



## DEPARTMENT Humanities and Social Sciences

### COURSE OUTLINE – Fall 2026

#### EN1201(C2): Composition and Rhetoric – 3 (3-0-0) 45 Hours for 15 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

**INSTRUCTOR:** Dr. Heather Joyce      **PHONE:** 780-539-2977  
**OFFICE:** C418      **E-MAIL:** hjoyce@nwpolytech.ca  
**OFFICE HOURS:** Mondays 3:00–4:00 p.m. and by appointment

**CALENDAR DESCRIPTION:** This course will help students become more sophisticated users and producers of written texts. Instruction will include basic academic essay writing skills and the various rhetorical approaches used when addressing specific audiences. The main goals of the course are to help students integrate reading and writing and to become familiar with the conventions of college- (and university-) level writing. This includes producing coherent, logical texts that are relatively free of surface errors. To achieve these goals, the course encourages students to think critically, to read closely and analytically, and to compose responses to a variety of texts, both written and visual.

**PREREQUISITE(S):** English 30-1

**COREQUISITE(S):** None

**REQUIRED MATERIALS:** All required readings will be posted on myClass (D2L). It is your responsibility to ensure that you are able to access and read these works in advance of the class in which they will be discussed.

**DELIVERY MODE(S):** This course is delivered on campus. Students are required to attend lectures, participate in class discussions, and complete the assessments listed below.

**LEARNING OUTCOMES:** After taking this course, successful students will be able to

- analyze texts through close reading
- express ideas clearly and respond critically to written works through writing
- recognize varied rhetorical strategies in a range of texts
- describe the constituent parts of an effective essay (thesis statement, topic sentence, etc.) and reproduce these elements in their own writings
- plan, outline, and draft a piece of writing that develops a specific thesis
- follow APA and MLA citation and style conventions
- revise a text
- proofread writing for surface errors and correct the majority of these errors

## TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>

**\*\* For courses with alpha (letter) grading, a grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

## EVALUATIONS:

Tasks (unannounced)– 10%

Information Gathering, Analysis, and Attribution Quiz – 10%

Grammar Test – 15%

In-Class Writing Assignment One – 15%

In-Class Writing Assignment Two (Essay)– 15%

Revision of Writing Assignment Two (Includes Reflection) – 10%

Final Exam – 25%

## GRADING CRITERIA:

Please note that most institutions will not accept your course for transfer credit **IF** your grade is **less than C-**.

## Grading Chart

| Alpha Grade | 4-point Equivalent | Percentage Guidelines | Alpha Grade | 4-point Equivalent | Percentage Guidelines |
|-------------|--------------------|-----------------------|-------------|--------------------|-----------------------|
| A+          | 4.0                | 95-100                | C+          | 2.3                | 67-69                 |
| A           | 4.0                | 85-94                 | C           | 2.0                | 63-66                 |

|    |     |       |  |    |     |       |
|----|-----|-------|--|----|-----|-------|
| A- | 3.7 | 80-84 |  | C- | 1.7 | 60-62 |
| B+ | 3.3 | 77-79 |  | D+ | 1.3 | 55-59 |
| B  | 3.0 | 73-76 |  | D  | 1.0 | 50-54 |
| B- | 2.7 | 70-72 |  | F  | 0.0 | 00-49 |

