



# Grande Prairie Regional College

## Academic Upgrading Department

### Language Lab 0110 (0-0-4) Course Outline for Winter, 2009

Instructor	<b>Joan Godbout</b>	Phone	<b>539-2727</b>
Office	<b>C217</b>	E-mail	<b>jgodbout@gprc.ab.ca</b>
Office Hours	Half hour after class.		

#### **Prerequisite(s)/corequisite(s)**

English 0110 is a corequisite. Also, note that both EN 0110 and LL 0110 are prerequisites to EN 0120.

#### **Required Text/Resource Materials**

Langan, John and Sharon Winstanley. (2005). *English Skills with Readings*. Third Canadian Edition. Toronto: McGraw-Hill Ryerson Ltd. (Part One of this text is used in EN 0110 and **Part Two is used in LL 0110.**)

Nist, Sherri L. and Carole Mohr. (2002). *Improving Vocabulary Skills*. Short Version. Third Edition. West Berlin, New Jersey: Townsend Press.  
**(Since this is a workbook, a new copy must be purchased.)**

#### **Description**

This four hour per week course is “designed to help students develop writing skills including effective sentence patterns, accepted standards of grammar, punctuation, and word usage. A second focus is to improve reading comprehension strategies through vocabulary development and to learn the study skills necessary for academic success. A combination of classroom teaching and computerized learning will prepare the student for writing and reading high school level courses.” *GPRC 2008/2009 Calendar*.

#### **Objectives**

Upon completion of the course, students will be able to:

- identify the meaning of words through their context
- identify the meaning of words through synonyms and antonyms
- identify the meaning of commonly used homophones (words with the same pronunciation)

- identify subjects, objects and verbs in sentences
  - identify and correct sentence fragments and run-on sentences
  - identify and correct errors in subject-verb agreement and verb tense use
  - identify and correct errors in pronoun agreement, pronoun reference and point of view
  - identify and correctly use adjectives and adverbs
  - identify and correct misplaced and dangling modifiers
  - identify and correct faulty parallelism
  - identify and correct usage in abbreviations, capitalization and apostrophes
  - identify and apply rules of correct comma use
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- identify main ideas in paragraphs and longer selections and incorporate these concepts in a well-developed paragraph composition
  - identify and use the six group of transition words in personal compositions
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- increase reading vocabulary
  - use newly-acquired words in sentences

### **Delivery Mode(s)**

This is a lab course because it involves daily classroom practice exercises and activities (some are online). There are frequent quizzes and tests to evaluate learning of these English skills.

### **Academic Upgrading Student Expectations**

The Academic Upgrading Department is an adult education environment. As such, you are expected to show respect for one another, faculty and staff.

In addition to the “Student Rights and Responsibilities” as set out in the *GPRC Calendar*, the following guidelines will allow us to have an effective learning environment for everyone. Since some activities are disruptive to learning, I ask that you comply with the following:

- You are expected to be punctual. Arrive on time for class and remain for the duration of the class or activity.
- During class, turn off your phone ringer or text notification.
- Refrain from unrelated and/or disruptive talking during class time.
- Be respectful of others regarding food or beverages in the classroom. Clean up your area and dispose of garbage. Recycle paper, bottles and cans in the appropriate containers.
- Children are not permitted in the classrooms.

**Attendance is a requirement** for academic success. If you miss more than 15 percent of classes per semester, you may be debarred from the final exam. It is your responsibility to notify me of any **extenuating circumstances as they happen**. I can usually make arrangements to accommodate occasional absences if I know early enough.

As per the *GPRC Calendar*, you are responsible to “write tests and final examinations at the times scheduled by the instructor or the Office of the Registrar”.

Once I have handed back tests/assignments, there is **no** opportunity to write the test or to submit the missed assignment. You will be assigned a grade of zero.

No electronic devices will be allowed while writing tests or exams without express permission.

Although 50% is considered a pass in most courses, research and experience indicate that future academic success requires higher standards. Therefore, in Academic Upgrading we strongly recommend that you achieve 60% or better so that you will be successful at the next level.

### Group Learning

Learning is not a solitary activity; it is done in a social environment. The greater your participation and involvement, the greater your learning, and perhaps the more satisfactory the experience. Therefore, **active participation is required**. You will have the opportunity to work with your classmates when completing practice or study exercises.

Collaboration has been termed “**co-laboring**”. All learners benefit from collective activities and discussing assignment. Make a special effort to be involved and “co-labor” by providing ideas and valuable understanding to your classmates. “**We** are smarter than **me**.”

