



# Grande Prairie Regional College

**School of Business**

**Department: Academic Upgrading**

COURSE OUTLINE – WINTER 2007

EN 0110 5 (5-0-0) HS English Grade 10 Equivalent

**Instructor** Khris Weeks

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**Office Hours** 10:00 -10:30 M-F

2:00-3:00 on Wednesday

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## **Prerequisite(s)**

EN0090 or EN0100 or equivalent placement test score.

## **Co requisite(s):**

LL0110 is a co-requisite of EN0110.

## **Required Text/Resource Materials:**

Langan, John and Sharon Winstanley. English Skills with Reading. Third Canadian Edition. Toronto, Canada: McGraw-Hill Ryerson Ltd., 2000

Kirkland, Glen and Richard Davies. Inside Stories I. Second Edition. Toronto, Canada: Harcourt Brace Canada, 1987

EN 0110 Package available in the Bookstore

## **Course Description:**

This course includes an introductory study of literature, with an emphasis on poetry, drama, and/or novel, and short stories. Both oral and group work is expected.

Technical and creative aspects of writing paragraphs, essays, and a resume are a major focus. A combination of classroom teaching and computerized learning will prepare the student for writing and reading in high school level courses.

**Delivery Mode(s):** This course will include a combination of lecture, discussion, oral presentation, computer lab work, Blackboard, and group work.

**Credit/Contact Hours:**

5 hours per week or 75 hours

**Objectives:**

Upon completion of the course, students will be able to:

- Use basic rules of organization to write a variety of paragraphs and essays.
- Use pre-writing strategies such as outlining, diagramming, mapping, and free writing to plan paragraphs and essays.
- Use steps in the writing process to write a paragraph or essay which makes a point and supports it.
- Evaluate their own writing to correct errors in unity, support, coherence, and sentence skills.
- Demonstrate knowledge of various organizational patterns such as process, cause and effect, compare and contrast, classification, description, and argument by writing paragraphs and essays which follow these forms.
- Identify and discuss elements of fiction found in selected short stories and poetry.
- Illustrate understanding of elements of selected types of poetry by using them in writing their own poetry.
- Use a computer to complete a resume package.
- Use summarization skills, paraphrasing, and quoting correctly from sources and apply it to writing.

**Examinations:**

The final exam will be scheduled between April 16-24. Students should ensure that they are available during this period for finals.

**GRADING/EVALUATION**

Class work and Assignments	35%
Tests, Quizzes, and Reviews	10%
Poetry Package	10%
Resume package	5%
Essay	10%
Drama	10%
Final Exam	20%

**Grading Criteria:**

Grades will be assigned on the Letter Grading System as indicated below.

**Academic Upgrading Department  
Grading Conversion Chart**

<b>Alpha Grade</b>	<b>4-point Equivalent</b>	<b>Percentage Guidelines</b>	<b>Designation</b>
<b>A<sup>+</sup></b>	<b>4</b>	<b>90 – 100</b>	<b>EXCELLENT</b>
<b>A</b>	<b>4</b>	<b>85 – 89</b>	
<b>A<sup>-</sup></b>	<b>3.7</b>	<b>80 – 84</b>	<b>FIRST CLASS STANDING</b>
<b>B<sup>+</sup></b>	<b>3.3</b>	<b>76 – 79</b>	
<b>B</b>	<b>3</b>	<b>73 – 75</b>	<b>GOOD</b>
<b>B<sup>-</sup></b>	<b>2.7</b>	<b>70 – 72</b>	
<b>C<sup>+</sup></b>	<b>2.3</b>	<b>67 – 69</b>	<b>SATISFACTORY</b>
<b>C</b>	<b>2</b>	<b>64 – 66</b>	
<b>C<sup>-</sup></b>	<b>1.7</b>	<b>60 – 63</b>	
<b>D<sup>+</sup></b>	<b>1.3</b>	<b>55 – 59</b>	<b>MINIMAL PASS</b>
<b>D</b>	<b>1</b>	<b>50 – 54</b>	
<b>F</b>	<b>0</b>	<b>0 – 49</b>	<b>FAIL</b>

**Statement on Plagiarism:**

The instructor reserves the right to use electronic plagiarism detection services.

**Course Schedule/Timeline:**

<b><u>Unit</u></b>	<b><u>Topics</u></b>	<b><u>Approximate Time</u></b>
Introduction/ Orientation	Review Course Outline Blackboard Orientation Library Tour	3 days
Poetry Unit	Poetry Package <ul style="list-style-type: none"> <li>• Assignments 1-5               <ul style="list-style-type: none"> <li>• In Class(3)</li> <li>• Short Story</li> </ul> </li> <li>• Oral presentations</li> </ul>	4 weeks
Drama Unit	Drama Package <ul style="list-style-type: none"> <li>• Assignments 1 and 7</li> </ul> Text Chapters 1,2,3 Quiz 1 In Class (3) Video Writing Assignment 1 Short Story	3 weeks
Writing 1	Drama Package <ul style="list-style-type: none"> <li>• Assignments 2,3,4</li> </ul> Text Chapters 4,5,6,7,8 Quiz 2 Open Book Quiz 1 Literature Vocabulary Quiz In Class (3) Short Story	4 weeks
Writing 2	Drama Package Assignments 5 and 6 Text Chapters 9,10, 11, 12 In class (3) Open Book Quiz 2 Short Story	2 weeks
Resume	Lecture Resume Assignment 1	3 days
Final Essay	MLA, resources, outline format, essay format	2 days
Review	Prepare for Final exam	1 day

## **Instructor Policy**

All assignments for this class are to be submitted in the required format.

Attendance is essential and is a critical component for success in this class. Absence during an **in-class assignment will** result in a mark of zero. In-class assignments are done and completed during one class period. If you are absent that day you will not be given an opportunity to do the assignments at a later date. The marks for an in-class assignment are a major part of the percentage for the class work and assignments section. Absence during a test will result in a mark of zero. If you cannot be present at the exam, please make alternate arrangements with your instructor well **before** the exam date.

All assignments will be handed in on the expected due dates. Late assignments may not be accepted and/or may be deducted 10% per day. Assignments may be handed in early if you know that you are going to be away on the due date. **Once a test/quiz/assignment has been handed back to the class, there is no opportunity for writing or submitting late and you will be assigned a grade of zero.**

If you are experiencing difficulty in any area, please let me know so we can work something out before it is too late. Please advise me of any medical alerts that I should be aware of.

Each student will receive one coupon (below) that can be used for any assignment, giving you a 24 hour extension with no questions asked and no penalty.

**This coupon is valid only **ONCE** and entitles \_\_\_\_\_**

**to 24 hours from the due date without explanation or penalty.**

**(Redeem by attaching to assignment.)**

**EN 0110**