



DEPARTMENT OF ARTS AND EDUCATION

COURSE OUTLINE – WINTER 2011

EN1201 3 credits (45hrs)

INSTRUCTOR: Dianne McDonald **PHONE:** Office (780) 539-2987
OFFICE: C214 **E-MAIL:** dmcdonald@gprc.ab.ca
OFFICE HOURS: 11:30-12 noon Monday through Friday or by appointment

Sections A3, room A212, 1pm to 2:20pm Section B3, room B208 1pm to 2:30pm

PREREQUISITE(S): none

RECOMMENDED TEXT: The Brief Penguin Handbook, L. Faigley, R. Graves, H. Graves (2010)
Pearson Education Canada, Toronto, Ontario

CALENDAR DESCRIPTION:

Construction of sentences, paragraphs, essays and application of appropriate punctuation, tone, and grammar for formal academic essays.

CREDIT/CONTACT HOURS:

EN1201 consists of three hours of instructional time each week.

DELIVERY MODES:

The course work includes lectures, class discussions, group work, online practice exercises, in-class exercises, and individual student presentations, both written and oral.

LEARNING OBJECTIVES:

- develop and support a thesis for a particular audience
- organize sentences and paragraphs to achieve unity and coherence
- create a clear and concise thesis statement
- developing a writing style appropriate for specific contexts.
- prepare/present 10-minute demo on any aspect of academic writing covered in the course
- take daily notes
- write a learning summary

TRANSFERABILITY:

Accepted by The University of Lethbridge as a junior prerequisite for senior literature courses. Not acceptable by University of Alberta as a prerequisite for senior English courses. If you are transferring to the University of Calgary, you will need EN1201 and a 3 credit course in English Literature as a prerequisite for senior English courses. Transfer: UA, AC, UL, AU, CU, CUC, KUC.

GRADING CRITERIA:**Term Work Value:**

Three out-of-class essays:

First essay: Jan. 21 (800 word essay).....	5%
Second essay: Feb.18 (800 word essay).....	10 %
Third essay: Mar. 18 (1000 word essay).....	15%
Oral Presentations begin Jan. 24	10%
Learning Summary	10%
Learning Journal	10%
Mid-Term Examination: Week of Mar. 14 to 18	15%
Final Exam or Research Essay (1500 words) Apr. 14.....	20%
Participation.....	5%

All assignments must be word-processed. It is particularly important to save a copy of any written work handed in for credit or grading.

Assignments are due on the dates set by the instructor. If there is a valid reason for an extension, this should be requested prior to the due date

Grades will be assigned on the Letter Grading System.

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A+	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A–	3.7	80 – 84	FIRST CLASS STANDING
B+	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B–	2.7	70 – 72	
C+	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C–	1.7	60 – 62	
D+	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

EXAMINATIONS: Students will write a mid-term and a final examination or 1500 word Research Essay

STUDENT RESPONSIBILITIES:

All assignments must be formatted using a word processor. It is particularly important to save a copy of any written work handed in for credit or grading.

Assignments are due on the dates set by the instructor. If there is a valid reason for an extension, it must be requested prior to the due date.

Regular attendance is critical to success in EN1201. Should a student be unable to attend a class, it is the student's responsibility to acquire the material missed and to complete the assigned readings, in-class work, and assigned homework.

If a student is unable to attend an in-class test or quiz, the instructor may be advised before the test/quiz is administered. Voice mail or e-mail notification is acceptable. The test/quiz will usually then be written at an appropriate time. Failure to notify the instructor of an absence will result in a grade of 0.

It is expected that assignments will be handed in during the lesson. If a student does not hand in an assignment when it is due, the procedure is as follows:

1. Advise the instructor that the assignment has not been submitted and confirm the date it will be submitted.
2. When the assignment is completed, keep a digital or hard copy of it.
3. Deliver the assignment to the Cashier's Office where it will be placed in the instructor's mailbox.
4. Confirm with the instructor the receipt of the assignment.

Assignments and projects not picked up by students will be held until the end of the first week of the following semester.

STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to pages 49-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely. The instructor reserves the right to use electronic plagiarism detection services.

COURSE SCHEDULE/TENTATIVE TIMELINE:

Week	Subject	Activity
1	Introductions, How to Use Text Getting Started, Parts of Speech	Introductions In Class Essay
2	Devising a Thesis, Pronoun Case Expository Essay Parts of Speech	In Class Essay Ex. Subjects and verbs Trans and Intransitive verbs
3	Correct Sentences Punctuation Conciseness Subject Verb Agreement	In Class Essay Exercises Video-Parts of Speech <u>1st Essay Due (5%)</u>
4	Research Writing: Plagiarism Editing Sentences Parts of Speech Voice (Active/Passive)	Video-Comma In Class Essay Video- Parts of Speech <u>Oral Presentations Begin (10%)</u>

5	End Punctuation Preciseness Thinking Critically	In Class Essay Video-Common Errors Video-Punctuation Exercises
6	MLA/APA Documentation Clichés Prepositional Phrases	In Class Essay Video-Grammar Exercises Video- Acceptable Errors
7	APA In Text Citations Misplaced & Dangling Modifiers Sentence Fragments, Run-ons Paraphrasing	In Class Essay Video <u>2nd essay due (10%)</u>
8	Grammar Clauses Coordination and Subordination Modifiers	In class essay Review of Exam <u>Mid Term (15%)</u>
9	Evaluating Sources Parallelism Most Common Mistakes	In Class Essay In Class Exercises Video-The Wily Comma
10	Verb Agreement Spelling and Mechanics Expletives	Essay In Class Exercises Video-Semicolon, colon, dash
11	Voice (Passive & Active) Wordiness Sentence Variety	Correct Sentences In Class Essay Video- Nov. 19, 3rd Essay Due (15%)
12	Verbals Sentence Patterns Subject-verb Agreement	Class Writing Exercises Video-Punctuation Potpourri
13	Introductory Words Phrases and Clauses.	In-Class Exercises In Class Essay <u>Presentations Conclude (10%)</u>
14	Review, Review, Review April 12, Exams begin or 1500 word research essay due (20%)	