



- Employ grammar, diction and syntax more effectively in academic writing;
- Plan, organize, and compose written messages in a variety of formats;
- Research, plan, compose, edit, and document coherent academic papers;
- Think more critically about literature, culture, media and related arts;
- Participate *either* in one effective panel discussion *or* in all three online Moodle-based discussion forums.

#### TRANSFERABILITY:

\* For a complete list of letter grades, along with relevant descriptions, ***read very carefully*** the section on **Grading Systems** in the online 2014-15 Calendar:

<https://www.gprc.ab.ca/programs/viewcatalog.7.160.1313.html>

**\*\* A Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability—particularly since all transfer arrangements are subject to change. GPRC has transfer agreements with the University of Alberta, University of Calgary, Athabasca University, University of Lethbridge, Concordia University College, King’s University College and other institutions.**

#### GRADING CRITERIA:

<b>Written Assignments:</b>	
<b>Formal Essay</b>	<b>20%</b>
<b>In-Class Essay</b>	<b>20%</b>
<b>In-Class Assignments and Group Work</b>	<b>10%</b>
<b>Class Participation</b>	<b>10%</b>
<b>Substantial Contribution to <i>either</i> :</b>	
<b>One In-Class Panel Discussion <i>or</i> Three Moodle Discussion Forums</b>	<b>10%</b>

<b>Final Exam</b>	<b>30%</b>
<b>Total</b>	<b>100%</b>

**GRADES:**

Grande Prairie Regional College uses the alpha grading system and the following approved letter codes for all programs and courses offered by the College. All final grades will be reported to the Registrar's Office using alpha grades. Alpha grades will be converted to four-point equivalence for the calculation of grade point averages.

<b>GRANDE PRAIRIE REGIONAL COLLEGE</b>			
<b>GRADING CONVERSION CHART</b>			
<b>Alpha Grade</b>	<b>4-point Equivalent</b>	<b>Percentage Guidelines</b>	<b>Designation</b>
<b>A<sup>+</sup></b>	<b>4.0</b>	<b>90 – 100</b>	<b>EXCELLENT</b>
<b>A</b>	<b>4.0</b>	<b>83 – 89</b>	
<b>A<sup>-</sup></b>	<b>3.7</b>	<b>80 – 82</b>	<b>FIRST CLASS STANDING</b>
<b>B<sup>+</sup></b>	<b>3.3</b>	<b>76 – 79</b>	
<b>B</b>	<b>3.0</b>	<b>72 – 75</b>	<b>GOOD</b>
<b>B<sup>-</sup></b>	<b>2.7</b>	<b>69 – 71</b>	
<b>C<sup>+</sup></b>	<b>2.3</b>	<b>66 – 68</b>	<b>SATISFACTORY</b>
<b>C</b>	<b>2.0</b>	<b>63 – 65</b>	
<b>C<sup>-</sup></b>	<b>1.7</b>	<b>59 – 62</b>	

<b>D<sup>+</sup></b>	<b>1.3</b>	<b>55 – 58</b>	<b>MINIMAL PASS</b>
<b>D</b>	<b>1.0</b>	<b>50 – 54</b>	
<b>F</b>	<b>0.0</b>	<b>0 – 49</b>	<b>FAIL</b>
<b>WF</b>	<b>0.0</b>	<b>0</b>	<b>FAIL, withdrawal after the deadline</b>

- Grades will be assigned on the Letter Grading System.

### STUDENT RESPONSIBILITIES:

Your first assignment—a formal essay—must be word-processed or typewritten. Be sure to save a copy of any written work handed in for credit or grading. Equally important, students must submit a **hard (printed) copy** and also email the instructor an **electronic copy** as an attached word document.

Assignments are due on the dates set by the instructor. Extensions are normally granted only in the event of sickness, hospitalization or extraordinary circumstances. A note from the doctor must accompany assignments submitted late on account of illness. Unauthorized late assignments will receive a late penalty of **one letter grade per calendar day**.

Regular attendance is critical to success in EN 1111. Should a student miss a class, it is the student's responsibility—**through consultation with other students**— to acquire the material missed and to complete the assigned readings, in-class work, and assignments to be done outside of class.

