



Grande Prairie Regional College

School of Business

Department of Business

COURSE OUTLINE – Winter 2009

BA 2730 3(3-0-0) Investment Funds

Instructor Lori Palmer

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Office Hours Mon. & Wed. 11:30 - 1:00

Prerequisite(s)/co requisite(s):

BA 1050 or consent of instructor

Required Text/Resource Materials:

Course material is to be ordered from the Institute of Canadian Bankers'.

Description:

This course offers an overview of the customers and products involved in the financial marketplace. It introduces the student to client objectives and types. Securities, financial markets, and investment portfolios are also examined. A review of mutual funds is undertaken focusing on the different types of funds, their fees and services, and how to select a fund.

Credit/Contact Hours:

BA 2730 is a 3 credit course consisting of 45 hours of instruction

Delivery Mode(s):

BA 2730 consists of three hours of lecture per week.

Objectives:

- Be able to guide clients in their selection of mutual funds and related investment products.
- Be able to confidently describe and discuss with clients the risk/return characteristics of the different fund types.
- Be able to ensure product suitability
- Be able to provide superior customer service with respect to mutual fund investments

Transferability:

Block transfer post-diploma agreements have been made with the following institutions: Athabasca University (including the GPRC on-campus AU 2+1 and 2+2 Bachelor of Management degree), University of Lethbridge, Lakeland College, Okanagan College, Thompson Rivers' University, and Royal Roads University. Students intending to transfer to a post-secondary institution to take advantage of a transfer opportunity are advised to check with the appropriate college/institute for the latest transfer information as acceptance of transfer is at the discretion of the receiving college.

Grading Criteria:

Stock Market Game	20%
Mid Term	30%
Quizzes	10%
Final Exam	35%
Participation	5%

Grades will be assigned on the Letter Grading System.

Business Administration and Commerce Department

Grading Conversion Chart

Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A⁺	4	94 – 100	EXCELLENT
A	4	90 – 93	
A⁻	3.7	85 – 89	FIRST CLASS STANDING
B⁺	3.3	80 – 84	
B	3	76 – 79	GOOD
B⁻	2.7	72 – 75	
C⁺	2.3	68 – 71	SATISFACTORY
C	2	64 – 67	
C⁻	1.7	60 – 63	
D⁺	1.3	55 – 59	MINIMAL PASS
D	1	50 – 54	
F	0	0 – 49	FAIL

Course Schedule/Timeline:

Week	Topic
1	Ch. 1 & 2
2	Ch. 3
3	Ch.4
4	Ch. 5 & 6
5	Ch. 7
6	Ch. 8
7	Ch. 9
8	Ch. 10 & 11
9	Ch. 12, 13 & 14
10	Ch. 15, 16, 17 & 18
11	Ch. 19
12	Ch. 20
13	Review

Examinations:

The midterm will be written approximately at the end of week 6.

The final examination will be scheduled during the exam week by the registrar's office.

The stock market game will be due March. 19. Materials for the stock market game will be discussed and dispersed in class. Any late assignments will be deducted 10% per day.

Statement on Plagiarism:

The instructor reserves the right to use electronic plagiarism detection services.

Grande Prairie Regional College Calendar 2008/2009

Academic Regulations P.44

Debarred From Exams

“You may be **refused permission to write a final examination** in a course on the advice of the instructor concerned. This usually happens when absences are excessive or if significant parts of required assignments or lab work are not completed.”

Student Conduct P.47

- **Your responsibility** as a student is to arrive on time and remain for the duration of scheduled classes and related activities.
- **Your responsibility** as a student is to respect faculty member's right to enforce the attendance requirements for the course.