



COURSE OUTLINE – WINTER 2008
BA 1380 3(3-0-0)UT – Organizational Behaviour I

Instructor	Richard Beeson	Phone	539-2864 (office)
Office	C301	E-mail	rbeeson@gprc.ab.ca
Office Hours	Tuesday & Thursday 10:00 – 11:00 am or by appointment		

Prerequisite:

None

Required Text/Resource Materials:

Robbins, Stephen P., and Langton, Nancy. (2007) Organizational Behaviour, Concepts, Controversies, Applications (Fourth Canadian Edition). Toronto. Pearson Prentice Hall.

Description:

The organization of human productive energy is the central focus of this introductory course. Themes of balancing task, relationship requirements, and the needs of the organization with those of the individual, are stressed. Specific topics include: perception, personality, values, attitudes, motivation, group behaviour, teamwork, power and politics.

Credit/Contact Hours:

This is a 3 credit course with 3 lecture hours per week. Students are expected to attend all classes.

Delivery Mode(s):

The course work includes a combination of lectures, class discussions, group work, in-class exercises, videos and case studies. Where appropriate and when available, guest speakers will be used.

Objectives:

1. To explore the meaning of Organizational Behaviour.
2. To understand how perception, personality, values and attitudes can impact the workplace.
3. To apply different theories of motivation to the workforce.
4. To explore the concept of teamwork and its use in the workplace.
5. To understand how effective interaction can occur to achieve cohesive work groups.

Transferability:

Athabasca University, University of Lethbridge, Thompson Rivers' University (Kamloops), Royal Roads University, Lakeland College (into their Applied Degree in Financial Services) and Okanagan College. Please check with the receiving institution for confirmation.

Grading Criteria:

Attendance and Participation	10%
Case Study / Presentation	10%
Topic Presentation & Paper	15%
4 Quizes	35% (3@10% each; 1@5%)
Final	30%
TOTAL	100%

This course will cover a large volume of material. For some students, the material will be completely new, while others will have a background in various aspects of the material presented.

To help ensure that students have a full understanding of ALL the course material presented, and to reduce the problems that are created when students are absent, please note the following:

Students are expected to attend class on a regular basis, and unless it is unpreventable, to be in class on time.

All assignments submitted are to be on time and in an acceptable format.

Unauthorized late assignments will have a 10% per day late penalty applied to the assigned grade.

A final grade will not be assigned until all assignments have been submitted.

No assignment will be accepted after the last scheduled day of class.

Grades will be assigned on the Letter Grading System.

Business Administration and Commerce Department

Grading Conversion Chart

Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A+	4	95 – 100	EXCELLENT
A	4	90 – 94	
A-	3.7	85 – 89	FIRST CLASS STANDING
B+	3.3	80 – 84	
B	3	76 – 79	GOOD
B-	2.7	72 – 75	
C+	2.3	68 – 71	SATISFACTORY
C	2	64 – 67	
C-	1.7	60 – 63	
D+	1.3	55 – 59	MINIMAL PASS
D	1	50 – 54	
F	0	0 – 49	FAIL

Course Schedule/Timeline:

<u>Week</u>	<u>Chapter</u>
January 7	General Introduction
January 9	Chapters 1
January 14	Chapters 1
January 16	Chapter 2
January 21	Chapter 2
January 23	Chapter 1&2 Case Presentation
January 28	Topic Presentation
January 30	Quiz
February 4	Chapter 3
February 6	Chapter 3
February 11	Chapter 4
February 13	Chapter 4
February 18-22	Reading Week
February 25	Chapter 3&4 Case Presentation
February 27	Topic Presentation
March 3	Quiz
March 5	Chapter 5
March 10	Chapter 5
March 12	Chapter 6
March 17	Chapter 6
March 19	Chapter 5&6 Case Presentation
March 21	Good Friday
March 24	Topic Presentation
March 26	Quiz
March 31	Chapter 7
April 1	Chapter 7
April 3	Chapter 7 Case Presentation
April 7	Topic Presentation
April 9	Quiz
April 11	Last Day of Classes

Examinations:

Final examinations will be scheduled by the Registrar during the period Monday, April 14, 2008 to Wednesday, April 24, 2008. **DO NOT PLAN ANY ACTIVITIES DURING THIS PERIOD.**

Statement on Plagiarism:

Plagiarism will not be tolerated. Please ensure you read and understand the College policy on plagiarism as published in the Calendar. If you have any questions as to whether or not you might be violating this policy, please discuss this with your instructor before you submit your assignment. The instructor reserves the right to use electronic plagiarism detection services.