NORTHWESTERN POLYTECHNIC

DEPARTMENT of EDUCATION

COURSE OUTLINE – Fall 2026

CD 1370 (EC): Guiding Children's Behaviour I – 2 (2-0-0) 30 Hours for 15 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

INSTRUCTOR:	Tanya Ray	**PHONE:**	780-539-2786
OFFICE:	H215	**E-MAIL:**	tray@nwpolytech.ca
OFFICE HOURS:	Email/phone/set up zoom call		

CALENDAR DESCRIPTION:
This course is designed to help students understand children's behaviour and what it means to use a positive guidance approach in supporting children's social, emotional, and moral development. Environmental and developmental factors, which influence behavior are examined, as are the principles of the guidance approach and ways in which these principles can be applied in early learning and childcare settings.

PREREQUISITE(S)/COREQUISITE: None.

REQUIRED TEXT/RESOURCE MATERIALS:

Marion, Marian. (2019) Guidance of Young Children, 10th Edition, New Jersey, Pearson Education, Inc.

Students are responsible for all fees associated with ProctorU, a live proctoring service for online exams. Fees are paid when you schedule your exams through ProctorU.

Pricing per exam is as follows:
60 minutes or less - $16 USD
61-120 minutes - $25 USD
121 - 180 minutes - $31 USD

DELIVERY MODE(S): Online through MyClass

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NORTHWESTERN POLYTECHNIC

LEARNING OUTCOMES:

Upon successful completion of this course the student will be able to:

- Explain how guidance, discipline, and punishment differ.
- Explain how development influences behavior.
- Identify environmental factors that can influence children's behavior.
- Outline strategies practitioners can use to create positive interpersonal environments.
- Identify positive and respectful communication practices and attitudes in guiding children's behavior.
- Discuss developmentally appropriate, positive prevention strategies when guiding children's behavior.

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page http://www.transferalberta.alberta.ca.

** For courses with alpha (letter) grading, a grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. **Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

A passing grade in ELCC is a C- (60%).

EVALUATIONS:

Your final grade for this course will be based on:

- Discussion Forum Posts – 25% of your final grade
- Mini Assignments/Learning Activities – 30% of the final grade
- Quizzes – 25% (knowledge check)
- Assignment – 20% of the final grade.

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NORTHWESTERN POLYTECHNIC

GRADING CRITERIA:

ELCC uses the **ALPHA** grading system as described in the table below:

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	95-100	C+	2.3	67-69
A	4.0	85-94	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

The timeline for this course will follow a schedule of due dates for each week of work. This can be found within the course on myClass.

STUDENT RESPONSIBILITIES: Northwestern Polytechnic expects students' conduct to be in accordance with basic rights and responsibilities. Please refer to the NWP calendar regarding rights and responsibilities.

STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available https://www.nwpolytech.ca/about/administration/policies/index.html.

**Note: all Academic and Administrative policies are available on the same page.

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NORTHWESTERN POLYTECHNIC

USING PROCTORU:

This course uses ProctorU Live for online exams. To utilize this service, you are required to complete the following steps:

- Create a ProctorU account by clicking the ProctorU link in the course.
- Download and install the Guardian Web Browser, Google Chrome, and the ProctorU extension.
- Schedule each exam at least 3 days (72 hours) in advance. If you miss this deadline, you cannot take the exam.
- Pay for the proctoring service. The fees are exclusively your responsibility and in no event shall be the responsibility of Northwestern Polytechnic.

For more detailed instructions click here, and for video instructions click here.

Before each exam, you must complete a room scan with your web camera, during which you will show your surroundings to a live proctor.

The invigilator will ask to view (but not collect or store) your student identification to verify your identity and will remotely access your computer to unlock the exam. When monitoring your actions via video streaming, the invigilator may possibly record your actions if they suspect academic integrity behavioural issues. You will be verbally notified if/when recording begins.

The personal information collected through ProctorU is collected under the authority of the *Post-Secondary Learning Act* (s. 65) and the *Protection of Privacy Act* (ss. 4(a) & (c)). This information is used to verify your identity, monitor exam conditions, and address potential academic integrity concerns during your online exam.

NWP may input the collected personal information into automated systems to fulfill the purposes stated above. This may include activities such as flagging potential academic integrity concerns for review.

Questions regarding the collection of this personal information can be directed to: The Office of the Vice-President Academic – Northwestern Polytechnic – VPAR@NWPolytech.ca

Records Retention: Any video records of you created by ProctorU will be kept by ProctorU for a maximum of 7 days in order to make a decision about any possible academic integrity infraction, after which time it shall be permanently deleted. All other personal information collected and stored by ProctorU within your profile

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account will be permanently deleted if the account has not been used after one year.

Consent to Store Personal Information Outside Canada

ProctorU is an American company. An agreement is in place between ProctorU and Northwestern Polytechnic by which ProctorU will take reasonable steps to protect your personal information from unauthorized access and disclosure. Information about how ProctorU protects your privacy can be found in their Privacy Policy.

By using the ProctorU service via Northwestern Polytechnic, you consent to the storage of and access to your personal information outside of Canada.

This consent is in effect from the day you register with ProctorU and expires one year after completion of your exam.

Additional privacy and liability information regarding the use of ProctorU is available on the NWP website.

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