

GRANDE PRAIRIE REGIONAL COLLEGE
DEPARTMENT OF EARLY CHILDHOOD EDUCATION

CD2040
ON-CAMPUS
PRACTICUM III DESCRIPTION AND GUIDE

CD2060
SEMINAR III DESCRIPTION

Revised June, 1998

PRACTICUM DESCRIPTION

The practicum component of the Early Childhood Development programme consists of practical experiences in community services such as day care centres, playschools, E.C.S. (Kindergarten), and special placements from Monday to Thursday of designated practicum weeks. Students must successfully complete time and task requirements as well as demonstrate a rapport with young children and a growing knowledge of, and willingness to assist with, routines.

The student is required to complete a minimum of 24 days of practicum, each day consisting of seven working hours for a minimum total of 168 hours. The student must complete the time commitment to receive credit. Absences from practicum must be made up prior to the end of the semester.

The student must notify the practicum supervisor and the practicum instructor prior to, or as early as possible, regarding absences.

The Early Childhood Development Department observes all statutory holidays as well as College Reading Week (see college calendar for specific dates). Closures in the school system will not be considered as absences in applicable practicum placements.

In order to integrate component with class content, and to share and expand experiences, students will regularly meet for scheduled practicum seminars. Students must fulfill requirements for Practicum and Seminar in order to receive credit.

GUIDELINES FOR PRACTICUM SUPERVISORS

Practicum provides important learning experiences for each student in our programme. We ask that supervisors share the philosophy of their programme with the student and give the student an opportunity to fulfill all expectations and to challenge individual capabilities. To guide supervisors, we offer the following suggestions:

1. Delegate responsibility according to the level of the student's experience. The experienced student should be ready to take on large groups and/or increased responsibilities.
2. Assist the student to be aware of the rules and procedures in the centre. The student will need clear direction regarding her/his role in all routine activities.
3. Discuss the student's written plans prior to, or on the first morning of each practicum week. The student is responsible for coordinating practicum and course assignments with the centre's schedule. Assignments will require observations of children and child/adult interactions. The student is also expected to provide a variety of experiences for the children. Written plans should be initialled and dated by the supervisor upon presentation.
4. Provide support, encouragement and on-going feedback. It is important that you interpret incidents to students as they occur whenever possible. It is strongly recommended that you and the student arrange time for regular discussions of daily events. This will help the student feel involved with the programme and promote opportunities for learning. Discuss the student's progress on an informal daily basis. In order for the student to prepare written plans for the following practicum week, the supervisor should be prepared to share programming ideas and identify goals for each practicum week.
5. Keep a record of student attendance on the provided time sheet. This record will be submitted to the instructor at the end of the practicum placement.
6. Students should not be left alone with a group of children nor should they be used as substitutes for regular staff. This helps to ensure that students are given appropriate supervision and feedback regarding their interactions with children.
7. Provide the student with a comprehensive verbal evaluation midway through the practicum. A written evaluation at this time is recommended. At the end of the practicum the student and the supervisor should discuss in-depth the final written evaluation of the student's overall growth and development. The evaluation is then submitted to college instructor.

GUIDELINES FOR PRACTICUM INSTRUCTORS

1. The college instructor will visit the assigned student for at least eight hours throughout the practicum placement.
2. The instructor's role will be to observe the student, discuss individual progress, and identify the needs of the student in consultation with the supervisor. The instructor is a consultant for both the student and the supervisor. A written evaluation will be completed by the instructor mid-way through practicum and upon completion.
3. The instructor is always available to both student and supervisor should any questions or concerns arise.
4. The final evaluation of the student will be determined by the instructor.

GUIDELINES FOR PRACTICUM STUDENTS

1. The student is expected to become familiar with the philosophy, policies, routines, and methods that are used in the practicum setting.
2. The student is expected to demonstrate a professional attitude with regard to attendance, punctuality, dress, confidentiality and feedback.
3. The student must contact the practicum supervisor and the instructor as soon as possible if late or absent.
4. The student is expected to share plans with the practicum supervisor on the Monday morning of each practicum week and have them initialled by the supervisor.
5. The student is expected to inform the supervisor of scheduled visits by the practicum instructor.
6. The student will consult with room supervisors for informal feedback at the end of each day.
7. **The student will consult with the supervisor to discuss plans prior to the following practicum week.**
8. The student will take equal responsibility with the supervisor in initiating ongoing communication.
9. The student will display a desire to learn.
10. The student will spend time assisting with the day to day operations of the programme through preparation, clean up, assistance with routines, etc..
11. The student will assess personal progress in working with children, and to act upon this assessment. This process of self-evaluation is an important part of learning and personal growth. This evaluation will occur orally in informal discussions with the practicum instructor and the practicum supervisor.

