



DEPARTMENT OF ARTS & EDUCATION

COURSE OUTLINE – FALL 2014

EN 1201 (B2) COMPOSITION AND RHETORIC - 3 (3-0-0) 45 HOURS

INSTRUCTOR: Dr. Craig Smith

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OFFICE: C308

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OFFICE HOURS: Mon/Wed 1:00 – 2:00 p.m. or by appointment

PREREQUISITE(S)/COREQUISITE: Successful Completion of Alberta English 30 (or equivalent of grade 12 English).

REQUIRED TEXT/RESOURCE MATERIALS:

William E. Messenger et al. *The Canadian Writer's Handbook: Essentials Edition*.

Other class readings will be posted to Moodle. Students must make sure that they can access and read these files well in advance of the class in which they will be discussed.

CALENDAR DESCRIPTION: This course will help students become more sophisticated users and producers of written texts. Instruction will include basic academic essay writing skills and the various rhetorical approaches used when addressing specific audiences. The main goals of the course are to help students integrate reading and writing and to become familiar with the conventions of college- (and university-) level writing. This includes producing coherent, logical texts that are relatively free of surface errors. To achieve these goals, the course encourages students to think critically, to read closely and analytically, and to compose responses to a variety of texts, both written and visual.

CREDIT/CONTACT HOURS: 3 credits / 3 hours per week

DELIVERY MODE(S): The course work includes lectures, class discussions, in-class quizzes, group work, and assignments

TRANSFERABILITY:

University of Alberta *
University of Calgary
University of Lethbridge
Athabasca University
Augustana Faculty, University of Alberta
Concordia University College
Canadian University College
Grant MacEwan University
King's University College
Other (transfers in combination with other courses or to other institutions)
* An asterisk (*) beside any transfer institution indicates important transfer information. Consult the Alberta Transfer Guide

Note: Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.

GRADING CRITERIA:

Reading Quizzes: 10%

Grammar test: 5%

Short writing assignment 1: 5%

Short writing assignment 2: 10%

Short writing assignment 3: 10%

Essay: 20%

Attendance/Participation: 10%

Final Exam: 30%

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A ⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A ⁻	3.7	80 – 84	FIRST CLASS STANDING
B ⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B ⁻	2.7	70 – 72	
C ⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C ⁻	1.7	60 – 62	
D ⁺	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

EVALUATIONS: There will be five short quizzes this semester. These quizzes will be announced and for each quiz students will be tested on their knowledge of readings and lecture materials. A final examination will be scheduled in December by the registrar; students should avoid making travel plans before this exam date is available.

STUDENT RESPONSIBILITIES:

- 1. Written assignments are to be submitted directly to me in hard copy form. I will not accept electronic copies. It is the student's responsibility to retain a copy of ALL assignments submitted for grading; in the unlikely event of theft or loss, a duplicate copy must be available upon request.**
- 2. Written assignments are to be submitted *on time*. This means that they are due *before the beginning of class*. Late assignments will incur a penalty of 5% per day, with weekends counting as one day.**
- 3. Extensions will not be granted for written assignments except in extenuating circumstances. Documentation will be required.**
- 4. Students are expected to attend *all* classes. Unexcused absences will negatively affect the participation component of a student's grade.**
- 5. Students are required to check the Moodle site for this course before each class to stay informed concerning course updates and announcements.**
- 6. Cellphones are to be turned off and kept out of sight during class time. Students who text while the instructor and/or other students are speaking will lose marks for participation.**

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the College Policy on Student Misconduct: Plagiarism and Cheating at https://www.gprc.ab.ca/files/forms_documents/Student_Misconduct.pdf

****Note:** all Academic and Administrative policies are available at <https://www.gprc.ab.ca/about/administration/policies/>

COURSE SCHEDULE/TENTATIVE TIMELINE:

Week 1:	Course introduction
Weeks 2-3:	Grammar and style
Weeks 4-5:	Rhetoric
Weeks 6-7:	Effective Sentences
Weeks 8-9:	Audience
Weeks 10-12:	Essay writing
Weeks 13-14:	Argument and evaluation

Students must consult the Moodle site for this course regularly for updates to the reading schedule.