



DEPARTMENT OF FINE ARTS
COURSE OUTLINE – DD2091
Electronic Notation

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OFFICE
HOURS: Friday from 9:00 a.m. to 5:00 p.m. (or by appointment).

PREREQUISITE(S)/COREQUISITE:
MU1000, Grade 2 Conservatory Theory, or satisfactory performance on a music theory placement exam is the prerequisite for this course.

REQUIRED TEXT/RESOURCE MATERIALS:
Gerou, Tom, and Linda Lusk. *Essential Dictionary of Music*. Alfred Publishing, 1996.
You may find it useful to have a number of blank CDs for backing up your work, or (better yet), a small flash drive that is very useful for moving your files around with you.

CALENDAR DESCRIPTION:

This course will develop familiarity and skills with electronic notation software to allow students to present their works professionally in hard copy. Registration priority will be given to Music Diploma, IDD students.

CREDIT/CONTACT HOURS:

3 (1-0-2) 45 Hours

DELIVERY MODE(S):

Lecture and Lab

OBJECTIVES:

DD 2091 is a course designed to give you functional skills using software for creating electronic notation. This course does not pretend to be a complete discussion of Finale, or an exhausting discussion of its many features. The online manual prints out to two large binders full of paper, and there are additional and useful reference materials that would be impossible to cover in a single course. This course does not attempt to completely cover the art of music engraving; that would be an entire additional class. Rather, the goal of this course is to provide you with the skills to be able to perform many of the most common tasks that I expect you may need professionally, in terms of copying/engraving, and to become comfortable working within the Finale environment. Lectures and assignments will introduce you to many of Finale's tools, and teach you how to use them efficiently. Part of working with electronic notation is that you will also learn about notation generally, and become familiar with aspects of it that may not related directly to instruments that you play.

TRANSFERABILITY:

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

GRADING CRITERIA:

Students begin each assignment with a mark of 100%. Basically, a single point is deducted for each mistake or omission. Attention to detail will likely help you achieve a better mark than not making sure you have included all criteria asked for in each assignment.

EXAMINATIONS:

Weekly Assignments: 80%

Term Final Project 20%

There is no midterm or final exam in this course.

STUDENT RESPONSIBILITIES:

Assignments will NOT be accepted late unless you negotiate the extension well in advance of the due date. This course is not only about being able to navigate your way through Finale, but also to use it efficiently. Copyists often work under tight deadlines. You will always have what I feel to be ample time to complete your assignments. Manage your time carefully, and ask for help if you need it, as soon as you recognize that need.

Students must submit 85% of the term assignments to be allowed to submit the final project. Students who are not allowed to submit the final project will receive a grade of "0" for that project.

More than 20% absenteeism may constitute a failure except for medical or extenuating circumstances in which case a doctor's letter may be required.

STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to pages 49-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely.

COURSE SCHEDULE/TENTATIVE TIMELINE:

The Final assignment will be a major project that will be most easily and efficiently done if you start about 2/3 of the way through the semester. It must be submitted by April 19. Final projects will be negotiated on an individual basis with each student.

RELEASE:

For the purpose of promoting the achievements of Grande Prairie Regional College and the success of students, staff, faculty and the College community, each student should be prepared to grant the college the right to use: their name, their projects (scores, digital files, artwork, recordings, videos, etc.) his/her statements, photos and/or testimonials.