



DEPARTMENT OF ARTS AND EDUCATION

COURSE OUTLINE – FALL 2013

EN 1201 (A2) – Composition and Rhetoric (3-0-0) UT 45 HOURS

INSTRUCTOR: Dr. Louise Saldanha

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OFFICE HOURS: Mon/Wed: 1:00 – 2:00 p.m. or by appointment

PREREQUISITE(S)/COREQUISITE: Successful completion of English 30 (or equivalent of Grade 12 English).

REQUIRED TEXT/RESOURCE MATERIALS:

William E. Messenger et al. *The Canadian Writer's Handbook: Essentials Edition*

Class readings are available on the Course Moodle site.

CALENDAR DESCRIPTION:

This course will help students become more sophisticated users and producers of written texts. Instruction will include basic academic essay writing skills and the various rhetorical approaches used when addressing specific audiences. The main goals of the course are to help students integrate reading and writing and to become familiar with the conventions of college- (and university-) level writing. This includes producing coherent, logical texts that are relatively free of surface errors. To achieve these goals, the course encourages students to think critically, to read closely and analytically, and to compose responses to a variety of texts, both written and visual.

CREDIT/CONTACT HOURS: 3 credits/ 3 weekly contact hours

DELIVERY MODE(S): The course work includes lectures, class discussions, group work, in-class quizzes, writing instruction, and assignments.

OBJECTIVES:

Students who complete this course successfully should be able to

- use their writing to analyse thoughts and to express ideas effectively
- use their writing to respond critically to another piece of writing or to an external prompt
- plan, outline, and draft a piece of writing that develops a specific thesis (and incorporates outside sources appropriately using MLA or APA style formatting)
- revise a text, adjusting style and content for specific purposes and audiences
- proofread writing for surface errors and correct the majority of these errors.

TRANSFERABILITY:

University of Alberta, University of Calgary, Athabasca University, Grant MacEwan University, University of Lethbridge, King's University College, Augustana Faculty-University of Alberta, Concordia University College, Canadian University College, Other (transfers in combination with other courses to other institutions)

Note: Accepted by The University of Lethbridge as junior prerequisite for senior literature courses. If you are transferring to University of Alberta or University of Calgary, you will need EN1201 and a 3 credit course in English Literature as prerequisite for senior literature courses.

Note: Grades of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability

GRADING CRITERIA:

Reading Quizzes	10%
Shorter Writing Assignment One	10%
Shorter Writing Assignment Two	10%
Essay	20%
Shorter Writing Assignment Three	10%
Final Examination	30%
Class Participation	10%

The following grading scheme will be used in this course:

Alpha Grade	4-Point Equivalence	Percentage	Designation
A+	4.0	96 – 100	Excellent
A	4.0	95 – 90	Excellent
A-	3.7	85 – 89	First Class Standing
B+	3.3	80 – 84	First Class Standing
B	3.0	75 – 79	Good
B-	2.7	70 – 74	Good
C+	2.3	67 – 69	Satisfactory
C	2.0	64 – 66	Satisfactory
C-	1.7	60 – 63	Satisfactory
D+	1.3	55 – 59	Poor
D	1	50 – 54	Minimal Pass
F	0.0	0 – 49	Failure

EVALUATION:

There will be three short writing assignments and one longer, formal essay. Weekly reading quizzes and peer reviews will occur during class time. The final essay examination (take-home) is due 12 December 2013.

STUDENT RESPONSIBILITIES:

- 1. Laptops and other electronic devices, including cellular phones, MUST be turned off during class unless otherwise instructed.**
- 2. Work submitted for evaluation must be typed and double-spaced.**
- 3. All work must be submitted personally to me. It is the student's responsibility to retain a photocopy or electronic back-up copy of ALL assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.**
- 4. Late assignments will not be accepted unless arrangements for late submissions have been made with me at least two days prior to the date on which the assignment is due.**

5. **Attendance:** You are expected to attend all classes and are responsible for obtaining information given in classes you miss. You must check to make sure you received all handouts as this material may be covered on exams as well. I am not able to keep track of who did not receive handouts so be responsible for yourself.
6. **Attendance Policy:** You are allowed two unexcused absences. These absences require no explanation on your part—they are “freebies.” An excused absence needs to be cleared with me and usually requires documentation. Any unexcused absences beyond two will lower your grade, and your participation grade will be affected.
7. **Moodle:** Students are expected to check the Moodle site for this course before each meeting to stay apprised of course updates, announcements, cancellations, etc.
8. **Email messages:** Feel free to send me email messages regarding course related matters. Because of the large number of emails I receive daily, please allow approx. 48 hours for a reply, and please follow these requirements:
 - Please include your name, course, and section number in the message, as this is not always clear from your email address.
 - Remember that your communications with me are occurring in an academic environment. Messages can be written informally—but do pay attention to correct grammar and spelling (especially since you are corresponding with an English professor!)
9. **Email attachments:** Should you need to send me an assignment as an attachment, please follow these requirements:
 - I can only open attachments if these are sent as a Word document (.doc or .docx) or in Rich Text Format (.rtf).
 - I will only open attachments if these are accompanied by a note from you in the email message indicating the name of the assignment, its length, and its formatting. I will not open attachments simply sent without a note from you.
 - I will always inform you upon successful receipt of an attachment.

STATEMENT ON PLAGIARISM AND CHEATING:

All students in this course are expected to have read GPRC's policy regarding plagiarism, cheating, and the resultant penalties. These are serious issues and will be dealt with severely.

Refer to the Student Conduct section of the College Calendar

<http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <https://www.gprc.ab.ca/about/administration/policies/>

****Note:** all Academic and Administrative policies are available on the same page.

COURSE SCHEDULE/TENTATIVE TIMELINE:

Week 1-2:	Rhetoric: Overview
Week 3:	Reading Actively
Week 4:	Thesis Statements
Week 5-6:	Essay Organisation and Development
Week 7:	MLA
Week 8:	Audience
Week 9:	Effective Sentences
Weeks 10 – 15:	Research Essays