



DEPARTMENT OF FINE ARTS

COURSE OUTLINE – DD2091A3 WINTER 2012

ELECTRONIC NOTATION – MW 10:00AM-11:20AM, L228

INSTRUCTOR: Geoffrey Whittall **PHONE:** 780-539-2823
OFFICE: L119 **E-MAIL:** gwhittall@gprc.ab.ca
OFFICE HOURS: TR 1:00PM-2:20PM, and by appointment
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PREREQUISITE(S)/COREQUISITE: MU1000, Music Theory Placement Exam, or Grade 2 Conservatory Theory.

REQUIRED TEXT/RESOURCE MATERIALS: Gerou, Tom, and Linda Lusk. *Essential Dictionary of Music Notation; The Most Practical and Concise Source for Music Notation*. Alfred Publishing, 1996. You will find it useful to have a small flash drive for backing up and transporting your files. YOU are responsible for safeguarding your files.

CALENDAR DESCRIPTION: This course will develop familiarity and skills with electronic notation software to allow students to present their works professionally in hard copy. Concepts and practices of engraving will be discussed.

CREDIT/CONTACT HOURS: 3(1-0-2) 45 Hours

DELIVERY MODES: Lecture and Lab

OBJECTIVES (OPTIONAL): DD2091 is a course designed to give you functional skills using software (Finale 2012) to create printable scores. This course does not intend to be a complete explanation of Finale. The online manual prints out to two large binders full of paper, and there are additional and useful reference materials

available; this would be impossible to cover in a single course. Nor does it attempt to completely cover the art of music engraving; that would be an entire additional course. Rather, the goal of this course is to provide you with the skills to be able to perform many of the most common tasks necessary for copying/engraving, and to become comfortable working within the Finale environment. Lectures and assignments will introduce you to many of Finale’s tools, and teach you how to use them efficiently. Part of working with electronic notation is that you will also learn about notation in a general sense, and become familiar with aspects of it that may not relate directly to instruments that you play.

TRANSFERABILITY: ULeth (unspecified 2XXX)

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

GRADING CRITERIA:

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A ⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A ⁻	3.7	80 – 84	FIRST CLASS STANDING
B ⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B ⁻	2.7	70 – 72	
C ⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C ⁻	1.7	60 – 62	
D ⁺	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

EVALUATIONS:

Weekly assignments	80%
Final Project	20%

Assignments will not be accepted late unless you negotiate the extension well in advance of the due date. This course is not only about being able to navigate your way through Finale, but also to use it efficiently. Copyists often work under tight deadlines. You will always have what I feel to be ample time to complete your assignments. Manage your time carefully, and ask for help if you need it, as soon as you recognize that need. Students must submit 85% of the term assignments to be allowed to submit the final project. Students who are not allowed to submit the final project will receive a grade of "0" for that project. You will find it useful to exert a certain degree of ingenuity for several of the assignments!

Assignments will be submitted by email or dropbox; you will not need to print out your assignments.

STUDENT RESPONSIBILITIES: More than 20% absenteeism may constitute a failure except for medical or extenuating circumstances in which a doctor's letter may be required. You should become familiar with pages 43-52 of the GPRC Admissions Guide 2011-2012.

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the Student Conduct section of the College Admission Guide at

<http://www.gprc.ab.ca/programs/calendar/>

or the College Policy on Student Misconduct: Plagiarism and Cheating at

www.gprc.ab.ca/about/administration/policies/**

**Note: all Academic and Administrative policies are available on the same page.

COURSE SCHEDULE/TENTATIVE TIMELINE: There is no midterm or final exam in this course. The Final Project will be a major project that will be most easily and efficiently done if you start about 2/3 of the way through the semester. It must be submitted by April 19. There will be NO extensions. Final Projects will be negotiated on an individual basis with each student.