



COURSE OUTLINE – FALL 2007
BA 1380 3(3-0-0)UT – Organizational Behaviour I

Instructor	Richard Beeson	Phone	539-2864 (office)
Office	C301	E-mail	rbeeson@gprc.ab.ca
Office Hours	Tuesday & Thursday 10:00 – 11:00 am or by appointment		

Prerequisite:

None

Required Text/Resource Materials:

Robbins, Stephen P., and Langton, Nancy. (2007) Organizational Behaviour, Concepts, Controversies, Applications (Fourth Canadian Edition). Toronto. Pearson Prentice Hall.

Description:

The organization of human productive energy is the central focus of this introductory course. Themes of balancing task, relationship requirements, and the needs of the organization with those of the individual, are stressed. Specific topics include: perception, personality, values, attitudes, motivation, group behaviour, teamwork, power and politics.

Credit/Contact Hours:

This is a 3 credit course with 3 lecture hours per week. Students are expected to attend all classes.

Delivery Mode(s):

The course work includes a combination of lectures, class discussions, group work, in-class exercises, videos and case studies. Where appropriate and when available, guest speakers will be used.

Objectives:

1. To explore the meaning of Organizational Behaviour.
2. To understand how perception, personality, values and attitudes can impact the workplace.
3. To apply different theories of motivation to the workforce.
4. To explore the concept of teamwork and its use in the workplace.
5. To understand how effective interaction can occur to achieve cohesive work groups.

Transferability:

Athabasca University, University of Lethbridge, Thompson Rivers' University (Kamloops), Royal Roads University, Lakeland College (into their Applied Degree in Financial Services) and Okanagan College. Please check with the receiving institution for confirmation.

Grading Criteria:

Attendance and Participation	10%
Case Study / Presentation	10%
Topic Presentation & Paper	15%
4 Quizzes	35% (3@10% each; 1@5%)
Final	30%
TOTAL	100%

This course will cover a large volume of material. For some students, the material will be completely new, while others will have a background in various aspects of the material presented.

To help ensure that students have a full understanding of ALL the course material presented, and to reduce the problems that are created when students are absent, please note the following:

Students are expected to attend class on a regular basis, and unless it is unpreventable, to be in class on time.

All assignments submitted are to be on time and in an acceptable format.

Unauthorized late assignments will have a 10% per day late penalty applied to the assigned grade.

A final grade will not be assigned until all assignments have been submitted.

No assignment will be accepted after the last scheduled day of class.

Grades will be assigned on the Letter Grading System.

Business Administration and Commerce Department

Grading Conversion Chart

Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A+	4	95 – 100	EXCELLENT
A	4	90 – 94	
A-	3.7	85 – 89	FIRST CLASS STANDING
B+	3.3	80 – 84	
B	3	76 – 79	GOOD
B-	2.7	72 – 75	
C+	2.3	68 – 71	SATISFACTORY
C	2	64 – 67	
C-	1.7	60 – 63	
D+	1.3	55 – 59	MINIMAL PASS
D	1	50 – 54	
F	0	0 – 49	FAIL

Course Schedule/Timeline:

<u>Week</u>	<u>Chapter</u>
September 6	General Introduction
September 11	Chapters 1
September 13	Chapters 1
September 18	Chapter 2
September 20	Chapter 2
September 25	Chapter 1&2 Case Presentation
September 27	Quiz
October 2	Chapter 3
October 4	Chapter 3
October 8	Thanksgiving
October 4	Chapter 4
October 11	Chapter 4
October 16	Chapter 3&4 Case Presentation
October 18	Quiz
October 23	Chapter 5
October 25	Chapter 5
November 1	Chapter 6
November 6	Chapter 6
November 8	Chapter 5&6 Case Presentation
November 11	Remembrance Day
November 13	Quiz
November 15	Chapter 7
November 20	Chapter 7
November 22	Chapter 7 Case Presentation
November 27	Quiz
November 29	Presentation
December 4	Presentation
December 6	Presentation
December 7	Last Day of Classes

Examinations:

Final examinations will be scheduled by the Registrar during the period Monday, December 10, 2006 to Wednesday, December 19, 2006. **DO NOT PLAN ANY ACTIVITIES DURING THIS PERIOD.**

Statement on Plagiarism:

Plagiarism will not be tolerated. Please ensure you read and understand the College policy on plagiarism as published in the Calendar. If you have any questions as to whether or not you might be violating this policy, please discuss this with your instructor before you submit your assignment. The instructor reserves the right to use electronic plagiarism detection services.