

Course:	DD2145 Field Placement I				
Session:	Winter 2009				
Credit/Hours:	3(1-0-2) 45 Hours Delivery: Practicum				
Transfer:	UA, AU, CU, KUC				
Pre/Co requisite:	DD1380 and DD2260, and the consent of the department				
Instructors:	Ken Housego 539-2813 or Geoff Whittall 539-2823,				
Calendar Description:	This course seeks to develop an in depth appreciation and understanding of digital design as it relates to the commercial workplace. This will provide the student with practical experience in a working environment. This course may be taken in the second year.				
Course Content:	<p>The practicum consists of 40 hours of work in a host business and 5 hours of preparation. The students will be furnished a list do perspective field placements. It will be the student's responsibility to contact the host business and set up an interview and present them mina professional manner in an application process.</p> <p>Journal entries will be made on a daily basis after each work day/session. The student will carry on a daily basis after each work day/session. The student will carry out an ongoing self-evaluation, addressing how well they were able to perform their duties and any insights into real work environment.</p> <p><u>Expectations:</u> Students are expected to:</p> <ol style="list-style-type: none"> 1. Work consistently with a high degree of personal motivation. 2. Demonstrate responsibility and professional attitudes and behaviors. 3. Work regular hours of a full time employee. 4. Become familiar with the nature and scope of the host's business. 				
Evaluation:	<p><u>Criteria for Evaluation:</u></p> <ol style="list-style-type: none"> 1. Report from the business. 2. Field visits by the instructor if required. 3. The degree and type of insights as demonstrated in the journal 4. Overdue assignments will be penalized 10% per day. Work must be completed within ten days of original deadline. After 10 days you will receive a zero grade. <table border="0"> <tr> <td>Field Reports:</td> <td>90%</td> </tr> <tr> <td>Journal:</td> <td>10%</td> </tr> </table>	Field Reports:	90%	Journal:	10%
Field Reports:	90%				
Journal:	10%				
Timeline:	Varies				
Required Materials:	<u>None</u>				
Additional Costs:					
Attendance:	More than 20% absenteeism may constitute a failure except for medical or extenuating circumstances in which case a doctor's letter may be required.				
Plagiarism:	Plagiarism is cheating. The instructor reserves the right to use electronic plagiarism detection services. See P. 33-43 of the Calendar for more details, and for explanation of many other policies and regulations.				
Reviewed:					