



DEPARTMENT OF HUMAN SERVICES

COURSE OUTLINE -

HS 1130 English, Fall 2014

Section A2 Tuesday/Thursday 8:30 a.m. to 9:50 a.m., Rm. E311

Section B2 Monday/ Wednesday 10:00 a.m. to 11:20 a.m., Rm. A211

[CLICK HERE TO ENTER TEXT.](#)

INSTRUCTOR: Wenda Housego **PHONE:** 780-539-2703

OFFICE: [Click here to enter text.](#) **E-** whousego@gprc.ab.ca
MAIL:

OFFICE

HOURS: Available with appointment.

PREREQUISITE(S)/COREQUISITE: English 30-1, English 33 or consent of instructor. Notes:

Students with previous credit in D1130 will not also receive credit for HS1130.

REQUIRED TEXT/RESOURCE MATERIALS:

Practical Grammar A Canadian Writer's Resource 3rd edition Maxine Ruvinsky
A binder for handouts, plenty of paper and a small notebook for journaling.

CALENDAR DESCRIPTION:

This is a college level course designed to improve the professional communication skills of students. Emphasis is given to the study of grammar and its application to essay writing, oral presentation and practical workplace communication. Course work will include lecture, in-class activities, writing assignments, group work, role play, presentations, and quizzes/exams. In preparation for each class, students will be responsible for assigned readings and practice exercises.

CREDIT/CONTACT HOURS:

(3-0-0) 45 Hours

DELIVERY MODE(S):

Available on campus and also available by distance delivery.

OBJECTIVES (OPTIONAL):

To improve communication skills, both written and oral, by mastering a variety of writing and speaking challenges, and thoroughly reviewing the mechanics of grammar and style.

TRANSFERABILITY:

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions.**

Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability

GRADING CRITERIA:

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A+	4.0	90 - 100	EXCELLENT
A	4.0	85 - 89	
A-	3.7	80 - 84	FIRST CLASS STANDING
B+	3.3	77 - 79	
B	3.0	73 - 76	GOOD
B-	2.7	70 - 72	
C+	2.3	67 - 69	SATISFACTORY
C	2.0	63 - 66	
C-	1.7	60 - 62	
D+	1.3	55 - 59	Fail
D	1.0	50 - 54	
F	0.0	0 - 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

EVALUATIONS:

Grading Writing Assignments 20%

Research Essay 20%

Presentation 20%

Quizzes 20%

Exams 20%

Examinations: There will be a Mid -Term & Final Exam.

STUDENT RESPONSIBILITIES:

The readings on the outline are to be read in preparation for the class date by which they are listed. Use the exercises within each reading as practice; check your work with the answers in the back of the text, and if you need more practice, do more. This procedure will help you succeed on each day's quiz. Don't let the idea of a quiz scare you. There will be a review of the material, as well as time for questions from the homework, before each quiz. After this portion of class time, there will be a variety of interactive activities, including writing assignments, role play, and discussions. Late assignments will be penalized and missed quizzes will not be made up, except in the event of illness or an emergency absence. Always talk to me if you need to be absent, or if your circumstances cause you to fall behind in class. It is the responsibility of the student to keep up with all assigned work, either reading or writing. Being prepared for class is expected, even after an absence. For backup, look around the room, select one or two reliable looking people, and exchange phone numbers.

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at www.gprc.ab.ca/about/administration/policies/**

**Note: all Academic and Administrative policies are available on the same page.

English HS1130			
Date	Topics	Activities	Assignments
Sept. 4	Introductions, Student /Instructor Expectations. Warm-up	Review Course Outline Group work	Journal #1 Autobiography APA - library
Sept.8-Sept.11	Parts of Speech: List Pgs. 2-26 Pgs.31-33 Sentence/Subject/Predicate Spelling Handout	Diagnostic Quiz Read: Crazy English Questions	Simple/ Subject/Predicate Journal#2:Descriptive Peron I Admire
Sept.15- Sept.18	Parts of Speech: Pgs. 2-26 Nouns/Verbs Presentation/Essay Inf. Handout	Read: Career Consciousness Questions	Nouns/Verbs Journal#3: Career vs Job
Sept.22- Sept.25	Parts of Speech: Pronouns Pg.7 Pgs.73, 85-99, pgs.73, 77 Paragraphs/Thesis Statements Pg.125 Essay Outline	Read: Many Faiths, One Truth Questions APA References / Plagiarism	Pronouns/ Object Activity Journal#4: My Safe Place
Sept.29-Oct.2	Verb Tenses: pgs. 50-65 Verb-Subject Agreement pgs.69-80	Read: Don't Call Me That Word Questions	Thesis due Verb-Subject Activity Journal5#: How did I get here?
Oct.8 & Oct.9			

(No class Oct.13)			Mid-Term
Oct.14-Oct.17	Objects/Complements Voice pgs.59-65	Handout Read: Embraced by The Needle Questions	Essay Outline Due Objects/Complements Voice Activity Journal #6 Describe Typical Workday
Oct.20-Oct.23	Punctuation-Handouts pgs.140-162	Handout Activity Read: Clinging to the Rock Questions	Punctuation Activity Essay Due
Oct.27-Oct.30	Modifiers pgs.105-118 Diction & Dangers	Read: An Immigrant's Split Personality Questions	Diction & Dangers Activity
Nov.3 Nov.6 (No classes Nov.10-14)	Business Letter/Cover Letter Oral Presentations	Read: I Believe in Deviled Eggs Questions	Presentation Outline due
Nov.17- Nov.20	Resume Oral Presentations		Business Letter due
Nov.24- Nov.27	Oral Presentations		Review
Dec.1-Dec.4 Dec.8 & 9	Oral Presentation		Review
Dec.10 & 11			Final Exam