



**DEPARTMENT OF ARTS AND EDUCATION**

**COURSE OUTLINE – FALL 2011**

**EN1201 3 credits (3-0-0) UT (45hrs)**

**INSTRUCTOR:** Dianne McDonald      **PHONE:** Office (780) 539-2987  
**OFFICE:** C214      **E-MAIL:** [dmcdonald@gprc.ab.ca](mailto:dmcdonald@gprc.ab.ca)

9AM Am Monday through Friday to 10AM

**OFFICE HOURS:** or by appointment

**Section C2, room B201, Mon. and Wed. 2:30 pm- 3:20 pm**

**PREREQUISITE(S):** none

**RECOMMENDED TEXT:** The Brief Penguin Handbook, L. Faigley, R. Graves, H. Graves (2010)  
Pearson Education Canada, Toronto, Ontario

**CALENDAR DESCRIPTION:**

Construction of sentences, paragraphs, essays and application of appropriate punctuation, tone, and grammar for formal academic essays.

**CREDIT/CONTACT HOURS:**

EN1201 consists of three hours of instructional time each week.

**DELIVERY MODES:**

The course work includes lectures, class discussions, group work, online practice exercises, in-class exercises, and individual student presentations, both written and oral.

**OBJECTIVES:**

The objective of formal compositions is to increase the student's abilities to develop and support a thesis for a particular audience. Students will organize sentences and paragraphs to achieve unity and coherence. The course will stress the need to create a clear and concise thesis

statement. Students will also be assisted in developing a writing style appropriate for specific contexts.

### **TRANSFERABILITY:**

Accepted by The University of Lethbridge as a junior prerequisite for senior literature courses. Not acceptable by University of Alberta as a prerequisite for senior English courses. If you are transferring to the University of Calgary, you will need EN1201 and a 3 credit course in English Literature as a prerequisite for senior English courses. Transfer: UA, AC, UL, AU, CU, CUC, KUC.

### **GRADING CRITERIA:**

#### **Term Work Value:**

Three out-of-class essays:

First essay: Sept. 24 (800 word essay).....	5%
Second essay: Oct.22 (800 word essay).....	10 %
Third essay: Nov. 19(1000 word essay).....	15%
Oral Presentations begin: Week of Sept. ....	10%
Learning Summary Essay.....	10%
Learning Journal Writing (each class).....	10%
Mid-Term Examination: Week of Oct. 17 .....	15%
Final Exam or Research Essay (1500 words): Dec.12.....	20%
Participation.....	5%

All assignments must be word-processed. It is particularly important to save a copy of any written work handed in for grading.

Grades will be assigned on the Letter Grading System.

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A+	4.0	90 - 100	EXCELLENT
A	4.0	85 - 89	
A-	3.7	80 - 84	FIRST CLASS STANDING
B+	3.3	77 - 79	
B	3.0	73 - 76	GOOD
B-	2.7	70 - 72	
C+	2.3	67 - 69	SATISFACTORY
C	2.0	63 - 66	
C-	1.7	60 - 62	
D+	1.3	55 - 59	MINIMAL PASS
D	1.0	50 - 54	
F	0.0	0 - 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

**EXAMINATIONS:** Students will write a mid-term and a final examination or 1500 word Research Essay in lieu of the final exam.

#### **STUDENT RESPONSIBILITIES:**

All assignments must be formatted using a word processor. It is particularly important to save a copy of any written work handed in for credit or grading.

Assignments are due on the dates set by the instructor. If there is a valid reason for an extension, it must be requested prior to the due date.

Regular attendance is critical to success in EN1201. Should a student be unable to attend a class, it is the student's responsibility to acquire the material missed and to complete the assigned readings, in-class work, and assigned homework.

If a student is unable to attend an in-class test or quiz, the instructor may be advised before the test/quiz is administered. Voice mail or e-mail notification is acceptable. The test/quiz will usually then be written at an appropriate time. Failure to notify the instructor of an absence will result in a grade of 0.

It is expected that assignments will be handed in during the lesson. If a student does not hand in an assignment when it is due, the procedure is as follows:

1. Advise the instructor that the assignment has not been submitted and confirm the date it will be submitted.
2. When the assignment is completed, keep a digital or hard copy of it.
3. Deliver the assignment to the Cashier's Office where it will be placed in the instructor's mailbox.
4. Confirm with the instructor the receipt of the assignment.

Assignments and projects not picked up by students will be held until the end of the first week of the following semester.

## STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to "Student Misconduct" "Plagiarism and Cheating" and the resultant penalties. These are serious issues and will be dealt with severely. The instructor reserves the right to use electronic plagiarism detection services.

<http://www.gprc.ab.ca/downloads/documents/Student%20Misconduct%20Plagiarism%20and%20Cheating.pdf>

## COURSE SCHEDULE/TENTATIVE TIMELINE:

Week	Subject	Activity
1	Introductions, How to Use Text Getting Started, Parts of Speech	Introductions In Class Essay
2	Devising a Thesis, Pronoun Case Expository Essay Parts of Speech	In Class Essay Ex. Subjects and verbs Trans and Intransitive verbs
3	Correct Sentences Punctuation Conciseness Subject Verb Agreement	In Class Essay Exercises Video-Parts of Speech <b><u>Oral Presentations Begin (10%)</u></b>
4	Research Writing: Plagiarism Editing Sentences Parts of Speech	Video-Comma In Class Essay Video- Parts of Speech

	Voice (Active/Passive)	<b><u>SEP. 24 1<sup>st</sup> Essay Due (5%)</u></b>
<b>5</b>	End Punctuation Preciseness Thinking Critically	In Class Essay Video-Common Errors Video-Punctuation Exercises
<b>6</b>	MLA/APA Documentation Clichés Prepositional Phrases	In Class Essay Video-Grammar Exercises Video- Acceptable Errors
<b>7</b>	APA In Text Citations Misplaced & Dangling Modifiers Sentence Fragments, Run-ons Paraphrasing	In Class Essay Video <b><u>2<sup>nd</sup> essay Oct.22 (10%)</u></b>
<b>8</b>	Grammar Clauses Coordination and Subordination Modifiers	In class essay Review of Exam <b><u>Mid Term Oct.17(15%)</u></b>
<b>9</b>	Evaluating Sources Parallelism Most Common Mistakes	In Class Essay In Class Exercises Video-The Wily Comma
<b>10</b>	Verb Agreement Spelling and Mechanics Expletives	Essay In Class Exercises Video-Semicolon, colon, dash
<b>11</b>	Voice (Passive & Active) Wordiness Sentence Variety	Correct Sentences In Class Essay Video-Surrounding Information
<b>12</b>	Verbals Sentence Patterns Subject-verb Agreement	Class Writing Exercises Video-Punctuation Potpourri <b><u>3<sup>rd</sup> Essay, Nov. 19, (15%)</u></b>
<b>13</b>	Introductory Words Phrases and Clauses.	In-Class Exercises In Class Essay <b><u>Presentations Conclude Dec.2 (10%)</u></b>
<b>14</b>	<b>Review, Review, Review Dec. 10, Exams begin or 1500 word paper (20%)</b>	