

course:	AR 3705: Portfolio Development
Session:	Fall Tuesday and Thursday 8:30 to 9:50 a.m.
Credit/Hours:	(0-0-3) Delivery: I Lecture/lab
Transfer:	
Pre/corequisite:	AR1370 and AR2430
Instructor:	Tina Martel, Studio B, 539-2814 tmartel@gprc.ab.ca
Calendar Description:	A senior course which involves the creation of a portfolio and projects with a fine arts interdisciplinary focus in preparation for transfer to another institution or entrance into the workplace.
Course Content:	<ol style="list-style-type: none"> 1. Create the best portfolio for their appropriate creative, educational and career goals 2. Be introduced to the basics of documenting work in both slide and digital formats. 3. Research and be exposed to different educational institutions /potential employers/ galleries 4. Create a professional resume and cover letter. 5. Write an articulate artist statement/letter of intent. 6. Learn the basic principles of setting and implementation of personal goals.
Evaluation:	<p>Worksheets/Exercises/Journal: 10% Grade based on completion and engagement with various worksheets and exercises to be presented in the form of a personal journal.</p> <p>Visitor in the Arts: 5% attendance and accompanying notes/visuals to be in your personal journals</p> <p>Resume: 10% Grade based on professional appearance and content.</p> <p>Artist Statement/Letter of Intent: 10% Grade based on how well written (no spelling or grammatical errors).</p> <p>Slides and Slide sheet checklist/Digital images: 25% Grade based on professional documentation of work including labels, layout and checklist presentation.</p> <p>Portfolio Presentation: 30% Grade based on professional appearance, attention to detail and presentation.</p> <p>Involvement: 10% Grade based on class participation, critique contributions, attendance and completion of various worksheets and exercises</p>
Timeline:	Overdue portfolios will be penalized a minimum of 1 grade point per late day.
Required Materials:	Estimated costs vary as to type of portfolio being prepared approximately \$250.00 .
Additional Costs:	Students are encouraged to participate on a field trip to visit educational institutions and art galleries located in Calgary, Edmonton and Lethbridge. The purpose of this trip is to allow you the opportunity to personally view other educational programs, see facilities, ask questions about programs and also view a wide variety of visual art.

\$200.00: Hotel Rooms and Transportation costs paid before departure.
An additional \$150.00 for Meals, Gallery admission, LRT and sundry items is extra and the responsibility of the student.
This is an approximate cost and always varies according to the current rates.

- Attendance: More than 20% absenteeism may constitute a failure except for medical or extenuating circumstances in which case a doctor's letter may be required.
- Plagiarism: Plagiarism is cheating. The instructor reserves the right to use electronic plagiarism detection services. See P. 33-43 of the Calendar for more details, and for explanation of many other policies and regulations.
- Reviewed: