



DEPARTMENT OF ARTS AND EDUCATION

COURSE OUTLINE – Winter 2013

EN 1201 C3 Composition and Rhetoric 3(3-0-0) 45 Hours

INSTRUCTOR: George Hanna

PHONE: 780.539.2090

OFFICE: C419

E-MAIL: hanna@gprc.ab.ca

OFFICE HOURS: Tuesdays 10:30 a.m. – 12 Noon and Wednesdays 1:30 – 3 p.m.

PREREQUISITE(S): EN 30 / 1030 or a passing grade in an equivalent course
(Completion of the senior High School English requirement is mandatory.)

REQUIRED TEXT/RESOURCE MATERIALS:

Roger Davis, Laura K. Davis, Kay L. Stewart and Chris J. Bullock. *Essay Writing for Canadian Students, with Readings* and MyCanadianCompLab, 7th ed. Toronto: Pearson, 2013.

RECOMMENDED TEXT/RESOURCE MATERIALS

Diana Hacker. *A Canadian Writer's Reference*, 4th ed. Boston: Bedford / St. Martin's, 2008.

CALENDAR DESCRIPTION:

This course will help students become more sophisticated users and producers of written texts. Instruction will include basic academic essay writing skills and the various rhetorical approaches used when addressing specific audiences. The main goals of the course are to help students integrate reading and writing and to become familiar with the conventions of college- (and university-) level writing. This includes producing coherent, logical texts that are relatively free of surface errors. To achieve

these goals, the course encourages students to think critically, to read closely and analytically, and to compose responses to a variety of texts, both written and visual.

CREDIT/CONTACT HOURS:

EN 1201 consists of three hours of instructional time each week.

DELIVERY MODE(S):

Lectures, instructor-led class discussions and group work.

OBJECTIVES:

The primary objective of EN 1201 is to improve writing, oral communication skills, critical thinking and knowledge of prose forms. Upon successful completion of the course, students should be able to:

- Employ grammar, diction and syntax more effectively in academic writing;
- Plan, organize, and compose written messages in a variety of formats;
- Research, plan, compose, edit, and document coherent academic papers;
- Think more critically about literature, culture, media and related arts;

TRANSFERABILITY:

* For a complete list of letter grades, along with relevant descriptions, ***read very carefully*** the section on **Grading Systems** in the online 2012-13 Calendar:

http://www.gprc.ab.ca/downloads/documents/Grading_Policy.pdf

**** A Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability—particularly since all transfer arrangements are subject to change. GPRC has transfer agreements with the University of Alberta, University of Calgary, Athabasca University, University of Lethbridge, Concordia University College, King's University College and other institutions.**

GRADING CRITERIA:

Grande Prairie Regional College uses the alpha grading system and the following approved letter codes for all programs and courses offered by the College. All final grades will be reported to the Registrar's Office using alpha grades. Alpha grades will be converted to four-point equivalence for the calculation of grade point averages.

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A ⁺	4.0	90 – 100	EXCELLENT
A	4.0	83 – 89	
A ⁻	3.7	80 – 82	FIRST CLASS STANDING
B ⁺	3.3	76 – 79	
B	3.0	72 – 75	GOOD
B ⁻	2.7	69 – 71	
C ⁺	2.3	66 – 68	SATISFACTORY
C	2.0	63 – 65	
C ⁻	1.7	59 – 62	
D ⁺	1.3	55 – 58	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL

WF	0.0	0	FAIL, withdrawal after the deadline
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* The percentage conversion scale is used only for multiple-choice tests.

EVALUATIONS:

Written Assignments:	
In-Class Essay	20%
Formal Essay	20%
Participation	10%
Multiple Choice	10%
Grammar Test	
Peer Editing / Group Work	10%
Quizzes	10%
Midterm Exam	20%
Total	100%

EXAMINATIONS: There is a midterm exam but *no final exam* in my three sections of this course.

STUDENT RESPONSIBILITIES:

All assignments must be word-processed or typewritten. It is particularly important to save a copy of any written work handed in for credit or grading. Equally important, students must submit a **hard (printed) copy** *and* also send the instructor an **electronic copy** as an email attachment.

Assignments are due on the dates set by the instructor. Extensions are normally granted only in the event of sickness, hospitalization or extraordinary circumstances. A note from the doctor must accompany assignments submitted late on account of illness. Unauthorized late assignments will receive a late penalty of ***one letter grade per calendar day***.

Regular attendance is critical to success in EN 1201. Should a student miss a class, it is the student's responsibility—***through consultation with other students***— to acquire the material missed and to complete the assigned readings, in-class work, and assignments to be done outside of class.

If a student has valid reasons for not attending class on the day of a **midterm exam**, the instructor must be advised ***before*** the test is administered. Voice mail or e-mail notification is fine. The make-up exam will usually be written in the testing centre in A205. Failure to notify the instructor of an absence will result in a grade of F.

If a student does not hand in an assignment when it is due, the procedure is as follows:

1. Advise the instructor that the assignment has not been submitted and confirm the date it will be submitted.
2. Email the instructor an electronic copy of the assignment as an attached word document and submit a hard copy to him in person or deliver it to his office.
3. Confirm with the instructor the receipt of the assignment.

Assignments and projects not picked up by students will be held until the end of the first week of the following semester.

STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to the online 2012-13 GPRC Calendar—

http://www.gprc.ab.ca/downloads/documents/Student_Misconduct.pdf

—regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely. Keep in mind that your instructor employs electronic plagiarism detection services.

ATTENDANCE:

Excessive absenteeism—defined as **two or more unexcused absences** per term—may adversely affect your grade. Students with more than six **unexcused absences may be debarred from writing the Midterm Exam.**

EVALUATION / GRADING:

Your grade on course work, regular tests, exercises and assignments will be determined as follows:

DUE DATES

In-Class Essay	20%	Thurs., January 31
Formal Essay	20%	Thurs., February 14
Grammar Test	10%	Thurs., March 14
Midterm Exam	20%	Tues., March 26
Peer Editing/ Group Work/Individual Activities	10%	TBA
Quizzes	10%	TBA
Oral Participation	10%	Daily

Classroom Etiquette—or, Rules of Engagement in an Academic Environment

- Punctuality
- Attentive listening
- Contributions to class discussions
- No leaving before the end of class
- No texting during lectures or class discussions.
- No listening to iPods
- No engaging in side conversations while the instructor or other students are speaking.