



## GRANDE PRAIRIE REGIONAL COLLEGE

COURSE OUTLINE – FALL 2012

BA2130 3(3-0-2)UT - Cost Accounting I

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<b>Office Hours</b>	Tuesdays, Thursdays 10:00-11:30 or by appointment		

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### **Prerequisite(s)/co requisite(s):**

BA1120 Principles of Accounting

### **Required Text/Resource Materials:**

*Cost Accounting—A Managerial Emphasis*, Sixth Canadian Edition, Horngren, Datar, Foster, Rajan, Ittner, Gowing, Janz; Pearson Education Canada, 2013.

**\*\*\*\*\*THIS IS A NEW TEXTBOOK—NO USED COPIES ARE AVAILABLE\*\*\*\*\***  
The text book will be used extensively and is the required texts for BA 2140.

### **Description:**

This course is the first of a two part in-depth course examining the concepts of cost/managerial accounting. Major topics include the following: cost terminology, cost-volume-profit analysis, relevant costs and short-term decision making, responsibility accounting, activity-based costing, standard costing, variance analyses, product costing and cost flows.

### **Credit/Contact Hours:**

This is a 3 credit course with 3 lecture and 2 lab hours per week. Students are expected to attend all lectures and labs and to be on time for all sessions.

### **Delivery Mode(s):**

The course will be offered as three hours instruction and two hours lab per week for a total of five hours per week. The allocation of instructional time and lab time will be at the Instructor's discretion.

- For each topic listed, there will be a classroom lecture/discussion and a demonstration of related accounting procedures. Relevant textbook readings and problems will be assigned, and your knowledge, understanding and application of the material will be tested. Chapter quizzes will be administered either on paper during the weekly lab or electronically.

- The Final Examination, to be written in the gymnasium, will consist of multiple choice questions, exercises and problems.
- Regular classroom attendance is expected. Each assigned reading should be studied both before and after it is discussed in class. Home work assignments, whether or not handed in should be completed to develop your understanding and application of the principles and practices.
- Assignments should be considered as professional submissions or presentations that would be prepared for either a supervisor or client. Therefore assignments should be neat (but not necessarily typed or computer generated), should contain proper spelling and grammar, should be in the appropriate format for accounting statements and should communicate the required information in an efficient effective manner. Marks may deducted if an assignment does not meet the above criteria.
- This course requires a great deal of time and effort so plan your schedule accordingly. Do not fall behind in the assigned readings and problems because it will be difficult to catch up.
- **Moodle** is a Learning Management System used to improve communications between the Student and the Instructor. Important dates, documents and announcements will be posted on **Moodle**, and e-mails from the Instructor to the class will be sent using **Moodle**.
- **PowerPoint** slides will be used, and will be available for down load from **Moodle**.
- Unofficial Student marks will be posted on **Moodle**. Official Final Grades will be communicated via Student Services.

### **Objectives:**

Upon completion of this course, the student will be able to:

- Define and differentiate management, cost and financial accounting
- Understand and use Cost Terms
- Perform and interpret Cost-Volume-Profit analyses
- Utilize Job Costing in both Manufacturing and Service Industries
- Apply Activity-Based Costing and Management concepts to both manufacturing and service industries
- Understand and utilize master budgets, flexible budgets, calculate and explain variances and their uses in management of organizations
- Understand and explain the effects of variable and absorption costing and related inventory valuations and income effects
- Determine cost drivers and how costs behave
- Utilize all previous information to determine relevant costs and resultant management decision making.

### **Transferability:**

Note that BA 2130 and BA 2140 **together** are required for university transfer, or for transfer to various professional organizations. Students should refer to the **Alberta Transfer Guide** at <http://www.acat.gov.ab.ca> for a list of post-secondary institutions to which these courses can be transferred. Students are ***strongly advised*** to check with the receiving institution of professional organization for more details and to ensure current transferability.

**Grading Criteria:**

Professionalism, Participation and Attendance	10%
Quizzes & Assignments	25%
Major Test 1	15% tentatively October 10, 2012, Chapters 1-5
Major Test 2	15% tentatively November 14, 2012, Chapters 6-9
Final Exam	35%

Final examinations will be scheduled by the registrar’s office during the period December 13—22, 2012. ***Do not plan any activities during this period!!!*** Dates for major tests, quizzes, and assignments will be announced in class as required during the semester.

Grades will be assigned on the Letter Grading System. Grades will be posted on **Moodle**.

**Business Administration and Commerce Department**

**Grading Conversion Chart**

Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A <sup>+</sup>	4	90 – 100	EXCELLENT
A	4	85 – 89	
A <sup>-</sup>	3.7	80 – 84	FIRST CLASS STANDING
B <sup>+</sup>	3.3	76 – 79	
B	3	73 – 75	GOOD
B <sup>-</sup>	2.7	70 – 72	
C <sup>+</sup>	2.3	67 – 69	SATISFACTORY
C	2	64 – 66	
C <sup>-</sup>	1.7	60 – 63	
D <sup>+</sup>	1.3	55 – 59	MINIMAL PASS
D	1	50 – 54	
F	0	0 – 49	FAIL

**Generally a minimum grade of C+ is required for transfer credit to another institution or professional organization. It is the student’s responsibility to ascertain the transfer criteria.**

### **Course Schedule/Timeline:**

<b><u>Week Beginning</u></b>	<b><u>Required Reading</u></b>	<b><u>Topic</u></b>
September 4		- Introduction to Cost Accounting
September 11	Chapter 1	The Accountants' Vital Role in Decision Making
September 18	Chapter 2	An Introduction to Cost Terms and Purposes
September 25	Chapter 3	Cost-Volume-Profit Analysis
October 2	Chapter 4	Job Costing
October 9	Chapter 5	Activity-Based Costing and Management
October 16	Chapter 6	Master Budget and Responsibility Accounting
October 23	Chapter 7 & 8	Flexible Budgets, Variances and Management Control
October 30	Chapter 9	Income Effects of Denominator on Inventory Valuation
November 6	Chapter 10	Quantitative Analyses of Cost Functions
November 13	Chapter 11	Decision Making and Relevant Information
November 20	Chapter 12	Pricing Decisions, Product Profitability Decisions and Cost Management
November 27	Chapter 13	Strategy, Balanced Scorecard and Profitability Analysis

### **Statement on Plagiarism and Cheating:**

Please refer to the section of the College calendar regarding Academic Dishonesty: Plagiarism, Cheating and the resultant penalties. These are serious issues and will be dealt with severely.

### **Electronic Devices:**

1. Cell phones—as a basic courtesy, cell phones must be either turned off, or set to vibrate. **Text Messaging in class is an inappropriate use of such devices.** The calculator function of phones is not sufficient for the purposes of this course. **Use of cell phones in class may jeopardize professionalism marks.**
2. Translation devices—the use of these items shall be cleared with the instructor.
3. Computers—laptop computers may be used responsibly in class to take notes, to refer to **Powerpoint** slides or for completion of assignments in. Assignments may be completed using applicable software.
4. MP3 players etc.—the use of such devices must not interfere with the learning environment. Such devices **SHALL** not be used during lectures or examinations.