



## DEPARTMENT OF FINE ARTS

### COURSE OUTLINE – DD2091A3 WINTER 2013

#### ELECTRONIC NOTATION – MW 10:00AM-11:20AM, L228

**INSTRUCTOR:** Geoffrey Whittall      **PHONE:** 780-539-2823  
**OFFICE:** L119      **E-MAIL:** gwhittall@gprc.ab.ca  
**OFFICE HOURS:** TR 10:00PM-11:20AM, and by appointment  
**WEBSITE:** <http://people.gprc.ab.ca/gwhittall>

**PREREQUISITE(S)/COREQUISITE:** MU1000, or Music Theory Placement Exam, or Grade 2 Conservatory Theory.

**REQUIRED TEXT/RESOURCE MATERIALS:** Gerou, Tom, and Linda Lusk. *Essential Dictionary of Music Notation; The Most Practical and Concise Source for Music Notation*. Alfred Publishing, 1996.

A small flash drive (or two) for saving and transporting your files; files in the lab will be destroyed every time you log out of a computer. YOU are responsible for safeguarding your files; there are no acceptable excuses for data loss.

**CALENDAR DESCRIPTION:** This course will develop familiarity and skills with electronic notation software to allow students to present their works professionally in hard copy. Concepts and practices of engraving will be discussed.

**CREDIT/CONTACT HOURS:** 3(1-0-2) 45 Hours

**DELIVERY MODES:** Lecture and Lab

**OBJECTIVES (OPTIONAL):** DD2091 is a course designed to give you functional skills using software (Finale 2012) to create printable scores. This course does not intend to be a complete explanation of Finale. The online manual prints out to two large binders full of paper, and there are additional and useful reference materials

available; this would be impossible to cover in a single course. Nor does it attempt to completely cover the art of music engraving; that would be an entire additional course. Rather, the goal of this course is to provide you with the skills to be able to perform many of the most common tasks necessary for copying/engraving, and to become comfortable working within the Finale environment. Lectures and assignments will introduce you to many of Finale's tools, and teach you how to use them efficiently. Part of working with electronic notation is that you will also learn about notation in a general sense, and become familiar with aspects of it that may not relate directly to instruments that you play.

**TRANSFERABILITY: ULeth (MUSI 2XXX)**

**\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

**GRADING CRITERIA:**

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A <sup>+</sup>	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A <sup>-</sup>	3.7	80 – 84	FIRST CLASS STANDING
B <sup>+</sup>	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B <sup>-</sup>	2.7	70 – 72	
C <sup>+</sup>	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C <sup>-</sup>	1.7	60 – 62	
D <sup>+</sup>	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

## **EVALUATIONS:**

Assignments	80%
Final Project	20%

**Assignments will not be accepted late** unless you negotiate the extension well in advance of the due date. This course is not only about being able to navigate your way through Finale, but also to use it efficiently. Copyists often work under tight deadlines. You will always have what I feel to be ample time to complete your assignments. Manage your time carefully, and ask for help if you need it, as soon as you recognize that need. Students must submit 85% of the term assignments to be allowed to submit the final project. Students who are not allowed to submit the final project will receive a grade of "0" for that project. You will find it useful to exert a certain degree of ingenuity for several of the assignments!

Assignments will be submitted by email or dropbox; you will not need to print out your assignments.

**STUDENT RESPONSIBILITIES:** You should intend to attend every class. You should become familiar with pages 41-50 of the GPRC 2012-2013 Calendar.

## **STATEMENT ON PLAGIARISM AND CHEATING:**

Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at [www.gprc.ab.ca/about/administration/policies/](http://www.gprc.ab.ca/about/administration/policies/) \*\*

\*\*Note: all Academic and Administrative policies are available on the same page.

## **COURSE SCHEDULE/TENTATIVE TIMELINE:**

Projects will assigned regularly, and will be due in the order they are assigned. Final projects will be due on April 23.