



**DEPARTMENT Business & Office Administration**

**COURSE OUTLINE – FALL 2017**

**BA2390: Organization Behavior II – 3 (3-0-0) 45 Hours for 15 Weeks**

**INSTRUCTOR:** Carly McLeod                      **PHONE:** 780-539-2946  
**OFFICE:** C307                                      **E-MAIL:** cmcleod@gprc.ab.ca  
**OFFICE HOURS:** M/W 11:30 – 1pm or by appointment

**CALENDAR DESCRIPTION:**

Building on BA1380, this course further examines the human side of enterprise including innovations in the field which are designed to better meet the needs of people and organizations. Topics include power and politics, conflict and negotiation, organizational structure, and organizational change.

**PREREQUISITE(S)/COREQUISITE:**

None

**REQUIRED TEXT/RESOURCE MATERIALS:**

Robbins, Stephen P., and Langton, Nancy. (2013) *Organizational Behavior, Concepts, Controversies, Applications* (Seventh Canadian Edition). Toronto. Pearson Prentice Hall.

**DELIVERY MODE(S):**

BA2390 consists of three hours of instructional time weekly. The class work will be comprised of lectures, class discussions, small group work, case studies, and student presentations. The schedule may be adjusted if necessary. Extensive use of PowerPoint slides will be made. It is the student's responsibility to download the PowerPoint presentation for the designated chapter.

**COURSE OBJECTIVES:**

1. Determine the meaning of Organizational Behavior.
2. Recognize how power and politics can impact the workplace.
3. Implement the concepts of conflict resolutions, decision making and negotiations.
4. Recognize how culture, leadership, and structure can impact the workplace.

**LEARNING OUTCOMES:**

Upon successful completion of the course, students will be able to:

1. Research, plan, execute and evaluate an effective team projects.
2. Apply different Organization Behavior theories to the workforce.
3. Assess personal skills in conflict resolutions, decision making and negotiations

**TRANSFERABILITY:** Athabasca University: ORGB 2xx (3), Bow Valley College: HRES 1101 (3), University of Lethbridge, The: MGT 2030 (3)

**\*Warning:** Although we strive to make the transferability information in this document up-to-date and accurate, **the student has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities.** Please consult the Alberta Transfer Guide for more information.

You may check to ensure the transferability of this course at Alberta Transfer Guide main page

<http://www.transferralberta.ca> or, if you do not want to navigate through few links, at

<http://alis.alberta.ca/ps/tsp/ta/tbi/onlineSearch.html?SearchMode=S&step=2>

\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions.

**Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

## EVALUATIONS:

Quizzes/Assignments (7 Quizzes)	15%	Mid-Term	25%
Organization Analysis	25%	Final Exam	30%
Case Study	5%		

**GRADING CRITERIA: (The following criteria may be changed to suite the particular course/instructor)** Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines	Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100	C+	2.3	67-69
A	4.0	85-89	C	2.0	63-66
A-	3.7	80-84	C-	1.7	60-62
B+	3.3	77-79	D+	1.3	55-59
B	3.0	73-76	D	1.0	50-54
B-	2.7	70-72	F	0.0	00-49

## STUDENT RESPONSIBILITIES:

- Your attendance and participation are important to the success of this course. As well, you are responsible for obtaining any notes or handouts you may have missed due to an absence.
- Unauthorized late assignments, if accepted, will have a 10% per day late penalty applied to the assignment grade. If you believe that you have a legitimate reason for handing in an assignment or other deliverable, please contact the instructor beforehand.
- The Final Project & Presentation must be completed to pass BA2390
- No rewrites will be given on missed quizzes and the Mid-term. If there is an excusable absence for missing the Mid-term, the weighting of the missed exam will be added onto the final exam weighting.**

## COURSE SCHEDULE/TENTATIVE TIMELINE

<u>Week(s)</u>	<u>Topic</u>	<u>Chapter</u>	<u>Activities</u>
Aug 30	Introduction to Course		
September 4	BA1380 – review Group formation Power & Politics	Ch. 8	Group Policies Quiz #1
September 11	Steve Jobs – the Man in the Machine	Ch. 8	
September 18	Conflict & Negotiation <i>Project</i>	Ch. 9	Quiz #2
September 25	Organization Culture	Ch. 10	Quiz #3
October 2	<i>Project</i> Leadership	Ch. 11	
October 9	Leadership	Ch. 11	Quiz #4
October 16	Mid-Term Chapters 8-11 Projects		Mid-Term
October 23	Decision, Making, Creativity & Ethics	Ch. 12	Quiz #5
October 30	<i>Spirituality in the Workplace</i> <i>Projects</i>	Ch. 13	
November 6	Organization Structure	Ch. 13	Quiz #6
November 13	Fall Break Organization Change	Ch. 14	
November 20	Organization Change Projects	Ch. 14	Quiz #7
November 27	Presentations		
December 4	Review		
TBD	Final Exam		

### STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <http://www.gprc.ab.ca/about/administration/policies/>

\*\*Note: all Academic and Administrative policies are available on the same page.