



DEPARTMENT OF BUSINESS ADMINISTRATION

COURSE OUTLINE – Winter 2012

BA 1380 3(3-0-0)UT – Organizational Behaviour I

Instructor Richard Beeson

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Office Hours Tuesday & Thursday
12:00 – 13:00 or by
appointment

Prerequisite:

None

Required Text/Resource Materials:

Robbins, Stephen P., and Langton, Nancy. (2010) Organizational Behaviour, Concepts, Controversies, Applications (Fifth Canadian Edition). Toronto. Pearson Prentice Hall.

Description:

The organization of human productive energy is the central focus of this introductory course. Themes of balancing task, relationship requirements, and the needs of the organization with those of the individual, are stressed. Specific topics include: perception, personality, values, attitudes, motivation, group behaviour, teamwork, power and politics.

Credit/Contact Hours:

This is a 3 credit course with 3 lecture hours per week. Students are expected to attend all classes.

Delivery Mode(s):

The course work includes a combination of lectures, class discussions, group work, in-class exercises, videos and case studies. Where appropriate and when available, guest speakers will be used.

Objectives:

- To explore the meaning of Organizational Behaviour.
- To understand how perception, personality, values and attitudes can impact the workplace.
- To apply different theories of motivation to the workforce.
- To explore the concept of teamwork and its use in the workplace.
- To understand how effective interaction can occur to achieve cohesive work groups.

Transferability:

Athabasca University, University of Lethbridge, Thompson Rivers' University (Kamloops), Royal Roads University, Lakeland College (into their Applied Degree in Financial Services) and Okanagan College. Please check with the receiving institution for confirmation.

Grading Criteria:

Attendance and Participation	10%
Case Study / Presentation	20%
Topic Presentation	20%
7 Quizzes	35% (5% each)
Final	15%
TOTAL	100%

This course will cover a large volume of material. For some students, the material will be completely new, while others will have a background in various aspects of the material presented.

To help ensure that students have a full understanding of ALL the course material presented, and to reduce the problems that are created when students are absent, please note the following:

Students are expected to attend class on a regular basis, and unless it is unpreventable, to be in class on time.

All assignments submitted are to be on time and in an acceptable format. Unauthorized late assignments will have a 20% per day late penalty applied to the assigned grade.

A final grade will not be assigned until all assignments have been submitted.

No assignment will be accepted after the last scheduled day of class.

Grades will be assigned on the Letter Grading System.

			Business Administration Department
			Grading Conversion Chart
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A⁺	4	95 – 100	EXCELLENT
A	4	90 – 94	
A⁻	3.7	85 – 89	FIRST CLASS STANDING
B⁺	3.3	80 – 84	
B	3	76 – 79	GOOD
B⁻	2.7	72 – 75	
C⁺	2.3	68 – 71	SATISFACTORY
C	2	64 – 67	
C⁻	1.7	60 – 63	
D⁺	1.3	55 – 59	MINIMAL PASS
D	1	50 – 54	
F	0	0 – 49	FAIL

A3 Course Schedule/Timeline:

Week

Chapter

January 06	General Introduction
January 11	Chapters 1 What is Organizational Behaviour?
January 13	Chapters 1 What is Organizational Behaviour?
January 18	Exam
January 20	Chapter 2 Perception, Personality, and Emotions
January 25	Chapter 2 Perception, Personality, and Emotions
January 27	Chapter 1&2 Case Presentation

February 01	Exam
February 03	Chapter 3 Values, Attitudes, and Diversity in the Workplace
February 08	Chapter 3 Values, Attitudes, and Diversity in the Workplace
February 10	Exam
February 15	Chapter 4 Theories of Motivation
February 17	Chapter 4 Theories of Motivation
February 18-26	Reading Week
February 29	Chapter 3&4 Case Presentation
March 02	Exam
March 07	Chapter 5 Motivation in Action
March 09	Chapter 5 Motivation in Action
March 14	Exam
March 16	Chapter 6 Groups and Teamwork
March 21	Chapter 6 Groups and Teamwork
March 23	Chapter 5&6 Case Presentation
March 28	Exam
March 30	Chapter 7 Communication
April 04	Chapter 7 Communication ; Case Presentation
April 06	Exam; Case Presentation
April 11	Final Exam
April 12	Last Day of Classes
April 16-26	Final Exams

Examinations:

Final examinations will be scheduled by the Registrar during the period Monday, April 16, 2011 to Thursday, April 26, 2011. **DO NOT PLAN ANY ACTIVITIES DURING THIS PERIOD.**

Statement on Plagiarism:

Plagiarism will not be tolerated. Please ensure you read and understand the College policy on plagiarism as published in the Calendar. If you have any questions as to whether or not you might be violating this policy, please discuss this with your instructor before you submit your assignment. The instructor reserves the right to use electronic plagiarism detection services.