

GRANDE PRAIRIE REGIONAL COLLEGE  
COMPUTER SYSTEMS TECHNOLOGY  
COURSE OUTLINE

CT 136 ORGANIZATIONAL BEHAVIOUR

**TEXT:** Essentials of Organizational Behaviour, Robbins, Prentice Hall, 1988.

**PREREQUISITE:** Nil.

**COURSE DESCRIPTION:** The organization of human productive energy is the central focus of this introductory course. The themes of balancing task and relationship requirements and the needs of the organization with those of the person are stressed. Specific topics include: motivation, stress, group dynamics, leadership and the management of change.

**COURSE OBJECTIVES:** Organization behaviour type courses have, in some critics' minds, the reputation for being "trendy" and "mushy", i.e. probably worth taking a look at but certainly not worth serious academic study and even more assuredly, not of any great value in the work place. In a word, this view is nonsense.

While it is premature to call the discipline a science, there is a body of well researched knowledge which is anything but "mush". As well, it is the rare executive who will deny that his major problems arise from people issues. This course does expose students to theory but seriously attempts to make it practical and relevant.

In short, no student is adequately prepared to enter the modern business world without an appreciation for the fundamentals of how and why people (including themselves) behave as they do. This, then, is the major objective of this course.

A subsidiary objective is to provide an opportunity for students to use the concepts and principles derived.

Finally, it is hoped that students will re-evaluate their attitudes in the light of the material covered.

CT 126 - ORGANIZATIONAL BEHAVIOUR

GRADING:	Mid Term Exam	20%
	Final Exam	30%
	Skit	15%
	Quizzes	30%
	Class Contribution	<u>5%</u>
		100%

(Class Contribution - responses to questions  
- questions initiated  
- interaction with other students)

Conversion from percentages to stanines as follows:

90 - 100%	9
80 - 89%	8
72 - 79%	7
65 - 71%	6
57 - 64%	5
50 - 56%	4
45 - 49%	3
26 - 44%	2
0 - 25%	1

COURSE CONTENT:

<u>Topic</u>	<u>Time Allotment</u>	<u>Text Chapters</u>
Introduction	1.5 Weeks	1,
Motivation	3 Weeks	3, 4, p.198-204
Stress Management	1.5 Weeks	
Group Dynamics	3 Weeks	6
Leadership	2 Weeks	8
Resistance to Change	1.5 Weeks	p.223-231
Review	.5 Week	

WINTER 1991

**TESTS:**

Only those students who contact me before a scheduled test will be permitted to write a supplemental.

**ASSIGNMENTS:**

1. Barring legitimately exceptional circumstances, assignments are due by 3:00 p.m. on the due date (or in class for evening courses). Late assignments will be docked 10% per school day late. Please note that assignments are late as of 3:05 p.m.
2. Preferably assignments will be typed. However, so long as they are legible they will be accepted in handwritten form. Illegible papers will be returned unmarked.
3. At the College level, you are expected to submit assignments which are properly edited, free of spelling and grammatical errors. Assignments with excessive errors may be returned unmarked.
4. Students are encouraged to discuss cases among themselves. However, unless the case is specifically designated as a group paper, write-ups are to be done independently. Plagiarism will be treated in the harshest possible terms.

**PUNCTUALITY/ATTENDANCE:**

Classes will start on time and reviews of material already covered will not be provided for late students. While students are expected to attend class regularly attendance will not be taken. Failure to attend regularly will impact the class contribution portion of the final grade and will influence my willingness to provide remedial assistance. In other words, don't ask me for help if I haven't seen you in class for six weeks (barring legitimate reasons, of course).

**FINALLY:**

The onus is on the student to seek help if required. I shall presume satisfactory progress and comprehension unless I hear to the contrary. There is no shame whatsoever in seeking assistance, and I shall happily provide it, but YOU must initiate the process. Please do so early as it is rather difficult to help in a significant way the day before the exam.

My office hours are only a guide to my availability. Please feel free to wander in as you see fit.