If a student does not hand in an assignment when it is due, the procedure is as follows:

1. Advise the instructor that the assignment has not been submitted and confirm the date it will be submitted.
2. Email the instructor an electronic copy of the assignment as an attached word document and submit a hard copy to him in person or deliver it to his office.
3. Confirm with the instructor the receipt of the assignment.

Assignments and projects not picked up by students will be held until the end of the first week of the following semester.

### AN IMPORTANT NOTE ABOUT PLAGIARISM AND CHEATING

Please refer to the online 2014-15 GPRC Calendar—

[https://www.gprc.ab.ca/files/forms\\_documents/Student\\_Misconduct.pdf](https://www.gprc.ab.ca/files/forms_documents/Student_Misconduct.pdf)

—regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely. Keep in mind that your instructor employs electronic plagiarism detection services.

### ATTENDANCE

Excessive absenteeism—defined as **two or more unexcused absences** per term—may adversely affect your grade. Students with more than three **unexcused absences may be debarred from writing the Final Exam.**

### EVALUATION / GRADING:

Your grades on individual assignments, group activities, and the final exam will be determined as follows:

#### DUE DATES

<b>1<sup>st</sup> formal essay</b>	<b>20%</b>	<b>Fri., October 3 (B2 section)</b> <b>Mon., October 6 (A2 section)</b>
<b>In-Class Essay</b>	<b>20%</b>	<b>Wed., November 5 (A2/B2)</b>
<b>Quizzes &amp; In-Class Group Work</b>	<b>10%</b>	
<b>Participation</b>	<b>10%</b>	
<b>In-Class Panel Discussion* Or Moodle Discussion Forums</b>	<b>10%</b>	<b>Deadlines are indicated below</b>
<b>Final Exam</b>	<b>30%</b>	<b>The final exam will be scheduled by Student Services during the college-wide exam period, December 10-19.*</b>
		<b>Do NOT book travel, work or other activities that conflict with your scheduled exams, as you will not be allowed to write early or deferred tests.</b>

**Panel or Moodle Discussions** on assigned authors or literary works.

- *Three* panel discussions will be scheduled during the Fall Term 2014.
- About half the class—5-6 students per panel (or about 15-18 students per section each term)—may opt to take part in an in-class panel discussion.
- Apart from the in-class panelists, all other students in my different EN 1111 sections must contribute five or six substantive posts to (all) THREE web-based **Moodle Discussions** on selected prose authors/literary works.
- This large group will consist of up to students from two different sections.

\* The *deadline for all students to post comments to Moodle Discussion* forums will be **the next calendar day** after the last panel discussion on the same author[s] or their respective work[s] has taken place. *By 5 p.m. on the relevant due dates, Moodle forums will be closed*; students with no postings (or few substantive contributions) will forfeit marks.

**First Panel Discussion** on *The Complete Persepolis*: Tentative Dates— Wed., Oct. 8 (A2 & B2)

- For both sections, postings to the **1<sup>st</sup> Moodle Discussion Forum** on *Persepolis* must be completed by 5 p.m. on Thurs., Oct 9—or by 5 p.m. on the next calendar day following the last *Persepolis* panel discussion.

**Second Panel Discussion** on **Short Stories** from *The Seagull Reader* (or, in some cases, public-domain works available online): Tentative Dates – Wed., November 5 (A2 & B2)

- For both sections, postings to the **2<sup>nd</sup> Moodle Discussion Forum** on **Short Stories** must be completed by 5 p.m. on Thurs., November 6—or by 5 p.m. on the next calendar day following the final short story panel discussion.

**Third Panel Discussion** on **Further Short Stories and Non-Fiction Essays**: Tentative Dates

– Wed., December 3 (A2 & B2).

- For both sections, postings to the **3<sup>rd</sup> Moodle Discussion Forum** on further Short Stories and Non-Fiction Essays must be completed by 5 p.m. on Thurs., Dec. 4—or by 5 p.m. on the next calendar day following the final in-class panel discussion.

### Rules of Engagement

- No texting during lectures or class discussions.
- No listening to iPods
- No engaging in side conversations while the instructor or other students are speaking.
- No arriving late.