## COURSE SCHEDULE/TENTATIVE TIMELINE:

**September 2 (W):** Introduction

**September 4 (F):** Annotating and Note-taking

**September 9 (W):** Information Gathering, Analysis, and Attribution

**September 11 (F):** Information Gathering, Analysis, and Attribution

**September 16 (W):** Information Gathering, Analysis, and Attribution

**September 18 (F):** Information Gathering, Analysis, and Attribution

**Information Gathering, Analysis, and Attribution Quiz**

**September 23 (W):** In-Class Writing Assignment

**September 25 (F):** Grammar and Style

**September 30 (W):** National Day of Truth and Reconciliation

**October 2 (F):** Grammar – Sentence Types and Sentence Combining

**October 7 (W):** Grammar – Sentence Types and Sentence Combining

**October 9 (F):** Grammar – Correcting Common Errors

**October 14 (W):** Style and Grammar Test

**October 16 (F):** Audience, Occasion, Purpose

**October 21 (W):** Audience, Occasion, Purpose

**October 23 (F):** Academic Writing: Argument and Illustration

**October 28 (W):** Academic Writing: Argument and Illustration

**October 30 (F):** Academic Writing: Argument and Illustration

**November 4 (W):** Academic Writing: Argument and Illustration

**November 6 (F):** In-Class Writing Assignment

**November 9-13:** Fall Break (No Classes)

**November 18 (W):** Revision Strategies

November 20 (F): Academic Writing: Literary Analysis

November 25 (W): Academic Writing: Literary Analysis

November 27 (F): Academic Writing: Literary Analysis

**Revised Version of In-Class Writing Assignment Due**

December 2 (W): Academic Writing: Literary Analysis

December 4 (F): Review

December 9 (W): Review

A detailed list of readings is available on myClass.

Tasks will be unannounced. The final exam will take place during the final exam period (December 12-19).

## STUDENT RESPONSIBILITIES:

1. This course will be delivered on campus. Course components (tasks, the quiz, test, in-class writing assignments, and final exam) require onsite attendance.
2. Tasks will be completed during class. Missed assessments can be completed only in extenuating circumstances. The instructor should be notified by e-mail of the impending absence prior to the beginning of class. Students may need to provide documentation. Missed assessments must be made up within two weeks of the missed class (unless the instructor agrees that extenuating circumstances preclude that possibility).
3. Students must attend the full class in order to receive a grade for tasks and quizzes that take fewer than 80 minutes to complete.
4. Students must complete the quiz, test, in-class writing assignment, and final exam during the allotted times. Alternative dates will be considered only in extenuating circumstances. Documentation may be required.
5. Students are not permitted to use any electronic devices when completing in-class assessments. Class assessments will be closed book unless otherwise specified.
6. The revised version of Writing Assignment Two is to be uploaded to myClass (D2L) and submitted directly to me in hard-copy form. I will not accept assignments

submitted via e-mail. Assignments will not be considered received until both hard-copy and electronic versions have been submitted.

7. It is the student's responsibility to retain a copy of ALL assignments submitted for grading; in the unlikely event of loss, a duplicate copy must be made available upon request.

8. Late assignments will incur a penalty of 5% per day with weekends counting as two days.

9. Students are required to check the myClass (D2L) site for this course before each class to stay informed.

10. The myClass (D2L) site for this course contains everything students need to be successful. Students should resist the temptation to go outside of the course to consult literary guides, other websites, etc. Assignments **MUST** be completed using the versions of works I provide. Assignments completed using alternate versions of the works will not be graded.

11. **Students are not permitted to use any AI resources (including but not limited to ChatGPT, Grammarly's AI tools, etc.) when completing in-class and out-of-class assignments for this course. All of the work you submit also MUST be your own.** We will discuss academic integrity in class, covering both what constitutes academic misconduct at NWP and the research and citation practices that can help students ensure they avoid charges of academic dishonesty and the associated penalties. Please note students are required to accept the Turnitin user agreement when submitting assignments via myClass (D2L).

12. Students are not permitted to record lectures using any means (including AI glasses, etc.) unless granted permission by Accessibility Services. Students with this accommodation are required to speak to the instructor prior to making any recordings.

13. You are welcome to contact me via e-mail to ask questions, etc. I will respond to most e-mails within 48 hours (depending on the volume of e-mails I receive). If you have a complicated question or are seeking specific assignment advice, you should drop in during my regular office hours or contact me via e-mail and ask to meet outside of those hours.

## STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and

Responsibilities policy available at <https://www.nwpolytech.ca/about/polytechnic-leadership/policies-directory>.

\*\*Note: all Academic and Administrative policies are available on the same page.