

TRANSFERABILITY:

GPRC has transfer agreements with the University of Alberta, the University of Calgary, the University of Lethbridge, Athabasca University, and Augustana Faculty. Students should check with the receiving institution concerning transferability as all arrangements are subject to change.

**Grades of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institution to ensure transferability.

GRADING CRITERIA:

Exam #1 (Chapters 1, 2, 3, 4, 5)	25%
Paper	15%
Exam #2 (Chapters 6, 7, 8, 9)	25%
In Class Activities	10%
Exam #3 (Chapters 10, 11, 12, 13)	25%
Total	100%

Note: In order to pass this class all three exams and the paper must be completed.

EXAMINATIONS:

If a student has a valid reason for being unable to attend an exam, the instructor must be advised via email before the exam is administered. Failure to notify the instructor of an absence and/or lack of a valid reason will result in a grade of 0 with no option to write a deferred exam or make up assignment. Permission to grant a deferred exam is at the discretion of the instructor and is contingent on a valid reason. Multiple requests for deferred exams or assignments are not typically granted irrespective of reason(s). Deferred exams are written in the testing center A205. Once permission from the instructor has been granted, contact Natasha Hipkiss at NHipkiss@gprc.ab.ca or 780 539 2954 to schedule the exam and then advise the instructor via email of the day and time well ahead of time.

Exams can consist of multiple-choice, short and long answer questions. Students are not permitted to leave the exam room once the exam has started until the exam has been completed and turned in. All electronic devices are prohibited from use at any time during class and especially during exams. This includes I-pods and cell phones. The instructor reserves the right to confiscate and keep any cell phone that rings during class time.

All exam marks are final. This means you cannot rewrite an exam because of a poor grade and there are no written assignments to make up for a poor exam grade.

Grades will be assigned on the Letter Grading System.

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A⁻	3.7	80 – 84	FIRST CLASS STANDING
B⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B⁻	2.7	70 – 72	
C⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C⁻	1.7	60 – 62	
D⁺	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

ASSIGNMENTS:

All take home assignments must be word-processed. It is important to save a copy of any written work handed in for credit or grading.

Assignments are due on the dates set by the instructor at the beginning of class. Unauthorized late assignments will have a 5% per day late penalty applied to the assigned grade (including weekend days). If there is a valid reason for an extension, it must be requested prior to the due date although students should be advised that extensions are rarely granted in lieu of the late penalty.

If a student does not hand in an assignment when it is due, the procedure is as follows:

1. Advise the instructor via email that the assignment has not be submitted and confirm the date it will be submitted.
2. Deliver the assignment directly to the instructor or to the Cashier's Office where it will be placed in the instructor's mailbox.
3. Confirm with the instructor the receipt of the assignment. The assignment will be considered submitted the day the instructor receives or picks up the assignment not the day it is placed in the mailbox.

In class activities are short in-class assignments pertaining to that day's chapter discussion. Most classes will have some sort of assignment that must be handed in during that class. Failure to be in class and not handing in an assignment will result in a grade of 0 with no opportunity for a make-up assignment. The exception to this is if you have an excused absence for a valid reason in advance of class time. Please do this via email and be sure to specify exactly which course you are in (i.e., ED 2000 section A2). In these cases you will not get a makeup assignment but neither will you be docked marks for noncompliance. These assignments will range from a written response to a question, group activity/experiment, worksheets, summary of films/chapter material, pop quiz etc. Grading for these assignments will be: 0 if not submitted or an obvious lack of effort, 1 for adequate but many errors/lack of understanding and 2 for good effort with minimal errors. Your full name (first and last) must be on all submitted assignments or marks will be docked during grading.

The paper will be a 3 to 4 page response to an article that the instructor will provide to you. In the paper you asked to reflect on the article in regards to your experiences as both a learner and as a future teacher. Do you agree or disagree with the author? How could you incorporate the author's ideas into your routines as a student and as a teacher? Are the ideas realistic given the reality of today's classroom environments? Could or should the classroom environment be altered to accommodate the author's ideas? Address these questions and any other ideas and problems that come to you as you read the article. You could address the paper as a whole or select a specific idea to discuss. The paper must be word processed on plain, white paper, double-spaced, 12 point font, with one inch margins, and stapled. Spelling, grammar, sentence structure and punctuation will also be considered during grading.

STUDENT RESPONSIBILITIES:

Regular attendance is critical to success in this course. Should a student be unable to attend a class, it is the student's responsibility to acquire the missed material and to complete the assigned readings. The instructor does not lend out lecture notes. If you are unwell, please do stay home until you are feeling better. However, be advised that the instructor reserves the right to bar you from writing the final exam if you accumulate more than 10% of unexcused absences.

Learning is an active process that will take effort on your part. Students are expected to read the chapters in advance of lectures, participate in activities and discussions in the classroom, and communicate with the instructor when difficulties are encountered with the course material. Students are responsible for learning all of the assigned chapters, even if all the material has not been covered in lecture, as well as any other topic or video covered during class time.

Students are expected to display a professional attitude and behavior in the classroom including academic honesty, respect for and cooperation with your colleagues and the instructor, attention to colleague's questions and the instructor's response, and a determination to meet deadlines. Students who are unable to meet these expectations will be required to leave the class in the interest of preserving the learning environment for the other students.

If you have a disability, please self-identify to the instructor if you require any specialized supports.

Please be sure to familiarize yourself with moodle as all communication with students outside of class and office hours will be done via email to your gprc email account. Be sure to check your college email often. Please also be sure to specify exactly which course you are in when contacting the instructor.

STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to pages 48-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. There are serious issues and will be dealt with severely. The instructor reserves the right to use electronic plagiarism detection services.

COURSE SCHEDULE/TENTATIVE TIMELINE:

September 2	Class begins
September 9	Last day to add a class
September 16	Last day to drop a class
October 7	Exam #1 (Chapters 1, 2, 3, 4, 5)
October 19	Paper due
November 4	Exam #2 (Chapters 6, 7, 8, 9)
November 5	Last day to withdraw from a class
December 7	Last scheduled lecture
	Exam #3 (Chapters 10, 11, 12, 13)

The dates listed on this outline are tentative and subject to change. For the final exam, students must be available between December 9 – 18th. The exact date of the final exam will be provided to you later in the term.

