

ADULT DEVELOPMENT DEPARTMENT

COURSE TITLE: ENGLISH

COURSE CODE: EN 0060 SEMESTER: 1 2 3 4 / 19__

INSTRUCTOR: COLLEEN HOLLER 539-2712
(available office hours posted on
office door C218)

COURSE DESCRIPTION: Basic English skills of reading and writing. This includes vocabulary, spelling, and grammar etc. Students will use classroom computers and be familiar with basic computer functions. The program will try to accommodate various learning deficits an individual may have and provide material to meet those needs.

COURSE CONTENT: Oral reading
Parts of Speech
Workbooks
Tests for each section
Spelling
Lesson tests
Root words/suffix/prefix
Compositions
Grammar Exercises

**see back for expanded content

COURSE REQUIREMENTS: completion of EN 0030
TABE test results
*special arrangements with Instructor prior to enrolment

REQUIRED TEXTS: Writer Toolbox
Dictionary
Stories of Surprise and Wonder

SUGGESTED SUPPLIES: notepaper/pencil/pen/eraser/binder
one package of dividers

CLASSROOM REGULATIONS: No drinks, food or smoking in room.
Notify instructor of illness or if on medication.

STUDENT RESPONSIBILITIES: Regular attendance and punctuality
Organization of binder
Preparation for class
Completion of all assignments
Legibility of handwriting

CREDIT GIVEN: Successful completion of all exercises and tests provided by the instructor.

A degree of writing competence that will ensure success at higher levels of instruction.

This course demands regular and punctual attendance

Grade will be indicated by CR or NC or F

Course Content:

Alphabetizing history of words
terms/worksheets

Dictionary terms/worksheets/quiz

Homonyms
Antonyms terms/worksheets/quiz
Synonyms

root words
suffixes uses in vocabulary/worksheets/quiz
prefixes

spelling 1000 basic sight words
weekly tests with review test every 5 units
spelling rules hand out
specific direction if needed

grammar parts of speech/quiz
Writer's Toolbox
capitalization/punctuation worksheets

oral reading Stories of Surprise and Wonder
completion of chapter questions and summary

poetry class decision

writing topic provided weekly
writing lab component
use of computer

resume
autobiography

handwriting skills

EN 0060

COURSE OBJECTIVES:

ALPHABETIZATION/DICTIONARY

demonstrate the ability to put words in alphabetical order

demonstrate an ability to find words from an alphabetical order

demonstrate an ability to locate word definitions and usages

demonstrate an ability to locate word history information

demonstrate an ability to locate word pronunciations

HOMONYMS/SYNONYMS/ANTONYMS

select examples of homonyms, antonyms and synonyms from a given list

demonstrate an ability to use homonyms, synonyms, and antonyms in language

ROOT WORDS/SUFFIXES/PREFIXES

identify selected root words and their meanings

identify selected prefixes and their meanings

identify selected suffixes and their meanings

identify word meanings from knowledge of root words, suffixes and prefixes

SPELLING

demonstrate understanding of spelling words given

demonstrate assimilation of spelling words

utilize spelling words in writing

ORAL READING

read orally in class
demonstrate comprehension of reading
demonstrate summarization

GRAMMAR

identify nouns: proper/common, plural/singular forms, possessive forms, collective forms, compound forms

identify verbs: action, linking, helping, irregular, tenses, to be/to have verb forms

identify pronouns: subject forms, possessive forms, demonstrative forms, relative forms, indefinite forms, plural and singular forms

identify adjectives

identify prepositions and prepositional phrases

identify adverbs

identify capitalization needs

identify punctuation needs

WRITING

identify sentence subject

identify sentence predicate

identify complete sentence, sentence fragments, run on sentences

combine simple sentences using conjunctions

combine simple sentences using punctuation

apply capitalization rules

identify types of writing: narrative, demonstrative, descriptive, explanatory

demonstrate types of writing: narrative, demonstrative, descriptive, explanatory

identify point of view: omniscient, first person, third person

demonstrate usage of point of view: omniscient, first person, third person