competencies a minimum of two (2) times, and complete the minimum hours (240hrs) required. A passing grade means that the student was able to satisfactorily meet all requirements in the course. Course credit will not be given if only parts of the course requirements have been completed.

Once students have documented competencies, and the preceptor approves them, the Placement Coordinator reviews the documentation to validate attainment of the competency (e.g., appropriate type of call, assessment and required documentation). If the competency documentation does not support attainment at the proficiency level, the competency is not validated, and the student must resubmit the competency using the feedback provided by the Placement Coordinator.

The Placement Coordinator conducts a final audit of all competencies and evaluation requirements to ensure the student has met entry to practice competencies. The student must receive confirmation from the program that they have successfully completed all requirements prior to receiving credit for EM1800.

Students who are missing any of the components may be required to complete additional placement hours.

Students who have completed all their placement hours but have not submitted all evaluation requirements will be given a maximum of two weeks to complete all documentation. Refer to the student placement handbook for more information.

Type of Assessment	Description of Assessment	Value
Student Attendance	Student Attendance Forms	Complete
Clinical Competencies	Clinical Competencies	Proficient
Non-clinical Competencies	Non-clinical Competencies	Proficient
Patient Care Reports	Complete twenty-five (25) Patient Care Reports	Complete
Competency Intervention Form	Competency Intervention Form (if required)	Complete
End of Tour Evaluations	End of Tour Evaluation Forms	Complete
Final Student Evaluation	Final Evaluation Form	Pass
Preceptor Placement Evaluation	Preceptor Evaluation of Placement	Complete
Student Placement Evaluation	Student Evaluation of Placement	Complete
Ambulance Placement Checklist	Ambulance Placement Checklist	Complete
Orientation Placement Checklist	Orientation Placement Checklist	Complete

Student Placement Prerequisites	AHS Student Placement Prerequisites	Complete
Education & Training	AHS Education & Training	Complete
EMS Online Student Orientation	AHS EMS Online Student Orientation	Complete
TOTAL		Pass

GRADING CRITERIA:

Grading Chart for courses with Pass/Fail Grading:

Alpha Grade	4-Point Equivalence	Percentage Conversion (unless otherwise specified in the Course Outline)	Descriptor
P	N/A	Student meets all criteria listed in course outline and syllabus	Pass
F	N/A	Student does not meet all criteria listed in course outline and syllabus	Fail

COURSE SCHEDULE/TENTATIVE TIMELINE:

As provided by the Placement Coordinator – 12-hour, Core/Flex days, nights, weekends, and holidays

STUDENT RESPONSIBILITIES:

The student is responsible for abiding by all the information provided within their placement handbook and placement orientation. Students are responsible for all costs associated with their placement (travel, accommodation, meals, etc.)

When representing Northwestern Polytechnic, the student will maintain the highest level of professionalism in dealing with the ambulance staff, hospital staff, patients, the public and external agencies. Situations that will not be tolerated and may lead to withdrawal from the placement include but are not limited to:

- Unprofessionalism
 - Unauthorized Absenteeism
 - Tardiness
 - Failure to adhere to dress code/uniform guideline.
 - Improper or incomplete documentation
 - Insubordination
 - Academic and/or non-academic misconduct as stipulated in NWP Student Rights and Responsibilities Policy.
1. The student's level of professionalism will be based on the ACP Code of Ethics and Standards of Practice.
 2. Students will ensure that all Student Assessment Evaluations are completed accurately and on time.
 3. The student is responsible for all competency management and must submit all competencies for evaluation from each tour/shift cycle prior to the start of the next tour/shift cycle.
 4. The student will contact the Placement Coordinator/Instructor by email once per tour/shift cycle, as well as any additional communication requirements as requested by your Placement Coordinator/Instructor and be prepared to answer questions regarding the placement.
 5. The student must immediately notify the Placement Coordinator/Instructor of any placement issues or irregularities, including scheduling or absenteeism.
 6. Students will submit incident reports/WCB forms per NWP Health and Safety policy/procedure.

7. The student will ensure all placement documentation is complete and submitted on time.
8. At the end of the placement, the student will ensure the accurate completion of all the student assessment evaluation forms.
9. Northwestern Polytechnic may be required to inform Alberta College of Paramedics (ACoP) of serious incidents (negligence, unprofessionalism) with any students who is a registered Practitioner with ACoP.
10. Failure to comply with any of the above requirements may lead to withdrawal from the placement.

STATEMENT ON ACADEMIC and NON-ACADEMIC MISCONDUCT:

Misconduct will not be tolerated. For a more precise definition of academic and non-academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/administration/policies/index.html>.

****Note:** all Academic and Administrative policies are available on the same page.

Additional Information:

Northwestern Polytechnic provides various academic support services to support your journey to success. Please be aware that personal counseling, peer tutoring, learning library services, Elders and mentors, and disability services are provided at your campus. Please inquire about contact details or locations at the Information desk.

Placement Topics

- Professionalism
- Principles of workplace safety
- Cultural safety
- Applying the Code of Ethics and Standards of Practice
- Entry to practice competencies
- Role of the preceptor
- Provisional and differential diagnoses in PCP practice
- Developing and implementing treatment plans
- Leadership in primary care paramedic practice
- Accurate documentation and reporting
- The interdisciplinary team, roles, responsibilities and working collaboratively.
- Attainment of "P" competencies at the level of proficiency
- Self-reflective practice
- Accepting constructive feedback to improve practice.