

Department of Practical Nurse & Health Care Aide

COURSE OUTLINE – Fall 2026

NP2400: Practical Nursing Preceptorship – 5 (0-0-28P) 225 Hours in 8 Weeks

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Metis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land.

We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

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CALENDAR DESCRIPTION:

A concentrated clinical practice experience for consolidation of practical nurse theory and practice. Focus is on Entry-Level Competencies for LPNs and transition to graduate practice.

Note: Available only to Practical Nursing Students

PREREQUISITE(S): NP2330, NP2350

REQUIRED MATERIALS: All texts and resources used throughout the program.

DELIVERY MODE(S): In-person clinical

1. Demonstrate the ability to independently provide competent, evidence-informed nursing care to clients in diverse and complex practice environments, integrating knowledge from both continuing and acute care settings.
2. Apply advanced therapeutic communication skills to effectively interact with clients, families, and healthcare teams in complex clinical situations.
3. Practice nursing autonomously, in alignment with the Entry-Level Competencies for Licensed Practical Nurses (2019), demonstrating accountability and professional integrity across varied settings.
4. Utilize advanced critical thinking, clinical reasoning, and clinical judgment to assess and respond to diverse and complex client care needs, adjusting interventions based on evolving clinical information.
5. Demonstrate self-directed learning by proactively seeking out and integrating new evidence-based knowledge and best practices into their nursing care.
6. Integrate comprehensive and detailed knowledge of growth and development, anatomy, physiology, pathophysiology, and pharmacology into the nursing care of clients with complex health conditions.
7. Consistently apply best practices to ensure both personal and client safety in high-risk, complex environments, including advanced infection control, risk management, and patient monitoring.
8. Critically evaluate evidence-informed practices and implement improvements to client care and outcomes within selected practice settings, demonstrating leadership in practice enhancement.

TRANSFERABILITY:

Please consult the Alberta Transfer Guide for more information. You may check the transferability of this course at the Alberta Transfer Guide main page <http://www.transferalberta.alberta.ca>.

**** For courses with alpha (letter) grading, a grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

EVALUATIONS:

EVALUATIONS: Assignment	Weight	Date	Related Course Learning Outcome
Practicum Evaluation Tool (PET) - Midterm	---	At 110 completed clinical hours	1, 2, 3, 4, 5, 6, 7, 8
Practicum Evaluation Tool (PET) - Final	Pass/ Fail	Upon completion of 225 clinical hours	1, 2, 3, 4, 5, 6, 7, 8
Weekly Check-In Updates	Pass/Fail		1, 2, 3, 4, 5, 6, 7, 8

Note: In order to successfully complete NP2400 and receive credit, learners must achieve a Pass on all evaluation components.

1. Practicum Evaluation Tool (PET)

****Students must receive a pass in all sections of the PET (Practicum Evaluation Tool) to pass the clinical course.**

The student and preceptor will complete a formative assessment of nursing practice midway and at the end of the course. This will be accomplished through observation, assessment, and evaluation of the student in various activities in the clinical setting. Feedback may be supplemented with input from the clinical site's peers, faculty and staff, and clients/families.

At midterm, students at risk for failing or failing any section of the PET will develop a learning success plan in collaboration with the clinical instructor. Students must successfully meet the requirements of the learning success plan by the agreed-upon date. At the final, students must achieve a "Pass" in all areas of the PET to successfully complete NP2400.

A copy of the PET is available on the D2L page.

2. WEEKLY CHECK-IN UPDATES:

Students are required to submit a weekly clinical reflection through MyClass every Sunday by 11:59 PM. Each reflection should be a minimum of one page and no more than two pages in length, typed in a 12-point font and double-spaced. APA formatting is not required; however, professional writing standards are expected. Reflections should

provide a thoughtful overview of the student's clinical experiences, professional growth, and progress toward entry-level Licensed Practical Nurse practice. Students must maintain strict confidentiality at all times and ensure that no patient, staff, physician, or agency identifiers are included in their submissions.

At the end of each reflection, students must clearly indicate any clinical absences for the week, the number of clinical hours completed during the reporting period, and their cumulative clinical hours completed to date. This information is required to support ongoing monitoring of clinical attendance and progression throughout the preceptorship experience.

GRADING CRITERIA:

Please note that most institutions will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-Point Equivalence	Percentage Conversion (unless otherwise specified in the Course Outline)	Descriptor
P	N/A	50-100	Pass
F	N/A	0-49	Fail

COURSE SCHEDULE/TENTATIVE TIMELINE: Students will work the clinical schedule of their preceptors. This may include days, evenings, nights, and weekends.

STUDENT RESPONSIBILITIES:

As a student at NWP, you have rights and responsibilities. It is your responsibility to be familiar with the information contained in this Course Outline and the PN student handbook and to clarify any areas of concern with the instructor. It is also your responsibility to be familiar with NWP Policies. Please take the time to familiarize yourself with the policies that might impact you while you are here:

- NWP Department of Practical Nurse & Health Care Aide, [PN Student Handbook](#)
- Preceptor Manual emailed to you and your preceptor

STATEMENT ON ACADEMIC MISCONDUCT:

Academic Misconduct will not be tolerated. For a more precise definition of academic misconduct and its consequences, refer to the Student Rights and Responsibilities policy available <https://www.nwpolytech.ca/about/polytechnic-leadership/policies-directory>.

****Note:** all Academic and Administrative policies are available on the same page.

Additional Information:

As part of the final clinical/preceptorship experience, students are required to complete clinical practice preparation in addition to scheduled clinical hours. This preparation is essential to ensure readiness to deliver safe, competent, and ethical patient care in accordance with professional and program standards.

Students must demonstrate adequate preparation prior to engaging in clinical activities. Those who do not meet preparation requirements will not be permitted to attend clinical placements.

Full attendance at all scheduled clinical/preceptorship shifts is mandatory. Missed shifts may negatively impact the student's ability to meet course outcomes and may result in an unsuccessful clinical evaluation.

Students are expected to arrive on time, dressed appropriately, and prepared to fully participate in clinical responsibilities. Professional conduct is a critical component of successful preceptorship completion.

Any issues affecting attendance or performance must be communicated promptly to both the instructor and preceptor. Supporting documentation may be required for absences.

Students are responsible for reviewing all relevant course materials, policies, and expectations prior to the start of their preceptorship.