However, **tests and quizzes require individual effort**.

### Submission of Assignments

The due dates for the many exercises and assignments will be provided in class. There are no exceptions for being absent when the assignment was given. Late assignments will be accepted (with 5% per day penalty) **for up to three days** unless prior arrangements have been made.

If you have extenuating circumstances and require a slight extension on an assignment, you will need to make **prior** arrangements with me.

Grande Prairie Regional College “expects intellectual honesty from its students. Intellectual honesty demands that the contribution of others be acknowledged. To do less is to cheat ... [therefore] the College has adopted appropriate penalties for student misconduct with respect to plagiarism and cheating” (from the *GPRC Academic Policy – Student Misconduct*, 2006).

Plagiarism includes submitting copied work as one’s own and allowing another person to copy, thus enabling that person to commit plagiarism. So while you may work together, you must make certain to submit *your own* work.

Students in LL 0110 found to be “intellectually dishonest” on assignments or tests will receive a grade of zero. This may be permanently placed in the student’s College file. Repeat violations will

If you are absent due to medical or unforeseen circumstances and wish to be given the opportunity to **write a test** (or submit an assignment), there are specific requirements. **Make prior arrangements with me by phone or email.**

Only then will you be permitted to write or submit at a later date.

It is expected that you will write tests/quizzes the following day outside class time.

result in expulsion from the course. If you wish to obtain further information, refer to the Academic Policy titled *Student Misconduct: Plagiarism and Cheating* that can be accessed through the College's website.

### Grading Criteria:

Class Work and Written Assignments	<b>25%</b>
Tests and Quizzes	<b>25%</b>
Vocabulary Assignments and Tests	<b>20%</b>
Final Exam <i>Part One:</i> Vocabulary	<b>10%</b>
<i>Part Two:</i> English Skills	<b>20%</b>

There is no mid-term
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In accordance with Academic Upgrading Guidelines, your percentage standing will be converted to the following alpha system:
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<b>A+</b> (90-100)	<b>A</b> (85-89)	<b>A-</b> (80-84)
<b>B+</b> (76-79)	<b>B</b> (73-75)	<b>B-</b> (70-72)
<b>C+</b> (67-69)	<b>C</b> (64-66)	<b>C-</b> (60-63)
<b>D+</b> (55-59)	<b>D</b> (50-54)	<b>F</b> (0-49)

**Course Schedule/Timeline**

Skills	Textbook Reference
<b>January, 2009</b>	
Dictionary skills Improving spelling and Commonly confused words	<i>Improving Vocabulary Skills</i> p 435 <i>English Skills</i> Ch 37, p 426 and Ch 38, p 435 Note a section entitled “ <b>ESL Pointers</b> ” Ch 41 p 454
Apostrophes	Ch 33, p 395 + supplementary material
Parts of Speech Sentences: subjects, objects, verbs Complete sentences and sentence fragments	Supplementary material Ch 20, p 311 Ch 21, p 314
The comma	Ch 35, p 411 + supplementary material
<i>Improving vocabulary skills</i>	<i>Chapters 1 – 5 Unit 1 Test</i>
<b>February, 2009</b>	
Fixing run-on sentences	Ch 22, p 329 + supplementary material
Irregular verbs	Ch 23, p 342
Subject-verb agreement and consistent verb tense	Ch 24, p 349
Pronouns	Ch 25, p 355
<i>Improving vocabulary skills</i>	<i>Chapters 6 – 10 Unit 2 Test</i>
<b>March, 2009</b>	
Sentence variety	Ch 5 p 102 + supplementary material
Adjectives and adverbs	Ch 27, p 366
Misplaced and dangling modifiers	Ch 28, p 371 Ch 29, p 374
Faulty parallelism	Ch 5, p 95 + supplementary material
<i>Improving vocabulary skills</i>	<i>Chapters 11 – 15 Unit Test 3</i>
<i>Improving vocabulary skills</i>	<i>Chapters 16 – 20 Unit Test 4</i>
<b>April, 2009</b>	
Review, Review <i>as time permits</i>	Ch 42 Combined Mastery Tests, p 466 Ch 43 Editing Tests, p 474 Ch 46 Sentence –Skills Achievement Test p 488
Additional topics <i>as time permits</i> : Capital letters Numbers and abbreviations	p 332 – 339 p 340 - 342
Final Exam: Part One: Vocabulary Part Two: English Skills	<b>This will be on the last day of classes.</b> This will be during the scheduled exam week

