



DEPARTMENT OF FINE ARTS

COURSE OUTLINE – DD2091A3 WINTER 2015

ELECTRONIC NOTATION – MW 10:00AM-11:20AM, L228

INSTRUCTOR: Geoffrey Whittall **PHONE:** 780-539-2823
OFFICE: L119 **E-MAIL:** gwhittall@gprc.ab.ca
OFFICE HOURS: TR 1:30PM-2:50PM, and by appointment
WEBSITE: <http://people.gprc.ab.ca/gwhittall>

PREREQUISITE(S)/COREQUISITE: MU1000, or Music Theory Placement Exam, or Grade 2 Conservatory Theory.

REQUIRED TEXT/RESOURCE MATERIALS:

A small flash drive (or two) for saving and transporting your files; files in the lab may be destroyed every time you log out of a computer. YOU are responsible for safeguarding your files; there are no acceptable excuses for data loss.

Notebook.

OPTIONAL:

Finale 2014: A Trailblazer Guide by Mark Johnson, published by Penelope Press, ISBN 0981473172, available at Amazon.ca for \$19.75.

Finale: An Easy guide to Music Notation 3rd edition, updated for 2012 by Thomas Rudolph and Vincent Leonard. ISBN 978-0-87639-123-5, available at Amazon.ca for \$23.16

CALENDAR DESCRIPTION: This course will develop familiarity and skills with electronic notation software to allow students to present their works professionally in hard copy. Concepts and practices of engraving will be discussed.

CREDIT/CONTACT HOURS: 3(1-0-2) 45 Hours

DELIVERY MODES: Lecture and Lab

OBJECTIVES (OPTIONAL): DD2091 is designed to give you functional skills using software (Finale 2012) to create printable scores for a variety of instruments; it is not intended to be a complete explanation of Finale. The online manual prints out to two large binders full of paper; this would be impossible to cover in a single course. Nor does it attempt to completely cover the art of music engraving; that would be an entire additional course. Rather, the goal of this course is to provide you with the skills to be able to perform many of the most common tasks necessary for copying/engraving, and to become comfortable working within the Finale environment. Lectures and assignments will introduce you to many of Finale’s tools, and teach you how to use them efficiently. Part of working with electronic notation is that you will also learn about notation in a general sense, and become familiar with aspects of it that may not relate directly to instruments that you play.

TRANSFERABILITY: ULeth (as MUSI 2XXX (3))

** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability

GRADING CRITERIA:

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A ⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A ⁻	3.7	80 – 84	FIRST CLASS STANDING
B ⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B ⁻	2.7	70 – 72	
C ⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C ⁻	1.7	60 – 62	
D ⁺	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

EVALUATIONS:

Assignments	85%
Final Project	15%

Assignments will not be accepted late unless you negotiate the extension well in advance of the due date. This course is not only about being able to navigate your way through Finale, but also to use it efficiently. Copyists often work under tight deadlines. You will always have what I feel to be ample time to complete your assignments. Manage your time carefully, and ask for help if you need it, as soon as you recognize that need. Students must submit 85% of the term assignments to be allowed to submit the final project. Students who are not allowed to submit the final project will receive a grade of "0" for that project.

Assignments will be submitted by email; you will not need to print out your assignments.

STUDENT RESPONSIBILITIES:

Attendance is mandatory.

More than 20% absenteeism may constitute a failure except for medical or extenuating circumstances in which case a doctor's letter may be required. Students will receive a warning 'Notice Of Absenteeism' at 15% absenteeism.

After 20% absenteeism, you may be required to withdraw from the course. *Refer to Student Conduct, Attendance, on page 42 of the college calendar.* You should become familiar with pages 34-44 of the GPRC 2014-2015 Calendar, along with College policies about academics and student responsibilities.

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the College Policy on Student Misconduct: Plagiarism and Cheating at https://www.gprc.ab.ca/files/forms_documents/Student_Misconduct.pdf

**Note: all Academic and Administrative policies are available at <https://www.gprc.ab.ca/about/administration/policies/>

COURSE SCHEDULE/TENTATIVE TIMELINE:

Projects are assigned regularly, and **must** be submitted by the beginning of class on the date they are due. Final projects will be due on April 20.