

COURSE OUTLINE – Fall 2026

EN1990(A2): English for Engineering Students – 3 (3-0-0) 45 Hours for 15 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

INSTRUCTOR: Dr. Heather Joyce **PHONE:** 780-539-2977
OFFICE: C418 **E-MAIL:** hjoyce@nwpolytech.ca
OFFICE HOURS: Mondays 3:00–4:00 p.m. and by appointment

CALENDAR DESCRIPTION: This course aims to develop the student's ability to provide effective written and oral information. It will focus on instruction in fundamental writing skills, including building effective sentences and paragraphs, and on learning to communicate clearly across a range of genres and media used in academic and professional contexts, including correspondence and presentations. Students will be introduced to the principles of information gathering, analysis, and citation.

PREREQUISITE(S): English 30-1 or equivalent

COREQUISITE(S): None

REQUIRED MATERIALS: All required readings will be posted on myClass (D2L). It is your responsibility to ensure that you are able to access and read these works **in advance** of the class in which they will be discussed.

DELIVERY MODE(S): This is an on-campus (face-to-face) course. Students are required to attend lectures, participate in class discussions, and complete the assessments listed below.

LEARNING OUTCOMES: After taking this course, successful students will be able to

- write grammatically correct sentences that vary in type and structure
- recognize and correct common writing errors
- write unified and cohesive paragraphs

- produce coherent and well-structured documents that are suited to a variety of occasions and audiences (both professional and academic)
- gather, synthesize, and deploy information
- appropriately attribute sources
- recognize varied rhetorical styles in a range of texts and employ them in writing and oral communication
- construct and deliver effective presentations (formal and informal).

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>

**** For courses with alpha (letter) grading, a grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:

Attribution and Grammar Test – 15%
 In-class Writing Assignment One – 10%
 In-class Writing Assignment Two – 10%
 Applied Knowledge Tasks – 15%
 Technical Writing Task – 15%
 Presentation – 15%
 Capping Project – 20%

GRADING CRITERIA:

Please note that most institutions will not accept your course for transfer credit **IF** your grade is **less than C-**.

Grading Chart

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	95-100		C+	2.3	67-69
A	4.0	85-94		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62

B+	3.3	77-79		D+	1.3	55-59
B	3.0	73-76		D	1.0	50-54
B-	2.7	70-72		F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

September 4 (F): Introduction

September 7 (M): Labour Day

September 11 (F): Information Gathering, Attribution, and Analysis

September 14 (M): Information Gathering, Attribution, and Analysis

September 18 (F): Exact Writing and Sentence Construction

September 21 (M): Sentence Combining

September 25 (F): Common Grammatical Errors

September 28 (M): Active and Passive Voice

October 2 (F): Attribution and Grammar Test

October 5 (M): Audience, Occasion, and Purpose
Attributes of Technical Writing

October 9 (F): Incident and Progress Reports
In-class Writing Assignment One

October 12 (M): Thanksgiving (No Classes)

October 16 (F): Correspondence and Reports
Definitions and Descriptions

October 19 (M): Technical Writing: Instructions, Procedures and Manuals
Technical Writing Task

October 23 (F): Persuasive Writing

October 26 (M): Persuasive Writing

October 30 (F): Proposals
In-class Writing Assignment Two

November 2 (M): Persuasive Presentations

November 6 (F): Formal Reports

November 9-13: Fall Break (No Classes)

November 16 (M): Presentation Skills

November 20 (F): Presentation Skills

November 23 (M): Presentations

November 27 (F): Presentations

November 30 (M): Presentations

December 4 (F): Professional Communication and Document Design

December 7 (M): Professional Communication and Document Design

See myClass for a detailed list of readings.

Applied knowledge tasks will take place throughout the semester; they will be unannounced.

The capping project will be due during the final exam period (December 12–19).

STUDENT RESPONSIBILITIES:

1. This course will be delivered on campus. Course components (e.g., in-class writing assignments, tests, etc.) require onsite attendance.
2. Applied knowledge tasks will be completed during class. Missed assessments can be completed only in extenuating circumstances. The instructor should be notified of any impending absences *prior* to class. Documentation may be required. The student is responsible for making arrangements with the instructor to complete the missed assessment; missed assessments **MUST** be completed within two weeks of the missed class (unless the instructor agrees that extenuating circumstances preclude that possibility).
3. Students are not permitted to use any electronic devices when completing in-class assessments. Class assessments will be closed book unless otherwise specified.
4. Students must complete the test and in-class writing assignments during the allotted times. Alternative examination dates will be considered only in extenuating circumstances. Documentation may be required.
5. Presentations must be given on the allotted date. Students must attend ALL presentation preparation classes in order to be eligible to present. Students also

must attend class on all presentation days. Failure to attend all presentation preparation and all presentation classes will result in the student receiving a failing grade (0).

Supporting presentation documents must be uploaded to myClass (D2L) and submitted directly to me in hard-copy form. I will not accept assignments submitted via e-mail. Assignments will not be considered received until both hard-copy and electronic versions have been submitted.

6. Capping projects **MUST** be submitted during the block of time allotted. Files must be uploaded to myClass (D2L). I will not accept assignments submitted via e-mail. Late projects will receive a failing grade (0).

7. While we will discuss the benefits and limitations of using AI in this course, it is important to note that **students are not permitted to use any AI resources (including but not limited to ChatGPT, Grammarly's AI tools, etc.) when completing in-class and out-of-class assignments for this course. All of the work you submit MUST be your own.** We will discuss academic integrity in class, covering what constitutes academic misconduct at NWP and the research and citation practices that can help students ensure they avoid charges of academic dishonesty and the associated penalties. Please note students are required to accept the Turnitin user agreement when submitting assignments via myClass.

8. Use of AI on any section of in-class writing assignments, any section of the presentation, or any section of the capping project will result in a failing grade being assigned to the assignment, presentation, or project as a whole.

9. Students are not permitted to record lectures using any means (including AI glasses, etc.) unless granted permission by Accessibility Services. Students with this accommodation are required to speak to the instructor prior to making any recordings.

10. Students are required to check the myClass (D2L) site for this course before each class to stay informed.

11. The myClass (D2L) site for this course contains everything you need to be successful. Students should resist the temptation to go outside of the course to consult guides, other websites, etc. Tests and assignments will be based on the works posted on myClass. Work based on other versions of the texts will not be graded.

12. You are welcome to contact me via e-mail to ask questions, etc. I will respond to most e-mails within 48 hours (depending on the volume of e-mails I receive). If you have a complicated question or are seeking specific assignment advice (e.g., if you would like me to read drafts, make suggestions regarding structure, etc.), you should drop in during my regular office hours or contact me via e-mail and ask to meet outside of those hours.

STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available at <https://www.nwpolytech.ca/about/polytechnic-leadership/policies-directory>.

****Note:** all Academic and Administrative policies are available on the same page.