CD2040 PRACTICUM III

EXPECTATIONS

This semester, students should demonstrate increasing ability in working with larger groups of children and display greater ability to programme in all areas for young children.

1. Students will continue to develop the skills identified in Practicum I and II.
2. The student will continue to develop rapport with the children in the programme.
3. The student will show sensitivity towards and acceptance of the children and their families regardless of ethnicity, religion, economic situation and family lifestyles.
4. The student will demonstrate increasing skills in helping children develop autonomy and initiative. This would involve resolving more difficult interpersonal conflicts that occur among children.
5. The student will demonstrate skill in working with larger groups of children which includes responsibility for initiating effective transitions.
6. The student will continue to develop skills in interacting spontaneously with individuals and small groups of children, facilitating, extending and enriching their play experiences.
7. The students will plan, implement and evaluate experiences which take into account the developmental needs and interests of individual children.
8. The student will plan and carry out experiences which stimulates and promotes children's cognitive development.
9. The student will be able to plan, select and evaluate appropriate materials and equipment for a particular learning centre, being aware of the appropriate use of the environment.

CD2040 PRACTICUM III
STUDENT PRACTICUM TASKS

WEEK 1

During this week you are expected to interact informally with the children in all aspects of the programme. Opportunities to observe the children should be included in this week as well as throughout the semester. The programme philosophy rules, regulations, routines, procedures and goals should be clarified during this week.

WEEK 2-6

In consultation with the practicum instructor and supervisor the student will plan and carry out learning experiences for the children in their care. **All the planned learning experiences should reflect careful observation of the programme and the children's needs, abilities, interests, backgrounds, personalities, and stages of development.**

- a) Plan and carry out experiences from several of the following areas:

water	language arts
sand and mud	blocks
music	gym
carpentry	puppetry
manipulative play	outdoor play
audio-visual	modelling materials
sensory (touch, taste, sight, smell, hearing)	make-believe play
fine and gross motor skills	two and three dimensional art

- b) Plan and carry out experiences which promote young children's development of logico-mathematical, social and physical knowledge.
- c) Develop or extend two learning centres in consultation with practicum supervisor.
- d) Plan and carry out at least six (6) group times.

SEMINAR DESCRIPTION

The purpose of the seminar which accompanies the practicum is to allow students to integrate the theories they are being introduced to in their course work with their own emerging practices. As well, since some of the practices which students will observe are different from the philosophical approach espoused by the Early Childhood Development Department, it is necessary for students to understand some of the reasons for this discrepancy. Seminar, then, should serve both short term and long term needs.

1. Students should have an opportunity to examine their own assumptions, biases and personal history and to determine the impact of these factors on their current and developing beliefs and practices in terms of their work with young children.
2. Students will critically examine their own beliefs in relation to practices to which they have been exposed and explore the reasons for different styles of and approaches to working with young children.
3. All of these topics can be discussed on an on-going basis during the student's two year programme. Other issues which will no doubt arise during consideration of the above items include: advocacy not only for young children, but for the early childhood professional; professionalism and continued peer support after graduation; and guiding children's behaviour.
4. Regular journal entries **may** assist the student in reflecting on their beliefs and behaviours and their own learning and development.

Seminar should not only provide a time for students to discuss their immediate concerns, but it should also develop in the prospective early childhood professional, a spirit of critical inquiry. Preparation in the form of reading, thinking and writing will constitute a vital component of seminar.

CD2060 SEMINAR GUIDELINES

Seminar provides students with the opportunity to integrate practicum with class content and to share and expand experiences. Students will meet regularly for scheduled seminars. CD2060 Seminar III is a co-requisite for CD2040 Practicum III. **Attendance at Seminar is compulsory.**

CD2060 will focus on the needs and interests of Practicum students and will include:

1. Sharing and Analyzing Experiences in Practicum Settings.
2. Continued enhancement of communication skills. Students will augment and practice skills in interacting positively with others.
3. Discussion and collaboration with peers relating to curriculum planning, guiding children's behaviours, assessing children's development, and responding to parents.
4. Researching and presenting oral or written information relating to topics concerning the field of early childhood education. Topics may include: professional ethics; moral versus ethical issues; advocacy; societal and political influences on the care and education of young children; current trends, etc.

PRACTICUM JOURNAL GUIDELINES

The practicum journal is primarily a tool for student reflection. Journal entries may provide an opportunity to:

- consider children's interactions with materials and peers during play
- consider and reflect on child-adult interactions
- reflect on your role in children's play
- reflect on your ability to communicate effectively with children and adults
- consider the differing abilities of children and the practices used to support development
- assess your own development as an early childhood professional
- ask questions regarding practicum and the early childhood profession
- comment on your increasing understanding of the role of the early childhood professional

All journal entries must respect the confidential rights of the children and adults in the programme.